

CITY OF FILLMORE REDEVELOPMENT AGENCY
REGULAR MEETING

TUESDAY, DECEMBER 11, 2007
6:30 P.M.

FILLMORE CITY HALL
250 CENTRAL AVENUE, FILLMORE, CA 93015-1907

AGENDA

ITEM

REFERENCE*

1. **CALL TO ORDER**
2. **ORAL COMMUNICATIONS (See City Council Agenda for Oral Communications.)**
3. **REDEVELOPMENT AGENCY CONSENT CALENDAR**
3A. Warrant List for December 11, 2007. **Copy**
3B. Minutes of October 23, 2007 Regular Agency Meeting.
4. **REDEVELOPMENT AGENCY PUBLIC HEARINGS** – See City Council agenda for any joint public hearings.
5. **REDEVELOPMENT AGENCY BUSINESS ITEMS** – See City Council agenda for any joint business items.
6. **REDEVELOPMENT AGENCY EXECUTIVE SESSION** – None
7. **ADJOURNMENT:** Redevelopment Agency adjourns to its next meeting, set for Monday, December 17, 2007 at 6:30 p.m., at Fillmore City Hall, 250 Central Avenue, Fillmore, California.

* Memorandums and/or reports relating to agenda items are on file in the Administrative Assistant's Office on the Public Notice Board. If you have questions regarding the above items you may call the Administrative Assistant at 524-3701 or go to City Hall for further information.

** Items marked with (**) are found in the City Council reports for the same date.



CITY OF FILLMORE
CENTRAL PARK PLAZA
250 Central Avenue
Fillmore, California 93015-1907
(805) 524-3701 • FAX (805) 524-5707

Agenda Item No.: 3A

To: Redevelopment Agency Board of Directors

From: Redevelopment Agency Finance Director

Subject: Warrant List for December 11, 2007

Demand Resolution No. 409

Warrant Numbers: 14093-14113

Voided Checks: 14092

Accounts Payable: \$ 63,865.36

Prepared By:

Shannon G. Kelly

Accounts Payable

Finance Review:

B. Smith

Finance Director

Recommended for Approval:

Tom [Signature]

Executive Director

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
Check No: 14093 3074750	Check Date: 11/28/2007 Prop Taxes for 300 C Street 04/05, 0	Vendor: V0039	Vta Co Tax Collector 11/28/2007	3,571.31
			Check Total:	3,571.31
Check No: 14094 2	Check Date: 11/28/2007 Construction - 169 Main Street	Vendor: A0108	Ague Ramirez Construction 11/09/2007	15,698.00
			Check Total:	15,698.00
Check No: 14095 4500	Check Date: 11/28/2007 Asbestos Abatement & Demolition 169	Vendor: V0082	Ventura Asbestos Control ,Inc 10/01/2007	8,250.00
			Check Total:	8,250.00
Check No: 14096 7172 7186	Check Date: 12/11/2007 Service Call - Repair Honda Keyed Sw Service Call - Pressure Cleaner Leak	Vendor: A0004	AAA Services Company 10/29/2007 11/15/2007	343.26 127.45
			Check Total:	470.71
Check No: 14097 11/29/2007	Check Date: 12/11/2007 Booth Fee: Locations Trade Show	Vendor: A0031	AFCI-Locations Trade Show 11/29/2007	3,400.00
			Check Total:	3,400.00
Check No: 14098 11/14/2007	Check Date: 12/11/2007 tax pass through	Vendor: b0015	Bardsdale Cemetery 11/14/2007	0.06
			Check Total:	0.06
Check No: 14099 10627	Check Date: 12/11/2007 Translation Services: 11/13/2007	Vendor: C0082	Lourdes Campbell & Associates 11/15/2007	400.00
			Check Total:	400.00
Check No: 14100 SC-06-611-12	Check Date: 12/11/2007 Southwest Business Park	Vendor: D0053	DRC 11/10/2007	474.02
			Check Total:	474.02
Check No: 14101 11/14/2007	Check Date: 12/11/2007 tax pass through	Vendor: f0021	Fillmore-Piru Memorial Dist 11/14/2007	0.16
			Check Total:	0.16
Check No: 14102 2000730	Check Date: 12/11/2007 2007-2008 Shared Marketing Cost	Vendor: H0005	Heritage Valley Tourism Bureau 10/06/2007	12,500.00
			Check Total:	12,500.00
Check No: 14103 74946391 74946389 74946389 74946391	Check Date: 12/11/2007 11/23/2007 - 12/22/2007 11/24/2007 - 12/23/2007 11/24/2007 - 12/23/2007 11/23/2007 - 12/22/2007	Vendor: I0001	Ikon Financial Services 11/28/2007 11/28/2007 11/28/2007 11/28/2007	248.59 81.74 76.29 232.03
			Check Total:	638.65
Check No: 14104 20126923 20181279	Check Date: 12/11/2007 Ward, Gini - 11/16/2007 Ward, Gini - 11/23/2007	Vendor: O0014	Office Team 11/19/2007 11/26/2007	271.88 126.33
			Check Total:	398.21
Check No: 14105 27 12/13/2007 12/13/2007	Check Date: 12/11/2007 Professional Services - November 200 Speical Projects Manager Speical Projects Manager	Vendor: P0001	Roy Payne 11/30/2007 12/13/2007 12/13/2007	4,937.50 150.00 150.00

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
			Check Total:	5,237.50
Check No: 14106	Check Date: 12/11/2007	Vendor: R0045	RRM Design Group	
10071006503	South West Fillmore Business Park		11/14/2007	5,288.47
			Check Total:	5,288.47
Check No: 14107	Check Date: 12/11/2007	Vendor: S0113	Server Room.US	
47607	ShoutCast Server 60		08/11/2007	240.20
			Check Total:	240.20
Check No: 14108	Check Date: 12/11/2007	Vendor: T0003	Tompkins & Parrington	
11/12/2007	Legal Services thru 10/31/07		11/12/2007	114.00
11/12/2007	Legal Services thru 10/31/07		11/12/2007	810.00
			Check Total:	924.00
Check No: 14109	Check Date: 12/11/2007	Vendor: u0004	United Water Conservation Dist	
11/14/2007	tax pass through		11/14/2007	0.12
			Check Total:	0.12
Check No: 14110	Check Date: 12/11/2007	Vendor: v0041	Ventura Community College Dist	
11/14/2007	tax pass through		11/14/2007	1.14
11/14/2007	tax pass through		11/14/2007	0.01
			Check Total:	1.15
Check No: 14111	Check Date: 12/11/2007	Vendor: V0004	Vta Co Auditor	
11/14/2007	tax pass through		11/14/2007	4,956.43
11/14/2007	tax pass through		11/14/2007	4.58
			Check Total:	4,961.01
Check No: 14112	Check Date: 12/11/2007	Vendor: v0038	Vta Co Supt. of Schools	
11/14/2007	tax pass through		11/14/2007	6.81
11/14/2007	tax pass through		11/14/2007	0.98
11/14/2007	tax pass through		11/14/2007	2.46
11/14/2007	tax pass through		11/14/2007	0.50
			Check Total:	10.75
Check No: 14113	Check Date: 12/11/2007	Vendor: W0026	Williams Scotsman	
77247079	11/23/2007 - 12/22/2007		11/23/2007	1,401.04
			Check Total:	1,401.04
			Report Total:	63,865.36

**Fillmore Redevelopment Agency
Demand Resolution No. 409**

December 11, 2007

Adopted and Approved for Payment on December 11, 2007

Agency Member

Agency Member

Agency Member

Agency Member

Chairperson

I hereby Certify as to the accuracy of the demands and availability of funds for payment thereof; and that the foregoing resolution was duly adopted by the City of Fillmore Redevelopment Agency at a regular meeting thereof held on 12/11/2007 by the following called vote of the Agency:

Aye: _____

No: _____

Absent: _____

Finance Director

FILLMORE REDEVELOPMENT AGENCY MEETING
250 CENTRAL AVENUE
FILLMORE, CALIFORNIA

OCTOBER 23, 2007
6:30 P.M.
REGULAR MEETING

CALL TO ORDER Agency Chair Steve Conaway called the Fillmore Redevelopment Agency to order at 6:33 p.m. Agency Members present: Chair Steve Conaway, Vice Chair M. Cecilia Cuevas, Agency Member Laurie J. Hernandez, Agency Member Scott Lee and Agency Member Patti Walker. Agency Members absent: None. Agency staff present: Executive Director Tom Ristau, Assistant Agency Attorney Ted Schneider and Acting Agency Secretary Steve McClary.

REDEVELOPMENT AGENCY CONSENT CALENDAR

ACTION Motion: Walker; Second: Cuevas; MOTION PASSES by the
ADOPT AGENCY following voice vote to adopt the Agency consent
CONSENT CALD. Calendar, consisting of the following items:
3A. Agency Warrant List for October 23, 2007.
3B. Minutes of September 11, 2007 regular meeting.

AYE: Conaway, Cuevas, Hernandez (ABSTAINS on 3B only),
Lee, Walker; NO: None; ABSTAIN: Hernandez (3B only);
ABSENT: None.

REDEVELOPMENT AGENCY BUSINESS ITEMS

CONTRACT WITH Assistant City Planner Manuel Minjares said this work
HDR: HOUSING would begin the update of the housing element. A
ELEMENT PREP. proposal has been submitted together with a schedule
for the work. Agency Member Walker asked what are the
housing numbers the city is trying to project. Mr.
Ristau said it was just over 1,000 total units. Staff
will provide a breakdown on the units for the council.
Agency Member Walker asked if other firms were
contacted. Mr. Minjares said no. Agency Member Walker
said the scope of work does not include for many
meetings or discussions. Are we underestimating the
amount and cost of work? City Planner Kevin McSweeney
said the contract did not exceed the budget for the
previous work done for the housing element. The
timeframe was exceeded but additional funds were not
spent. This proposal is twice the cost of the previous
contract. The city got an excellent deal on the
previous contract. Agency Vice Chair Cuevas said the
city is now doing a better job of addressing all
housing needs in the community. Chair Conaway said the
person preparing the report has an excellent track
record. The individual knows Fillmore as well.

ACTION

CONTRACT WITH HDR: HOUSING ELEMENT PREP. Motion: Cuevas; Second: Hernandez; MOTION PASSES by the following vote to direct the executive director to enter into a contract with HDR to prepare Housing Element update and environmental document per the attached scope of work not to exceed \$66,118. AYE: Conaway, Cuevas, Hernandez, Walker; NO: Lee; ABSENT: None; ABSTAIN: None.

POOL PARCEL MAP Mr. Ristau asked that this item be pulled from the agenda and addressed at a future meeting.

ACTION

APPROPRIATE \$26K FOR DEMO AT 98 E ST. Motion: Lee; Second: Cuevas; UNANIMOUS by voice vote to appropriate \$26,000 from Fund 902 for the demolition of the 98 E. Street house and other structures.

THIRD STREET/ LEMON WAY CONDO COMPLEX Agency Vice-Chair Cuevas said this would appropriate funding for fencing around the Lemon Way and this help with efforts toward improving this area. Chair Conaway said residents are working proactively to improve their neighborhood and great strides are being made.

ACTION

APPROPRIATE \$5K FOR LEMON WAY FENCING Motion: Lee; Second: Cuevas; UNANIMOUS by voice vote to appropriate \$5,000 from Fund 902 for the rehabilitation of fencing around Lemon Way.

ADJOURNMENT Chair Conaway adjourned the Redevelopment Agency at 9:10 p.m. to its next meeting, tentatively set for November 13, 2007 at 6:30 p.m. at Fillmore City Hall.

STEVE McCLARY, Agency Secretary