

**CITY OF FILLMORE REDEVELOPMENT AGENCY  
REGULAR MEETING**

**TUESDAY, NOVEMBER 27, 2007  
6:30 P.M.**

**FILLMORE CITY HALL  
250 CENTRAL AVENUE, FILLMORE, CA 93015-1907**

**AGENDA**

**ITEM**

**REFERENCE\***

1. **CALL TO ORDER**
2. **ORAL COMMUNICATIONS (See City Council Agenda for Oral Communications.)**
3. **REDEVELOPMENT AGENCY CONSENT CALENDAR**
  - 3A. Warrant List for November 27, 2007.
  - 3B. Y-T-D Budget Status Reports Towne Theatre Period Ending August 31, 2007 and September 30, 2007.

**Copy  
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4. **REDEVELOPMENT AGENCY PUBLIC HEARINGS** – See City Council agenda for any joint public hearings.
5. **REDEVELOPMENT AGENCY BUSINESS ITEMS** – See City Council agenda for any joint business items.
6. **REDEVELOPMENT AGENCY EXECUTIVE SESSION** – None
7. **ADJOURNMENT:** Redevelopment Agency adjourns to its next meeting, tentatively set for December 11, 2007 at 6:30 p.m., at Fillmore City Hall, 250 Central Avenue, Fillmore, California.

\* Memorandums and/or reports relating to agenda items are on file in the Administrative Assistant's Office on the Public Notice Board. If you have questions regarding the above items you may call the Administrative Assistant at 524-3701 or go to City Hall for further information.

\*\* Items marked with (\*\*) are found in the City Council reports for the same date.





CITY OF FILLMORE  
CENTRAL PARK PLAZA  
250 Central Avenue  
Fillmore, California 93015-1907  
(805) 524-3701 • FAX (805) 524-5707

Agenda Item No.: **3A**

**To:** Redevelopment Agency Board of Directors  
**From:** Redevelopment Agency Finance Director  
**Subject:** Warrant List for November 27, 2007

**Demand Resolution No. 408**

**Warrant Numbers: 14079-14091**

**Voided Checks: None**

**Accounts Payable:** \$ 86,841.64

**Prepared By:**

*Shannon Godwin*  
\_\_\_\_\_  
Accounts Payable

**Finance Review:**

*B. Smith*  
\_\_\_\_\_  
Finance Director

**Recommended for Approval:**

*Tom R.*  
\_\_\_\_\_  
Executive Director

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
<b>Check No: 14079</b>	<b>Check Date: 11/14/2007</b>	<b>Vendor: P0001</b>	<b>Roy Payne</b>	
11/15/2007	Special Projects Manager		11/15/2007	150.00
11/15/2007	Special Projects Manager		11/15/2007	150.00
			<b>Check Total:</b>	<b>300.00</b>
<b>Check No: 14080</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: A0104</b>	<b>Advanced Geotechnical Services</b>	
16435	Plan Review Letter for Community Poo		10/31/2007	62.50
16423	Geotechnical recommendations report		10/19/2007	1,000.00
			<b>Check Total:</b>	<b>1,062.50</b>
<b>Check No: 14081</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: A0108</b>	<b>Ague Ramirez Construction</b>	
2	Construction - 169 Main Street		11/09/2007	3,963.00
2	Construction - 169 Main Street		11/09/2007	12,338.20
			<b>Check Total:</b>	<b>16,301.20</b>
<b>Check No: 14082</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: B0018</b>	<b>James Branson</b>	
Fill-20071201	December 2007 Computer Support		12/01/2007	300.00
			<b>Check Total:</b>	<b>300.00</b>
<b>Check No: 14083</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: F0031</b>	<b>Fence Factory</b>	
425554	Storefront - remove and haul fence		10/23/2007	5,777.00
			<b>Check Total:</b>	<b>5,777.00</b>
<b>Check No: 14084</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: L0003</b>	<b>Lemon's Plumbing</b>	
4634	Promenade Restroom: snake urinal &		10/29/2007	132.67
			<b>Check Total:</b>	<b>132.67</b>
<b>Check No: 14085</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: M0023</b>	<b>Markertek Video Supply</b>	
753162	CATC Supplies		08/13/2007	3,467.19
			<b>Check Total:</b>	<b>3,467.19</b>
<b>Check No: 14086</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: M0080</b>	<b>Manuel Minjares</b>	
31362	Reimbursement: Crowne Plaza (1) Nig		11/14/2007	171.72
			<b>Check Total:</b>	<b>171.72</b>
<b>Check No: 14087</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: O0014</b>	<b>Office Team</b>	
20079752	Ward, Gini - 11/9/2007		11/12/2007	398.21
20015795	Ward, Gini - 11/2/2007		11/05/2007	398.20
			<b>Check Total:</b>	<b>796.41</b>
<b>Check No: 14088</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: P0001</b>	<b>Roy Payne</b>	
11/29/2007	Speical Projects Manager		11/29/2007	150.00
11/29/2007	Speical Projects Manager		11/29/2007	150.00
			<b>Check Total:</b>	<b>300.00</b>
<b>Check No: 14089</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: P0076</b>	<b>Public Agency Training Council</b>	
97415	Fire/Arson Investigator Academy		11/08/2007	900.00
			<b>Check Total:</b>	<b>900.00</b>
<b>Check No: 14090</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: R0001</b>	<b>Rincon Consultants, Inc.</b>	
10617	Business Park Master Plan EIR		08/31/2007	19,497.26
			<b>Check Total:</b>	<b>19,497.26</b>
<b>Check No: 14091</b>	<b>Check Date: 11/27/2007</b>	<b>Vendor: V0004</b>	<b>Vta Co Auditor</b>	
11/7/2007	tax pass through		11/07/2007	37,835.69
			<b>Check Total:</b>	<b>37,835.69</b>
			<b>Report Total:</b>	<b>86,841.64</b>

**Fillmore Redevelopment Agency  
Demand Resolution No. 408**

November 27, 2007

Adopted and Approved for Payment on November 27, 2007

\_\_\_\_\_  
Agency Member

\_\_\_\_\_  
Agency Member

\_\_\_\_\_  
Agency Member

\_\_\_\_\_  
Agency Member

\_\_\_\_\_  
Chairperson

I hereby Certify as to the accuracy of the demands and availability of funds for payment thereof; and that the foregoing resolution was duly adopted by the City of Fillmore Redevelopment Agency at a regular meeting thereof held on 11/27/2007 by the following called vote of the Agency:

Aye: \_\_\_\_\_

No: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Finance Director





CITY OF FILLMORE  
CENTRAL PARK PLAZA  
250 Central Avenue  
Fillmore, California 93015-1907  
(805) 524-3701 • FAX (805) 524-5707

AGENDA ITEM # 3B

November 13, 2007

**TO:** Mayor and City Councilmembers  
and Agency Board

**FROM:** Barbara Smith, Finance Director *Bob*

**SUBJECT:** Y-T-D Budget Status Reports Towne Theatre Period  
Ending August 31, 2007 and September 30, 2007.

**RECOMMENDATION:** Accept and file reports as presented.

**BACKGROUND:**

Attached are the Year-To-Date Budget Status reports for the Towne Theatre operations for the period ending August 31, 2007 and September 30, 2007. The budget figures are the adopted preliminary budget for FY 2007-08.

At the end of August, 16.67% of the fiscal year was completed. The operating budget collected 17.70% of budgeted revenues and operating expenditures expended 15.78% the budgeted amounts.

At the end of September, 25.00% of the fiscal year was completed. The operating budget collected 18.90% of budgeted revenues and operating expenditures expended 23.41% the budgeted amounts.

The budgeted revenue under expense this year is (\$21,202). Actual year-to-date revenue over expense for the year is \$(10,879.00).

The special event scheduled for October was cancelled due to the Ranch Fire. Staff anticipates adding an additional special event in the spring to help offset the lack of movie revenue.

Staff will be prepared to comment on specific items in the report and respond to any questions.

**FISCAL IMPACT:**

No direct fiscal impact is involved with this report.

**CONCUR:** *Tom Ristau*  
Tom Ristau, City Manager

**TOWNE THEATRE**  
**FY 2007-08 YEAR-TO-DATE STATUS**  
**AS OF AUGUST 31, 2007**

16.67%

FUND	DESCRIPTION	FY 07-08 ADOPTED BUDGET	AUG ACTIVITY	FY 07-08 TOTALS YR-TO-DT	FY 07-08 PERCENT RECD/EXP	OVER (UNDER) BUDGET
<b>*REVENUES</b>						
303	Box Office	80,000	5,054	15,603	19.50%	(64,397)
303	Concession	35,000	1,604	5,735	16.38%	(29,265)
303	Gift Certificate	750		0	0.00%	(750)
303	Rents - Sublease Lopez	1,800		0	0.00%	(1,800)
303	Rents - Sublease Aroma	3,275	265	530	16.18%	(2,745)
303	Rents	5,000		0	0.00%	(5,000)
303	Movie Merchandise	0		0	0.00%	0
303	Other	0		0	0.00%	0
303	Movie Sponsorship	0		0	0.00%	0
303	FlyAway Screen Fund Raiser	0		0	0.00%	0
303	Special Event	3,000	642	1,002	33.40%	(1,998)
303	Rent-Live Performance	0		0	0.00%	0
303	Sales Tax Revenue	2,500	105	371	14.83%	(2,129)
<b>TOTAL REVENUES</b>		<b>131,325</b>	<b>7,669</b>	<b>23,240</b>	<b>17.70%</b>	<b>(108,085)</b>
<b>EXPENDITURES</b>						
303	Full-time Salaries	4,966	388	776	15.63%	(4,190)
303	Part-time Wages	37,171	3,866	7,433	20.00%	(29,738)
303	Overhead Expense	7,174	701	1,359	18.95%	(5,815)
303	Employee Benefits	1,766	143	286	16.17%	(1,480)
<b>SUB-TOTAL PERSONNEL</b>		<b>51,077</b>	<b>5,098</b>	<b>9,854</b>	<b>19.29%</b>	<b>(41,223)</b>
303	Accounting/Audit	0		0	0.00%	0
303	City Admin Fee	250		0	0.00%	(250)
303	Security System	2,200		0	0.00%	(2,200)
303	Fire Extinguisher Service	100		0	0.00%	(100)
303	Ice Machine Mtnc	1,200		0	0.00%	(1,200)
303	Grease Trap Cleaning	500		0	0.00%	(500)
303	Cinetech Mtnc	900		0	0.00%	(900)
303	Movie Booking Services	2,600	217	217	8.35%	(2,383)
<b>SUB-TOTAL CONTRACT</b>		<b>7,750</b>	<b>217</b>	<b>217</b>	<b>2.80%</b>	<b>(7,533)</b>
303	Telephone	850	75	76	8.89%	(774)
303	Utilities	18,000	2,236	2,392	13.29%	(15,608)
303	Postage & Freight	1,500	66	66	4.40%	(1,434)
303	Printing & Advertising	100	6	6	6.39%	(94)
303	License fee/permit	500		217	43.40%	(283)
303	Office Supplies	50		0	0.00%	(50)
303	Supplies & Materials	6,000	248	248	4.14%	(5,752)
303	Concession Supplies	15,000	843	2,499	16.66%	(12,501)
303	Film Rental	40,000	1,880	8,015	20.04%	(31,985)
303	Film Supplies	150		0	0.00%	(150)
303	Marketing/Ads Spanish Films	0		0	0.00%	0
303	Misc. Expense	50	(20)	(20)	-39.58%	(70)
303	Dues & Subcriptions	0		0	0.00%	0
303	Ticket System Lease	0		0	0.00%	0
303	Expanded Concession Area	0		0	0.00%	0
303	Digital Sound	0		0	0.00%	0
303	County Tax (Seats)	500		0	0.00%	(500)
303	Sales Tax Expense	2,500		0	0.00%	(2,500)
303	Bldg Maint	1,500		0	0.00%	(1,500)
303	Special Event	2,000		0	0.00%	(2,000)
303	Equipment Maint	5,000	496	496	9.92%	(4,504)
303	Ticket System	0		0	0.00%	0
<b>*SUB-TOTAL OPERATION</b>		<b>93,700</b>	<b>5,830</b>	<b>13,995</b>	<b>14.94%</b>	<b>(79,705)</b>
<b>**TOTAL EXPENSE</b>		<b>152,527</b>	<b>11,145</b>	<b>24,066</b>	<b>15.78%</b>	<b>(128,461)</b>
<b>REV OVER(UNDER) EXP</b>		<b>(21,202)</b>	<b>(3,476)</b>	<b>(826)</b>		
<b>OPERATING TRANSFER IN</b>						
<b>BEG. FUND BALANCE</b>		<b>(217,226)</b>		<b>(217,226)</b>		
<b>ENDING FUND BAL</b>		<b>(238,428)</b>	<b>(3,476)</b>	<b>(218,052)</b>		

**TOWNE THEATRE**  
**FY 2007-08 YEAR-TO-DATE STATUS**  
**AS OF SEPTEMBER 30 , 2007**

25.00%

FUND	DESCRIPTION	FY 07-08 ADOPTED BUDGET	SEPT ACTIVITY	FY 07-08 TOTALS YR-TO-DT	FY 07-08 PERCENT RECD/EXP	OVER (UNDER) BUDGET
<b>*REVENUES</b>						
303	Box Office	80,000	935	16,538	20.67%	(63,462)
303	Concession	35,000	346	6,081	17.37%	(28,919)
303	Gift Certificate	750	15	15	2.00%	(735)
303	Rents - Sublease Lopez	1,800		0	0.00%	(1,800)
303	Rents - Sublease Aroma	3,275	265	795	24.27%	(2,480)
303	Rents	5,000		0	0.00%	(5,000)
303	Movie Merchandise	0		0	0.00%	0
303	Other	0		0	0.00%	0
303	Movie Sponsorship	0		0	0.00%	0
303	FlyAway Screen Fund Raiser	0		0	0.00%	0
303	Special Event	3,000		1,002	33.40%	(1,998)
303	Rent-Live Performance	0		0	0.00%	0
	Sales Tax Revenue	2,500	23	394	15.76%	(2,106)
<b>TOTAL REVENUES</b>		<b>131,325</b>	<b>1,584</b>	<b>24,825</b>	<b>18.90%</b>	<b>(106,500)</b>
<b>EXPENDITURES</b>						
303	Full-time Salaries	4,966	388	1,164	23.45%	(3,802)
303	Part-time Wages	37,171	2,834	10,267	27.62%	(26,904)
303	Overhead Expense	7,174	551	1,910	26.63%	(5,264)
303	Employee Benefits	1,766	143	429	24.27%	(1,337)
<b>SUB-TOTAL PERSONNEL</b>		<b>51,077</b>	<b>3,916</b>	<b>13,770</b>	<b>26.96%</b>	<b>(37,307)</b>
303	Accounting/Audit	0		0	0.00%	0
303	City Admin Fee	250		0	0.00%	(250)
303	Security System	2,200		0	0.00%	(2,200)
303	Fire Extinguisher Service	100		0	0.00%	(100)
303	Ice Machine Mtn	1,200		0	0.00%	(1,200)
303	Grease Trap Cleaning	500		0	0.00%	(500)
303	Cinetech Mtn	900		0	0.00%	(900)
303	Movie Booking Services	2,600	434	651	25.04%	(1,949)
<b>SUB-TOTAL CONTRACT</b>		<b>7,750</b>	<b>434</b>	<b>651</b>	<b>8.40%</b>	<b>(7,099)</b>
303	Telephone	850	74	150	17.69%	(700)
303	Utilities	18,000	2,034	4,426	24.59%	(13,574)
303	Postage & Freight	1,500	40	106	7.08%	(1,394)
303	Printing & Advertising	100		6	6.00%	(94)
303	License fee/permit	500		217	43.40%	(283)
303	Office Supplies	50		0	0.00%	(50)
303	Supplies & Materials	6,000	236	484	8.06%	(5,516)
303	Concession Supplies	15,000	1,937	4,436	29.57%	(10,564)
303	Film Rental	40,000	407	8,422	21.05%	(31,578)
303	Film Supplies	150		0	0.00%	(150)
303	Marketing/Ads Spanish Films	0		0	0.00%	0
303	Misc. Expense	50	(18)	(38)	-76.64%	(88)
303	Dues & Subscriptions	0		0	0.00%	0
303	Ticket System Lease	0		0	0.00%	0
303	Expanded Concession Area	0		0	0.00%	0
303	Digital Sound	0		0	0.00%	0
303	County Tax (Seats)	500		0	0.00%	(500)
303	Sales Tax Expense	2,500		0	0.00%	(2,500)
303	Bldg Maint	1,500		0	0.00%	(1,500)
303	Special Event	2,000		0	0.00%	(2,000)
303	Equipment Maint	5,000	2,578	3,074	61.49%	(1,926)
303	Ticket System	0		0	0.00%	0
<b>*SUB-TOTAL OPERATION</b>		<b>93,700</b>	<b>7,288</b>	<b>21,283</b>	<b>22.71%</b>	<b>(72,417)</b>
<b>**TOTAL EXPENSE</b>		<b>152,527</b>	<b>11,638</b>	<b>35,704</b>	<b>23.41%</b>	<b>(116,823)</b>
<b>REV OVER(UNDER) EXP</b>		<b>(21,202)</b>	<b>(10,054)</b>	<b>(10,879)</b>		
<b>OPERATING TRANSFER IN</b>						
<b>BEG. FUND BALANCE</b>		<b>(217,226)</b>		<b>(217,226)</b>		
<b>ENDING FUND BAL</b>		<b>(238,428)</b>	<b>(10,054)</b>	<b>(228,105)</b>		