

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**Revenue/Transfers In**

**Revenue**

**Taxes**

101-0000-0301-001	Property Tax, Secured	387,143	521,195	404,000	460,000
101-0000-0301-002	Property Tax, Unsecured	33,415	30,241	35,000	35,000
101-0000-0301-008	Prop Tax In-Lieu VLF (ERAF)	1,313,498	1,196,444	1,196,000	1,196,000
101-0000-0301-009	Prop 1A State Loan	-	(439,914)	-	-
101-0000-0301-003	Property Tax, Supplemental	30,546	3,695	10,000	13,000
101-0000-0301-010	Prop Tax In-Lieu Sales Tax (ERAF)	3,744,356	(1,048,863)	-	140,000
101-0000-0302-010	Sales & Use Tax	607,204	561,604	640,000	670,000
101-0000-0302-011	Transient Lodging Tax	69,401	58,918	55,000	65,000
101-0000-0302-014	Property Transfer Tax	28,962	31,274	25,000	33,000
101-0000-0307-060	Motor Vehicle In-Lieu Tax	53,150	47,398	55,000	47,000
101-0000-0302-075	Franchises - Cable TV	137,092	129,315	135,000	135,000
101-0000-0302-076	Franchises - SC Gas	58,475	33,811	40,000	40,000
101-0000-0302-077	Franchises - SCE	72,962	71,335	72,000	72,000
101-0000-0302-078	Franchises - Oil Royalties	8,229	7,995	6,500	8,000
101-0000-0302-079	Franchises -Solid Waste	77,611	76,000	76,000	76,000
101-0000-0302-080	Franchises - Oil Permit Fee	500	500	-	-
	<b>Total Taxes</b>	<b>6,622,544</b>	<b>1,280,948</b>	<b>2,749,500</b>	<b>2,990,000</b>

**License & Permits**

101-0000-0302-013	Business License Fee	116,547	96,479	97,000	97,000
101-0000-0304-033	Encroachment Permits	3,509	3,923	23,000	45,000
101-0000-0304-034	Garage Sale Permits	6,990	5,895	5,300	5,800
	<b>Total Licenses &amp; Permits</b>	<b>127,047</b>	<b>106,297</b>	<b>125,300</b>	<b>147,800</b>

**Fines & Forfeitures**

101-0000-0305-041	FMC Parking Citations	5,060	4,745	5,000	5,000
101-0000-0305-042	Other Local Fines - Impound	6,025	7,571	5,800	7,500
101-0000-0305-043	Fireworks Enforcement	11,870	11,345	9,500	9,500
101-0000-0305-045	Other Court Fines	-	76,877	75,000	37,500
101-0000-0305-046	Ventura County Parking Citations	-	6,635	5,000	3,000
	<b>Total Fines &amp; Forfeitures</b>	<b>22,955</b>	<b>107,173</b>	<b>100,300</b>	<b>62,500</b>

**Money & Property Use**

101-0000-0306-050	Interest Earnings	(116,446)	35,408	10,000	20,000
101-0000-0306-052	Rents - Fire	12,360	11,330	12,360	12,360
101-0000-0306-053	Interest From General Reserve	191,528	7,909	5,000	14,000
	<b>Total Use of Money &amp; Property</b>	<b>87,662</b>	<b>54,647</b>	<b>27,360</b>	<b>46,360</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>Intergovernmental</b>					
101-0000-0306-059	Homeland Security Grant	6,806	9,643	50,000	-
101-0000-0306-060	UASI Grant (Fire)	-	-	-	-
101-0000-0306-061	EMPG Grant (Fire)	-	-	-	-
101-0000-0309-080	SRO Reimbursement	100,000	75,000	75,000	-
101-0000-0309-089	JAG Gang Grant	-	21,380	-	-
101-0000-0309-098	State Highway Maintenance	-	3,200	3,200	3,200
101-0000-0311-126	SB 90 Reimbursements	5,554	63,837	24,000	24,000
101-0000-0314-190	1/2 Cent Sales Tax - Public Safety	-	68,256	72,000	72,000
101-0000-0314-248	COPS Grant	-	144,370	100,000	-
101-0000-0314-249	Park Grant - State	-	-	100,000	-
101-0000-0314-250	Energy Efficiency Grant	-	-	82,000	-
<b>Total Intergovernmental</b>		<b>112,360</b>	<b>385,686</b>	<b>506,200</b>	<b>99,200</b>
<b>Charges for Services</b>					
101-0000-0309-073	Fire - Flow Test	-	-	-	500
101-0000-0309-074	Special Public Works Fees	-	-	-	500
101-0000-0309-075	Fire - Filming	-	-	27,000	27,000
101-0000-0309-077	Fire - Fire Report Fee	-	-	-	-
101-0000-0309-078	Fire - Fire Forestry Fee	-	-	5,400	5,400
101-0000-0309-079	Capital Project Expend Reimburse.	-	27,740	100,000	-
101-0000-0309-081	Other Planning Fees	35,341	52,200	51,000	61,000
101-0000-0309-082	Special Police Services	35,535	8,041	36,050	36,050
101-0000-0309-084	Fire - Fire Inspection Fees	-	60	50	400
101-0000-0309-085	Bldg/Construction Permit	112,508	52,615	60,000	80,800
101-0000-0309-086	Bldg Plan Check Fees	40,567	17,180	80,000	104,000
101-0000-0309-087	Engineering Fees	29,656	19,435	45,000	45,000
101-0000-0309-088	Legal Fees	-	20,000	-	-
101-0000-0309-091	Fire - Weed And Lot Cleaning	7,772	2,590	2,500	2,500
101-0000-0309-092	Live Scan Fees	3,136	2,580	2,500	2,500
101-0000-0309-093	City Clerk Fees	5,439	4,451	4,800	2,500
101-0000-0309-094	Fireworks Fees	2,650	100	1,300	1,300
101-0000-0309-095	Filming Fees	21,180	40,293	50,000	50,000
101-0000-0309-096	Passport Fees	9,195	9,190	9,000	9,000
101-0000-0309-099	Code Compliance Inspection	-	450	450	-
101-0000-0311-121	Sale Of Maps/books	11	-	50	50
101-0000-0311-122	Admin Fee - Admin Contracts	5,155	16,230	13,200	13,200
101-0000-0311-123	Admin Fee - WWTP	9,968	-	-	-
101-0000-0311-803	Admin Fee - CFD#1	-	11,698	5,883	5,883
101-0000-0311-804	Admin Fee - CFD#2	-	6,257	3,095	3,095
101-0000-0311-806	Admin Fee - CFD#3	-	11,799	5,984	5,984

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-0000-0311-809	Admin Fee - CFD#5	-	5,800	5,883	5,883
101-0000-0311-811	Admin Fee - CFD#6	-	5,800	5,883	5,883
	<b>Total Charges for Services</b>	318,112	314,509	514,828	468,428
<b>Other Revenue</b>					
101-0000-0302-001	Contribution - Owens & Minor	-	14,975	-	-
101-0000-0306-057	River Park Mtn - Hearthstone	40,000	40,000	40,000	40,000
101-0000-0311-120	Sale of Real Property	-	4,482	-	30,000
101-0000-0311-125	Other Miscellaneous Revenue	6,593	3,655	5,000	5,000
101-0000-0311-130	Insurance Dividends	18,097	390	38,158	12,104
101-0000-0311-131	Insurance Reimbursement	-	-	3,045	5,000
101-0000-0311-140	Fire - Cost Recovery	-	-	-	7,500
101-0000-0392-095	Fireworks Donation	-	8,000	-	-
	<b>Total Other Revenue</b>	64,690	71,502	86,203	99,604
	<b>101 Revenue</b>	7,355,369	2,320,762	4,109,691	3,913,892

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>Transfers In</b>					
101-0000-0400-201	Transfer In - Traffic Safety Fd 201	75,000	81,296	-	-
101-0000-0400-203	Transfer In - Streets/Drains Fd 203	26,250	43,505	43,505	24,761
101-0000-0400-204	Transfer In - Local Transp. Fd 204	18,000	49,657	52,000	-
101-0000-0400-206	Transfer In - Light/L'scape Dst 206	-	92,000	100,000	14,790
101-0000-0400-207	Transfer In - Storm Drain Fd 207	15,000	15,300	15,600	15,600
101-0000-0400-212	Transfer In - Solid Waste Fd 212	5,000	4,000	4,000	4,000
101-0000-0400-213	Transfer In - Pub. Sfty Aug. Fd 213	1,071	65,040	-	-
101-0000-0400-214	Transfer In - COPS Grant Fd 214	50,000	5,630	-	-
101-0000-0400-301	Transfer In - Sewer Fund 301	149,484	359,096	425,423	527,424
101-0000-0400-302	Transfer In - Water Fund 302	128,430	162,784	170,639	380,687
101-0000-0400-401	Transfer In	560,101	-	-	-
101-0000-0400-404	Transfer In - Engineer Park DIF 404	-	2,000	2,200	2,200
101-0000-0400-405	Transfer In - Engineer Water DIF 405	-	74,000	7,000	-
101-0000-0400-406	Transfer In - Engineer Sewer DIF 406	-	23,000	23,000	-
101-0000-0400-407	Transfer In - Engineer Storm Drain DII	-	12,000	12,000	-
101-0000-0400-460	Transfer In - Admin Well #9 Project	-	5,000	10,000	-
101-0000-0400-463	Transfer In - Admin WWTP Project	-	55,800	55,800	-
101-0000-0400-490	Transfer In - Admin Corp/Fire St. Pr.	-	2,000	30,000	-
101-0000-0400-502	Transfer In - Replacement Reserve	-	70,484	-	-
101-0000-0400-506	Transfer In - General Reserve	-	550,000	100,000	598,645
101-0000-0400-507	Transfer In - Vehicle Replace Rsv	-	-	-	-
101-0000-0400-901	Transfer In - RDA Housing	44,600	276,892	247,976	74,129
101-0000-0400-902	Transfer In - RDA Operating	53,500	654,397	758,590	353,654
101-0000-0400-902	Transfer In - Economic Development	-	161,533	-	-
101-0000-0400-905	Transfer In - RDA Debt Service	20,000	44,960	49,802	-
	<b>101 Transfers In</b>	<b>1,146,436</b>	<b>2,810,174</b>	<b>2,107,535</b>	<b>1,995,891</b>
	<b>101 Revenue/Transfers In</b>	<b>8,501,805</b>	<b>5,130,936</b>	<b>6,217,226</b>	<b>5,909,783</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**CITY COUNCIL 101-4101**

**DESCRIPTION**

The City Council serves as the governing body of the City of Fillmore and consists of five (5) City Council Members elected at large to overlapping four-year terms on the November of even-numbered years. A Mayor is appointed every two years by the Councilmembers after each election for City Councilmembers. The City Council also serves as the Board Members of the Fillmore Redevelopment Agency. As elected officials of the City of Fillmore, the responsibilities and duties of its members include: attending and participating in two (2) regular meetings on the second and fourth Tuesday of the month, and joint and special meetings as called. The City Council conducts the business of the City through the adoption of a Municipal Budget, Resolutions, and Ordinances (codified into the Fillmore Municipal Code); attending meetings of regional agencies, committees, and boards; and serving as Council liaisons to City Commissions, Neighborhood Councils and the local School District, Veterans Memorial and Senior Center Boards.

**BUDGET HIGHLIGHTS**

- > The proposed City Council budget shows a decrease in the Salaries and Benefits as the amount paid for the RDA Agency Board stipends is being charged to the Redevelopment Agency Fund 902.
- > The stipend amount has been decreased to reflect the current amount.

<b>Description</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Amended</b>	<b>2012 CM Recom</b>
<b>Revenue</b>				
Revenue				
Transfers in	1,000	14,813	19,701	7,898
<b>Total</b>	<b>1,000</b>	<b>14,813</b>	<b>19,701</b>	<b>7,898</b>
<b>Expenditures</b>				
Salaries and Benefits	9,712	12,531	14,300	4,962
Supplies and Services	7,265	3,272	10,300	10,300
Capital Outlay	-	-	-	-
<b>Total</b>	<b>16,977</b>	<b>15,803</b>	<b>24,600</b>	<b>15,262</b>
<b>PT Personnel</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4101 City Council</b>					
<b>Revenue</b>					
<b>Transfers In</b>					
101-0000-0400-301	Transfer In - Sewer	-	2,774	3,690	3,052
101-0000-0400-302	Transfer In - Water	1,000	1,849	2,460	2,289
101-0000-0400-901	Transfer In - RDA Housing	-	3,698	4,920	1,526
101-0000-0400-902	Transfer In - RDA Capital	-	5,547	7,380	1,030
101-0000-0400-905	Transfer In - RDA Debt Service	-	945	1,251	-
	<b>Total Transfers In</b>	<b>1,000</b>	<b>14,813</b>	<b>19,701</b>	<b>7,898</b>
	<b>Total Revenue/Transfers In</b>	<b>1,000</b>	<b>14,813</b>	<b>19,701</b>	<b>7,898</b>
<b>Expenditures</b>					
101-4101-0011-112	Part Time Salaries	9,000	11,640	13,350	4,500
101-4101-0013-122	FICA Social Security	689	891	950	344
101-4101-0013-123	Worker's Compensation	23	-	-	118
	<b>Total Salaries &amp; Benefits</b>	<b>9,712</b>	<b>12,531</b>	<b>14,300</b>	<b>4,962</b>
101-4101-0031-304	Meetings and Travel	7,035	3,184	-	-
101-4101-0131-305	Meetings and Travel - Brooks			2,000	2,000
101-4101-0131-306	Meetings and Travel - Conaway			2,000	2,000
101-4101-0131-307	Meetings and Travel - Sipes			2,000	2,000
101-4101-0131-308	Meetings and Travel - Walker			2,000	2,000
101-4101-0131-309	Meetings and Travel - Washburn			2,000	2,000
101-4101-0031-310	Misc Operating Expense	230	88	300	300
	<b>Total Supplies and Services</b>	<b>7,265</b>	<b>3,272</b>	<b>10,300</b>	<b>10,300</b>
	<b>Total City Council</b>	<b>16,977</b>	<b>15,803</b>	<b>24,600</b>	<b>15,262</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**CITY ATTORNEY 101-4102**

**DESCRIPTION**

The City Attorney serves in a contract capacity at the pleasure of the City Council and attends all City Council and Planning Commission meetings. The City Attorney is responsible for oversight of all legal services rendered to the City, including drafting Ordinances and Resolutions, defending the City from legal challenges and lawsuits, managing special litigation matters, keeping the City Council and City Manager apprised of emerging legal legislation, and providing legal counsel to the City Council, City Manager and City staff as needed.

**BUDGET HIGHLIGHTS**

- > The City Attorney's Office has reduced the hourly rate of the firm by 20 percent for FY 2012.
- > Cities of Industry and Livermore Lawsuit against the City of Fillmore will continue through FY 2012 until the litigation is resolved. Owens and Minor and MTS Consulting are paying for the outside legal bills and Inspired Development is paying up to \$39,000 of the appeal bill. The City covers the time spent by the City Attorney's Office on this case.
- > The Administrative Board of Equalization process regarding the allocation of sales tax to Fillmore will continue through FY 2012.
- > The lawsuit filed by the owner of the El Dorado Mobile Home Park regarding their application to convert the Park to condominiums will probably continue through FY 2012.
- > Negotiation with Hearthstone and Griffin Homebuilding Group regarding the development agreement for the Heritage Valley Park project was resolved in FY 2011. However, all the documents to wrap up the settlement are being prepared and are anticipated to be finalized in FY 2012.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	-	34,975	-	-
Transfers In	5,000	90,500	75,200	96,000
<b>Total</b>	<b>5,000</b>	<b>125,475</b>	<b>75,200</b>	<b>96,000</b>
<b>Expenditures</b>				
Salaries and Benefits				
Supplies and Services	319,934	690,538	380,000	280,000
Capital Outlay	-	-	-	-
<b>Total</b>	<b>319,934</b>	<b>690,538</b>	<b>380,000</b>	<b>280,000</b>
<b>Personnel</b>				

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4102 Legal Services**

**Revenue**

101-0000-0302-001	Contribution - Owens & Minor	-	14,975	-	-
101-0000-0309-088	Legal Fees	-	20,000	-	-
	<b>Total Revenue</b>	<b>-</b>	<b>34,975</b>	<b>-</b>	<b>-</b>

**Transfers In**

101-0000-0400-301	Transfer In - Sewer	-	22,500	24,000	32,000
101-0000-0400-302	Transfer In - Water	5,000	15,000	16,000	32,000
101-0000-0400-901	Transfer In - RDA Housing	-	23,000	3,200	8,000
101-0000-0400-902	Transfer In - RDA Capital	-	22,500	24,000	24,000
101-0000-0400-905	Transfer In - RDA Debt Service	-	7,500	8,000	-
	<b>Total Transfers In</b>	<b>5,000</b>	<b>90,500</b>	<b>75,200</b>	<b>96,000</b>

<b>Total Revenue/Transfers In</b>	<b>5,000</b>	<b>125,475</b>	<b>75,200</b>	<b>96,000</b>
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**Expenditures**

101-4102-0021-201	Legal Services- Contract	319,934	178,062	180,000	160,000
101-4102-0021-202	Legal Svcs - Contract Housing	-	18,889	-	-
101-4102-0021-203	Special Litigation	-	493,587	200,000	120,000
	<b>Total Legal Services</b>	<b>319,934</b>	<b>690,538</b>	<b>380,000</b>	<b>280,000</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**CITY CLERK 101-4103**

**DESCRIPTION**

The City Clerk is elected by the citizens of Fillmore to a four (4) year term. The City Clerk's Department is responsible for the production and distribution of the City Council agenda and subsequent meeting minutes, maintenance of the City's Resolution and Ordinance files assuring that Ordinances become codified into the Fillmore Municipal Code, overseeing the Document and Records Management of the City, administering Public Records Requests, and providing informational support to City staff as requested. The Clerk's Department is responsible for publication of public hearing notices related to adoption of Ordinances, Ordinance language following their adoption, and press releases. The Clerk's Office serves as the point for contact for citizen information requests. Staff includes the elected City Clerk and a Deputy City Clerk/Administrative Assistant position.

**BUDGET HIGHLIGHTS**

- > Due to the pending significant reductions in staffing, the City needs to rethink how it provides services and processes the workload. One change that is proposed is a reduced level of detail contained in the minutes. Currently, it takes an average of four hours after each meeting to prepare the minutes. Changing to a less detailed action minutes format would result in time savings of approximately three hours each time. The City keeps tapes and the audio recording of each meeting indefinitely for reference purposes if needed. With the proposed addition of an Information Technology Technician, an online method for linking/viewing the minutes will be explored.
- > The budget has decreased because there are no elections in FY 2012 (savings \$7,000). However, if the City decides to move ahead with a special election for a limited-duration Sales Tax increase, funds will need to be budgeted. It is estimated a special election will cost the City \$20,000 in November.
- > The Clerk's Office will save \$3,450 from not purchasing hard copies of the State Code updates as these may be viewed online.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	5,439	4,451	4,600	2,500
Transfers In	1,000	49,098	54,015	33,110
<b>Total</b>	<b>6,439</b>	<b>53,549</b>	<b>58,615</b>	<b>35,610</b>
<b>Expenditures</b>				
Salaries and Benefits	18,654	25,612	50,957	31,434
Furlough Deduction	-	-	(5,733)	(1,130)
Supplies and Services	24,880	39,487	21,565	8,650
Capital Outlay	-	-	-	-
<b>Total</b>	<b>43,534</b>	<b>65,099</b>	<b>66,789</b>	<b>38,954</b>
<b>FT Personnel</b>			0.55	0.40
<b>PT Personnel</b>			0.01	0.01

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4103 City Clerk**

**Revenue**

101-0000-0309-093	City Clerk Fees	5,439	4,451	4,600	2,500
101-0000-0311-126	SB 90 Reimbursements	-	-	-	-
	<b>Total Revenue</b>	<b>5,439</b>	<b>4,451</b>	<b>4,600</b>	<b>2,500</b>

**Transfers In**

101-0000-0400-301	Transfer In - Sewer	-	9,418	9,848	9,738
101-0000-0400-302	Transfer In - Water	1,000	6,279	6,565	7,791
101-0000-0400-901	Transfer In - RDA Housing	-	12,558	13,130	3,895
101-0000-0400-902	Transfer In - RDA Capital	-	18,837	19,695	11,686
101-0000-0400-905	Transfer In - Debt Service	-	2,006	4,777	-
	<b>Total Transfers In</b>	<b>1,000</b>	<b>49,098</b>	<b>54,015</b>	<b>33,110</b>
	<b>Total Revenue/Transfers In</b>	<b>6,439</b>	<b>53,549</b>	<b>58,615</b>	<b>35,610</b>

**Expenditure**

101-4103-0011-111	Full Time Salaries	12,785	4,518	29,981	20,197
101-4103-0011-112	Part time Salaries	-	15,082	300	300
101-4103-0011-113	Overtime	-	938	700	-
101-4103-0012-118	Retirement	1,928	1,768	6,396	3,270
101-4103-0013-122	FICA Social Security	1,089	1,424	2,373	1,654
101-4103-0013-123	Worker's Compensation	233	938	2,076	497
101-4103-0013-124	Unemployment Insurance	66	259	461	165
101-4103-0014-126	Cafeteria Plan	1,293	346	4,455	2,251
101-4103-0014-127	Medical Insurance	858	243	3,469	2,687
101-4103-0014-128	Dental Insurance	93	24	344	260
101-4103-0014-129	Vision Insurance	15	4	49	36
101-4103-0014-130	Life Insurance/LTD	65	16	288	117
101-4103-0014-132	Deferred Comp	229	52	65	-
	<b>Total Salaries and Benefits</b>	<b>18,654</b>	<b>25,612</b>	<b>50,957</b>	<b>31,434</b>
101-4103-0014-139	Furlough Deduction	-	-	(5,733)	(1,130)
101-4103-0021-204	Municipal Elections	14,045	25,761	7,000	-
101-4103-0021-205	Muni Code Update	2,500	1,610	3,000	1,000
101-4103-0021-206	Muni Code On Line	-	500	500	500
101-4103-0021-208	State Code Update	955	3,721	3,450	-

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4103-0031-303	Dues & Subscriptions	450	340	340	150
101-4103-0031-304	Meetings and Travel	329	382	-	300
101-4103-0031-306	Printing/advertising	6,400	6,948	6,750	6,500
101-4103-0031-307	Office Supplies	200	225	225	200
101-4103-0031-322	Vision 2020	-	-	300	-
	Total Supplies and Services	24,880	39,487	21,565	8,650
	<b>Total City Clerk</b>	<b>43,534</b>	<b>65,099</b>	<b>66,789</b>	<b>38,954</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**ADMINISTRATION 101-4207**

**DESCRIPTION**

The Administration Division provides staff support to the Mayor and City Council and customer service to internal (staff) and external (general public) customers regarding City and Redevelopment Agency business. The City Manager is responsible for implementing the Council's vision and for the day-to-day operations of the City.

**BUDGET HIGHLIGHTS**

- > The budget reflects the changes that were recommended as a result of the organizational review. The study compared Fillmore City operations to other cities and to industry best practices. It made staffing recommendations and proposed a new organizational structure that would best fit the organization in light of the significant budget shortfall.
- > It is proposed that, except for compensation decreases which all employees will share, the salaries of people in filled positions who are "bumped" or reclassified to a lower position will be frozen (Y-rated). This helps to prevent an additional salary decrease as a result of "bumping" or the position being reclassified to a lower position. The vacant position of Deputy City Manager (\$128,611) will be cut and a new position, Assistant to the City Manager will be added (\$94,909). The Human Resources Officer position is proposed for elimination (\$74,932) and a vacant Administrative Assistant (\$82,800) was cut. It is proposed to add a Deputy City Clerk/Administrative Assistant (\$74,932). The net reduction is one (1) position. Please note that the cost of positions are spread throughout the budget.
- > If the Sales Tax litigation is not resolved in favor of the City, or, if next year payment is not received from the disputed funds the Board of Equalization is holding, the City will again be faced with making substantial reductions. For this reason, it is recommended that the City Council direct staff to begin the process of bringing back information for putting a limited-duration Sales Tax on the ballot. The proposed increase would be to 8.75 or 9 percent which would bring in approximately \$326,000 or \$489,000, respectively. The current Sales Tax rate is 8.25 percent.
- > Unrepresented employees will have reductions in their compensation in the form of furloughs, increased health benefits and CalPERS pension contributions. This amounts to approximately 18 percent over two years. Negotiations are underway with the represented employees and are not final at the time of publication. The budget assumes that there will be reductions for represented and unrepresented employees.
- > The Dues and Subscriptions line-item contains funding for SCAG (\$1,350); League of CA Cities (\$7,000); LAFCO (\$5,510); Jobs Available (\$35); Ventura City/County Manager Meeting (\$170) and the Chamber of Commerce (\$270).
- > Travel has been included for the League committees and annual conference. The City Manager is on the League Executive Committee representing the Ventura County Managers and is participating on a League planning committee.
- > Contract Services includes funding for a cost allocation plan.
- > Recruitment includes funding for a Public Works/ Municipal Services Department-head recruitment (\$17,500).
- > Due to the budget shortfall, funding for the City Newsletter has been eliminated (savings \$2,400).

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**ADMINISTRATION 101-4207 CONTINUED**

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue				-
Transfers In	39,000	129,229	116,112	81,809
Total	39,000	129,229	116,112	81,809
<b>Expenditures</b>				
Salaries and Benefits	82,388	83,674	104,075	35,367
Furlough Deduction	-	-	(12,215)	(949)
Supplies and Services	23,545	83,550	58,020	61,265
Capital Outlay	-	-	-	-
Total	105,933	167,224	149,880	95,683
FT Personnel			0.95	0.25

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4207 Administration**

**Transfers In**

101-0000-0400-203	Transfer In - Streets/Drains	-	500	500	478
101-0000-0400-204	Transfer In - Local Transportation	-	1,000	1,000	-
101-0000-0400-301	Transfer In - Sewer	4,000	39,461	34,226	23,921
101-0000-0400-302	Transfer In - Water	15,000	19,731	17,113	23,921
101-0000-0400-901	Transfer In - RDA Housing	-	39,461	34,226	9,568
101-0000-0400-902	Transfer In - RDA Capital	-	18,837	19,695	23,921
101-0000-0400-905	Transfer In - RDA Debt Service	20,000	10,239	9,352	-
	<b>Total Transfers In</b>	<b>39,000</b>	<b>129,229</b>	<b>116,112</b>	<b>81,809</b>

**Expenditures**

101-4207-0011-111	Full Time Salaries	62,704	57,883	63,885	24,534
101-4207-0011-112	Part Time Salaries	-	7,391	-	-
101-4207-0011-113	Overtime	-	469	-	-
101-4207-0012-118	Retirement	6,015	4,590	13,793	4,405
101-4207-0013-122	FICA Social Security	4,989	4,794	4,896	2,272
101-4207-0013-123	Worker's Compensation	681	2,171	4,748	630
101-4207-0013-124	Unemployment Insurance	191	367	971	193
101-4207-0014-126	Cafeteria Plan	2,875	1,694	7,665	801
101-4207-0014-127	Medical Insurance	1,968	1,749	5,992	1,679
101-4207-0014-128	Dental Insurance	208	119	594	162
101-4207-0014-129	Vision Insurance	33	19	85	22
101-4207-0014-130	Life Insurance/LTD	230	144	623	187
101-4207-0014-132	Deferred Comp	448	194	163	-
101-4207-0014-133	Mileage Reimbursement	389	240	480	480
101-4207-0014-134	Personal Expense	1,658	1,850	180	-
	<b>Total Salaries &amp; Benefits</b>	<b>82,388</b>	<b>83,674</b>	<b>104,075</b>	<b>35,367</b>

101-4207-0014-139	Furlough Deduction	-	-	(12,215)	(949)
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101-4207-0021-215	City Newsletter	-	-	2,400	-
101-4207-0021-245	Contract Services	-	23,419	25,000	10,500
101-4207-0021-271	SB 90 Contract	4,000	2,000	4,000	4,000
101-4207-0021-273	Library Support	-	7,000	7,000	7,000
101-4207-0021-277	Classification Salary Study	-	18,462	-	-

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4207-0031-303	Dues & Subscriptions	15,672	15,850	16,000	16,915
101-4207-0031-304	Meetings and Travel	1,141	33	3,620	5,000
101-4207-0031-307	Office Supplies		-	-	350
101-4207-0031-320	Skateboard Park Grand Opening	2,544	-	-	-
101-4207-0031-360	Recruitment	-	4,128	-	17,500
101-4207-0031-361	Lawsuit	-	6,000	-	-
101-4207-0031-365	Staff Training	189	6,658	-	-
	<b>Total Supplies and Services</b>	<b>23,545</b>	<b>83,550</b>	<b>58,020</b>	<b>61,265</b>
	<b>Total Administration</b>	<b>105,933</b>	<b>167,224</b>	<b>149,880</b>	<b>95,683</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**CENTRAL SUPPORT 101-4208**

**DESCRIPTION**

Central Support includes the Finance Department which manages the finances of the City. The Department is responsible for the development and preparation of the annual budget, coordinating and monitoring the budget process, monitoring capital improvement projects, providing a mid-year budget review, maintaining the integrity and accuracy of the City's financial reporting and the accounting system. Other responsibilities include financial reporting, investments, audits, debt management, policy and procedures, accounts payable, accounts receivable, payroll, utility billing, business licenses, cash collection, customer service and capital assets.

The Information Technology Division falls under Central Support which supports the entire City's computer network, computer systems and telecommunications. The IT Division is proposed to be staffed by an Information Technology Technician and an outside consultant.

**BUDGET HIGHLIGHTS**

> Review and analyze the revised payment policy to determine if it has resulted in a loss of revenue to the utilities. This will be done during the year.

> The budget reflects the changes that were recommended as a result of the organizational review. The review compared Fillmore City operations to other cities and to industry best practices and made staffing recommendations. The study also proposed a new organizational structure that would best fit the organization in light of the significant budget shortfall.

> The position of Assistant to the Finance Director will be retitled to Finance Administrator; the Accounting Supervisor will be reclassified to Finance Technician; a Fiscal Assistant II will be reclassified to a Finance Technician; the filled Confidential Accounting Technician position will be eliminated (savings \$70,345); and a filled Fiscal Assistant II position will be eliminated (\$59,179) as will the part-time Fiscal Assistant I (\$35,639). Please note that the cost of positions is spread throughout the budget. Automation of functions will become even more important in light of the staffing reductions. To this end, an Information Technology Technician position is proposed to be added (\$63,867). The net number of positions reduced in Finance is 1.84.

> Included is a \$1,200 annual reduction in the amount paid to the City's contract IT provider.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	19,321	17,665	16,800	17,300
Transfers In	89,055	201,543	211,525	328,884
<b>Total</b>	<b>108,376</b>	<b>219,208</b>	<b>228,325</b>	<b>346,184</b>
<b>Expenditures</b>				
Salaries and Benefits	116,035	111,914	209,371	154,874
Furlough Deduction	-	-	(22,235)	(5,419)
Supplies and Services	28,307	153,932	161,634	149,530
Capital Outlay	-	5,225	-	-
<b>Total</b>	<b>144,343</b>	<b>271,071</b>	<b>348,770</b>	<b>298,985</b>
<b>FT Personnel</b>			3.30	1.90
<b>PT Personnel</b>			0.34	0.01

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4208 Central Support</b>					
<b>Revenue</b>					
101-0000-0304-034	Garage Sale Permits	6,990	5,895	5,300	5,800
101-0000-0309-092	Live Scan Fees	3,136	2,580	2,500	2,500
101-0000-0309-096	Passport Fees	9,195	9,190	9,000	9,000
	<b>Total Revenue</b>	<b>19,321</b>	<b>17,665</b>	<b>16,800</b>	<b>17,300</b>
<b>Transfers In</b>					
101-0000-0400-301	Transfer In - Sewer	25,125	54,440	61,773	104,645
101-0000-0400-302	Transfer In - Water	43,930	27,220	30,887	104,645
101-0000-0400-901	Transfer In - RDA Housing	-	56,946	60,639	29,899
101-0000-0400-902	Transfer In - RDA Capital	20,000	49,327	42,783	89,696
101-0000-0400-905	Transfer In - RDA Debt Service	-	13,610	15,443	-
	<b>Total Transfers In</b>	<b>89,055</b>	<b>201,543</b>	<b>211,525</b>	<b>328,884</b>
	<b>Total Revenue/Transfers In</b>	<b>108,376</b>	<b>219,208</b>	<b>228,325</b>	<b>346,184</b>
<b>Expenditures</b>					
101-4208-0011-111	Full Time Salaries	67,405	64,428	116,262	97,800
101-4208-0011-112	Part Time Salaries	5,376	5,206	9,827	-
101-4208-0011-113	Overtime Pay	-	426	-	-
101-4208-0011-114	Education Pay	543	549	548	601
101-4208-0012-118	Retirement	14,070	11,411	27,186	16,863
101-4208-0013-122	FICA Social Security	5,906	7,007	8,818	7,850
101-4208-0013-123	Worker's Compensation	1,439	3,321	6,640	2,440
101-4208-0013-124	Unemployment Insurance	404	921	1,720	804
101-4208-0014-126	Cafeteria Plan	9,544	8,664	18,630	10,556
101-4208-0014-127	Medical Insurance	8,217	7,184	16,228	15,994
101-4208-0014-128	Dental Insurance	800	607	1,437	1,235
101-4208-0014-129	Vision Insurance	111	96	206	170
101-4208-0014-130	Life Insurance/LTD	467	426	1,162	561
101-4208-0014-132	Deferred Comp	1,669	1,350	617	-
101-4208-0014-133	Mileage Reimbursement	-	318	-	-
101-4208-0014-134	Personal Expense	83	-	90	-
	<b>Total Salaries and Benefits</b>	<b>116,035</b>	<b>111,914</b>	<b>209,371</b>	<b>154,874</b>
101-4208-0014-139	Furlough Deduction	-	-	(22,235)	(5,419)
101-4208-0021-206	Computer Support	3,792	15,917	16,585	15,300
101-4208-0021-211	Annual Audit	8,000	48,613	39,865	31,100

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4208-0021-220	Capital Assets/GASB 34	2,000	-	-	-
101-4208-0021-245	Contract Services	2,492	6,080	5,000	12,500
101-4208-0021-269	Computer Software	5,000	29,978	34,500	34,500
101-4208-0021-272	County Admin Fee	-	-	10,412	10,400
101-4208-0021-279	Copier Lease	4,399	26,282	28,572	27,100
101-4208-0031-303	Dues & Subscriptions	500	596	600	600
101-4208-0031-304	Meetings and Travel	144	896	-	-
101-4208-0031-306	Printing/advertising	1,480	3,419	4,000	2,380
101-4208-0031-307	Office Supplies	500	21,870	21,500	15,000
101-4208-0031-310	Miscellaneous Expense	-	-	-	350
101-4208-0031-324	Live Scan	-	281	600	300
	Total Supplies and Services	28,307	153,932	161,634	149,530
101-4208-0051-501	Capital Outlay	-	5,225	-	-
	<b>Total Central Support</b>	<b>144,343</b>	<b>271,071</b>	<b>348,770</b>	<b>298,985</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**GOVERNMENT BUILDING (CITY HALL) 101-4209**

**DESCRIPTION**

This Division covers all operations and maintenance costs to support Fillmore City Hall. It houses all essential City Service Departments including the City Council Chambers, City Management, City Clerk, Community Development (Code Enforcement, Housing and Planning), Community Services, Engineering, Finance, Fire Administration, Human Resources/Risk Management and Public Works Departments. City Hall was completed in 1994.

**BUDGET HIGHLIGHTS**

- > The budget reflects the changes that were recommended as a result of the organizational review. The review compared Fillmore City operations to other cities and to industry best practices and made staffing recommendations. In this budget, it is proposed to delete two filled Facility Custodians for a total approximate savings of \$116,400. The study also recommends retitling the Facility Custodian positions to Facilities Maintenance Worker.
- > As a result of the budget reductions, the City will have to revamp the way it provides custodial services. It is proposed to use contract custodial services to clean City and District buildings. In addition, it is proposed that the City look at contracting other services (pool maintenance) and to change the level and frequency of the facilities services it provides. For example, the facilities crews open and shut the parks while the Public Works crews clean trash from the parks in the morning. It may make sense to have Public Works or another department open the parks in the morning, which will free the remaining facilities staff to do other things.
- > The capital outlay expenditures are being reduced because the energy retrofit grant program (\$89,000) will be started in FY 2011 and completed in FY 2012. The City received a grant to install more energy efficient lighting and motion sensors.
- > The water fountain in front of City Hall will be turned off July 1 (savings \$1,300.)
- > It is projected that utility costs will decrease due to more efficient light and motion sensors.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	-	-	82,000	-
Transfers In	117,449	271,336	286,546	85,054
<b>Total</b>	<b>117,449</b>	<b>271,336</b>	<b>368,546</b>	<b>85,054</b>
<b>Expenditures</b>				
Salaries and Benefits	139,702	157,252	139,061	26,219
Furlough Deduction	-	-	(14,307)	(949)
Supplies and Services	106,327	132,089	93,950	81,047
Capital Outlay	-	-	89,000	-
<b>Total</b>	<b>246,029</b>	<b>289,341</b>	<b>307,704</b>	<b>106,318</b>
<b>FT Personnel</b>			1.96	0.33

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4209 Government Buildings**

**Revenue**

101-0000-0314-250	Energy Efficiency Grant	-	-	82,000	-
	<b>Total Revenue</b>	-	-	82,000	-

**Transfers In**

101-0000-0400-204	Transfer In - Local Transportation	10,000	-	-	-
101-0000-0400-206	Transfer In - Light/Landscape	-	27,000	30,000	-
101-0000-0400-301	Transfer In - Sewer	4,849	42,710	45,479	21,264
101-0000-0400-302	Transfer In - Water	47,500	28,473	30,319	21,264
101-0000-0400-901	Transfer In - RDA Housing	26,600	84,021	86,049	10,632
101-0000-0400-902	Transfer In - RDA Capital	28,500	85,419	90,958	31,895
101-0000-0400-905	Transfer In - RDA Debt Service	-	3,713	3,741	-
	<b>Total Transfers In</b>	117,449	271,336	286,546	85,054

**Total Revenue/Transfers In      117,449      271,336      368,546      85,054**

**Expenditures**

101-4209-0011-111	Full Time Salaries	77,748	80,112	74,815	16,549
101-4209-0011-112	Part Time Salaries	-	7,005	-	-
101-4209-0011-113	Overtime Pay	1,663	2,003	1,900	-
101-4209-0011-114	Education Pay	417	422	421	-
101-4209-0012-118	Retirement	16,129	16,968	16,151	2,870
101-4209-0013-122	FICA Social Security	7,210	8,099	5,405	1,289
101-4209-0013-123	Worker's Compensation	3,097	7,910	7,329	549
101-4209-0013-124	Unemployment Insurance	472	1,342	1,240	139
101-4209-0014-126	Cafeteria Plan	16,741	16,427	15,836	1,857
101-4209-0014-127	Medical Insurance	11,238	11,664	12,331	2,217
101-4209-0014-128	Dental Insurance	1,206	1,175	1,222	214
101-4209-0014-129	Vision Insurance	191	181	175	30
101-4209-0014-130	Life Insurance/LTD	722	685	864	96
101-4209-0014-131	Uniforms	1,387	1,181	487	85
101-4209-0014-132	Deferred Comp	1,135	1,748	561	-
101-4209-0014-133	Mileage Reimbursement	345	330	324	324
	<b>Total Salaries &amp; Benefits</b>	139,702	157,252	139,061	26,219

101-4209-0014-139	Furlough Deduction	-	-	(14,307)	(949)
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101-4209-0021-207	Equipment Maintenance	2,100	2,606	2,100	3,500
101-4209-0021-208	Pest Control	690	1,050	1,050	1,230

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4209-0021-209	Security Systems	1,876	1,180	2,100	2,100
101-4209-0021-210	City Hall Maintenance	4,130	39,499	5,000	5,000
101-4209-0021-225	Generator Lease-Caterpillar	-	-	-	-
101-4209-0021-239	Fire Extinguisher Maintenance	524	1,021	1,100	1,100
101-4209-0021-262	Contract Building Maintenance	-	-	-	12,350
101-4209-0021-267	HVAC	735	1,600	1,000	1,000
101-4209-0021-276	Postage Machine Mtn	2,813	5,828	4,800	4,800
101-4209-0021-277	Sprinkler Cert - 5 Bldgs	1,580	6	-	-
101-4209-0031-301	Telephone Expense	9,306	18,415	20,000	11,592
101-4209-0031-302	Utilities	36,498	38,938	33,000	19,000
101-4209-0031-305	Postage/delivery	16,244	11,044	14,500	10,000
101-4209-0031-307	Office Supplies	16,984	-	-	-
101-4209-0031-309	Supplies/Materials	8,497	9,098	6,000	6,000
101-1209-0031-310	Misc Expense	-	-	-	-
101-4209-0031-312	Building Repairs	3,992	1,438	3,000	3,000
101-4209-0031-327	Trash Disposal	356	366	300	375
	<b>Total Supplies and Services</b>	<b>106,327</b>	<b>132,089</b>	<b>93,950</b>	<b>81,047</b>
101-4209-0031-328	Energy Efficiency Improvements	-	-	89,000	-
	<b>Total Government Buildings</b>	<b>246,029</b>	<b>289,341</b>	<b>307,704</b>	<b>106,318</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**RISK MANAGEMENT 101-4210**

**DESCRIPTION**

The Risk Management Division is responsible for liability claims administration, injury-prevention training, worker's compensation insurance programs, employee wellness, and insurance management. The goal of the division is to provide for the prevention and mitigation of risks and exposures to the city.

The division works closely with the California Joint Powers Insurance Authority and the City Attorney to reduce the frequency and severity of claims. In addition, the division provides insurance recommendations to City staff and ensures that all City property has appropriate coverage.

**BUDGET HIGHLIGHTS**

> Beginning FY 2010, all Risk Management related costs are budgeted in this division with transfers into the General Fund to cover shares for other funds.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	18,097	390	41,203	17,104
Transfers In	57,009	568,563	275,455	410,434
<b>Total</b>	<u>75,106</u>	<u>568,953</u>	<u>316,658</u>	<u>427,538</u>
<b>Expenditures</b>				
Salaries and Benefits	8,779	9,558	17,198	17,355
Furlough Deduction	-	-	(1,888)	(370)
Supplies and Services	60,156	411,554	415,359	403,974
Capital Outlay	-	-	-	-
<b>Total</b>	<u>68,936</u>	<u>421,112</u>	<u>430,669</u>	<u>420,958</u>
<b>FT Personnel</b>			0.20	0.20

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4210 Risk Management</b>					
<b>Revenue</b>					
101-0000-0311-130	Insurance Dividends	18,097	390	38,158	12,104
101-0000-0311-131	Insurance Reimbursement	-	-	3,045	5,000
	<b>Total Revenue</b>	<b>18,097</b>	<b>390</b>	<b>41,203</b>	<b>17,104</b>
<b>Transfers In</b>					
101-0000-0400-203	Transfer In - Streets/Drains	9,000	13,255	13,255	2,105
101-0000-0400-204	Transfer In - Local Transportation	-	18,557	19,500	-
101-0000-0400-301	Transfer In - Sewer	48,009	126,031	129,074	223,108
101-0000-0400-302	Transfer In - Water	-	42,010	43,025	143,126
101-0000-0400-506	Transfer In - Reserve-Gen Purpose	-	300,000	-	-
101-0000-0400-902	Transfer In - RDA Capital	-	63,015	64,537	42,096
101-0000-0400-903	Transfer In - Debt Service	-	5,695	6,064	-
	<b>Total Transfers In</b>	<b>57,009</b>	<b>568,563</b>	<b>275,455</b>	<b>410,434</b>
	<b>Total Revenue/Transfers In</b>	<b>75,106</b>	<b>568,953</b>	<b>316,658</b>	<b>427,538</b>
<b>Expenditures</b>					
101-4210-0011-111	Full Time Salaries	4,979	5,974	9,889	11,458
101-4210-0012-118	Retirement	1,045	969	2,129	1,980
101-4210-0013-122	FICA Social Security	455	397	795	929
101-4210-0013-123	Worker's Compensation	98	225	1,034	288
101-4210-0013-124	Unemployment Insurance	28	47	156	93
101-4210-0014-126	Cafeteria Plan	831	691	1,620	1,052
101-4210-0014-127	Medical Insurance	1,124	1,063	1,262	1,343
101-4210-0014-128	Dental Insurance	60	48	125	130
101-4210-0014-129	Vision Insurance	10	8	18	18
101-4210-0014-130	Life Insurance/LTD	30	31	100	62
101-4210-0014-132	Deferred Comp	120	105	70	-
	<b>Total Salaries &amp; Benefits</b>	<b>8,779</b>	<b>9,558</b>	<b>17,198</b>	<b>17,355</b>
101-4210-0014-139	Furlough Deduction	-	-	(1,888)	(370)
101-4210-0021-212	Liab/prop/insurance/bonds	53,431	399,534	363,909	356,024
101-4210-0031-304	Meetings and Travel	-	-	-	-
101-4210-0031-309	Supplies/materials	249	-	300	300
101-4210-0031-310	Credit Card Expense	1,766	1,173	1,000	1,000

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4210-0031-313	Claims Paid	-	5,390	6,000	3,500
101-4210-0031-320	Employee Recognition	1,500	-	1,000	-
101-4210-0031-321	Fireworks Enforcement	3,211	3,875	3,500	3,500
101-4210-0031-351	FEMA Floodway/Flood Plan	-	1,582	39,650	39,650
	Total Supplies and Services	60,156	411,554	415,359	403,974
	<b>Total Risk Management</b>	<b>68,936</b>	<b>421,112</b>	<b>430,669</b>	<b>420,958</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**POLICE SERVICES 101-4313**

**DESCRIPTION**

The Police Department is contracted from the County Sheriff's Department and consists of 9 Sworn Officers. The City provides the North Fillmore Store front which is staffed by a part-time civilian employee. The City also provides crossing guards which are included in this budget. As an additional benefit, the Sheriffs Department maintains an additional Santa Clara Valley Deputy workforce out of the same station. These other deputies patrol the unincorporated areas that adjoin the City. A total of 30 sworn officers, 12 citizen volunteers and an increase of teen explorers from 16 to 30 who work out of the Fillmore Police - Sheriff Station. Broken down by category, the City contract includes:

- 2 City Police Beat Cars, 24 hours a day.
- 50% of the Chief of Police's Salary
- 50% of a Detective Salary
- 1 Gang Officer
- 1 Part-time Parking Cadet
- 1 Communications Dispatcher/Office Manager

**BUDGET HIGHLIGHTS**

- > Due to the severity of the budget reductions, the School Resource Officer (SRO) has been removed from the Recommended Budget for \$79,939 in net savings. It is the City's understanding that the FUSD will fund the position part-time in the upcoming year. It is also proposed to eliminate the Motor Officer for \$195,676 in net savings. In addition, the City will be eliminating one of the two Gang Officer positions for a net savings of \$140,004. The proposed total net savings for all three positions will be \$415,619.
- > The 2012 Recommended Budget has been verified with the Ventura County Sheriff's Business Office.
- > If the outlook for the FY 2013 budget does not improve, the City may need to look at increasing revenues such as a temporary increase in the Sales Tax rate which could raise \$326,000 or \$489,000 depending on the rate chosen.
- > The Special Events budget covers costs for police to provide services for filming, festivals and special events. The revenue from these events covers the costs related to these activities.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	158,490	390,092	347,350	134,550
Transfers In	51,071	270,294	204,725	-
<b>Total</b>	<b>209,561</b>	<b>660,386</b>	<b>552,075</b>	<b>134,550</b>
<b>Expenditures</b>				
Salaries and Benefits	-	56,934	70,120	44,908
Supplies and Services	3,224,130	3,273,418	3,428,928	3,015,209
Capital Outlay	-	8,253	-	-
<b>Total</b>	<b>3,224,130</b>	<b>3,338,605</b>	<b>3,499,048</b>	<b>3,060,117</b>
<b>FT Personnel</b>			-	-
<b>PT Personnel</b>			2.32	1.62



**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4313-0021-220	Pest Control	540	360	500	360
101-4313-0021-279	Copier Lease	6,342	5,329	7,500	7,500
101-4313-0031-301	Telephone Expense	2,155	2,026	2,500	4,000
101-4313-0031-302	Utilities	2,344	4,268	2,300	3,900
101-4313-0031-306	Printing/advertising	356	316	500	200
101-4313-0031-307	Office Supplies	100	-	100	75
101-4313-0031-308	Vehicle Maintenance	7,236	7,742	7,000	-
101-4313-0031-311	Miscellaneous	-	482	1,000	250
101-4313-0031-313	Non Post Train (Gang)	-	1,792	1,000	750
101-4313-0031-314	Community Cameras	-	42	500	100
101-4313-0031-315	North Fillmore Storefront	4,285	3,780	4,000	2,700
101-4313-0031-355	Radar Maintenance	1,061	-	1,000	400
	Total Supplies and Services	3,224,130	3,273,418	3,428,928	3,015,209
101-4313-0051-501	Capital Outlay	-	8,253	-	-
	<b>Total Police Services</b>	<b>3,224,130</b>	<b>3,338,605</b>	<b>3,499,048</b>	<b>3,060,117</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**FIRE PROTECTION 101-4314**

**DESCRIPTION**

The Fillmore Fire Department is responsible for the protection of life, property and the environment for all the citizens of Fillmore and all its visitors. The Fire Department provides an all-risk emergency response service such as medical emergency response, hazardous materials mitigation, rescue, structural and wildland fire response, public education, training, prevention and investigation. In addition, the Fillmore Fire Department conducts an annual weed abatement inspection program throughout the year with additional emphasis from April through July and, as one of only a few cities allowing the sale and discharge of "Safe and Sane" fireworks, this program has proven to be very effective in reducing the number of potentially dangerous fires that are started by the careless use of fireworks.

The Fire Department has a very dedicated staff of paid and volunteer personnel (1 paid Chief, 3 paid Captains, 2 Volunteer Assistant Chiefs, 18 Volunteer Paramedics and 41 Volunteer Firefighter/EMT) who pride themselves with achieving excellence in all their actions and delivering excellent customer service. The Chief and Captains are responsible for providing training and continuing education to the Fire Department staff. Training is obtained through a variety of sources including grants and neighboring department cooperative opportunities.

**BUDGET HIGHLIGHTS**

- > The budget reflects the changes that were recommended as a result of the organizational review. The review compared Fillmore City operations to other cities and to industry best practices and made staffing recommendations. The study also proposed a new organizational structure that would best fit the organization in light of the significant budget shortfall.
- > The Disaster Coordinator position is being eliminated (\$63,867).
- > There were a number of grants which are going away in FY 2012.
- > It is proposed to decrease the paramedic stipend by \$25, from \$300 to \$275 per shift. This will save approximately \$9,823. The paramedic's stipend was increased in FY 2011 from \$100 to \$300 in lieu of adding paramedics.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	29,588	57,851	134,610	85,560
Transfers In	-	37,699	45,065	-
<b>Total</b>	<b>29,588</b>	<b>95,550</b>	<b>179,675</b>	<b>85,560</b>
<b>Expenditures</b>				
Salaries and Benefits	429,485	509,666	620,156	639,064
Furlough Deduction	-	-	(52,568)	(14,194)
Supplies and Services	118,971	144,137	144,113	135,256
Equipment Under \$5,000	-	-	60,010	25,500
Capital Outlay	-	36,290	50,000	-
<b>Total</b>	<b>548,456</b>	<b>690,093</b>	<b>821,711</b>	<b>785,626</b>

FT Personnel	3.09	3.85
PT Personnel	0.58	0.58

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4314 Fire Protection**

**Revenue**

101-0000-0306-052	Rents - Fire	12,360	11,330	12,360	12,360
101-0000-0306-059	Homeland Security Grant	6,806	9,643	50,000	-
101-0000-0309-073	Fire - Flow Test	-	-	-	500
101-0000-0309-075	Fire - Filming	-	-	27,000	27,000
101-0000-0309-077	Fire - Fire Report Fee	-	-	-	100
101-0000-0309-078	Fire - Fire Forestry Fee	-	-	5,400	5,400
101-0000-0309-084	Fire - Fire Inspection Fees	-	60	50	400
101-0000-0309-091	Fire - Weed And Lot Cleaning	7,772	2,590	2,500	2,500
101-0000-0309-094	Fireworks Fees	2,650	100	1,300	1,300
101-0000-0314-190	1/2 Sales Tax (1/2 Amount)	-	34,128	36,000	36,000
	<b>Total Revenue</b>	<b>29,588</b>	<b>57,851</b>	<b>134,610</b>	<b>85,560</b>

**Total Revenue/Transfers In      29,588      95,550      179,675      85,560**

**Expenditures**

101-4314-0011-111	Full Time Salaries	214,664	214,480	274,967	252,540
101-4314-0011-112	Part Time Salaries	6,770	6,633	12,000	12,000
101-4314-0011-116	Filming Pay	-	7,540	1,200	9,900
101-4314-0011-117	Vacation Relief	-	8,300	10,000	10,000
101-4314-0012-118	Retirement	97,041	106,074	94,231	119,676
101-4314-0013-122	FICA Social Security	17,597	17,865	21,023	32,484
101-4314-0013-123	Worker's Compensation	5,063	12,856	11,742	7,983
101-4314-0013-124	Unemployment Insurance	1,192	3,191	3,046	2,243
101-4314-0014-126	Cafeteria Plan	23,802	26,045	25,029	18,766
101-4314-0014-127	Medical Insurance	18,405	19,714	19,490	29,093
101-4314-0014-128	Dental Insurance	1,748	1,804	1,931	2,502
101-4314-0014-129	Vision Insurance	278	284	276	344
101-4314-0014-130	Life Insurance/LTD	1,277	1,300	1,200	1,285
101-4314-0014-132	Deferred Comp	3,602	4,535	1,541	-
101-4314-0014-134	Personal Expense	596	494	480	-
101-4314-0021-257	Firefighter Stipend	17,459	30,630	34,000	39,873
101-4314-0021-258	Paramedic Stipend	19,991	47,921	108,000	100,375
	<b>Total Salaries &amp; Benefits</b>	<b>429,485</b>	<b>509,666</b>	<b>620,156</b>	<b>639,064</b>

101-4314-0014-139	Furlough Deduction	-	-	(52,568)	(14,194)
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101-4314-0021-207	Equipment Cert.	3,352	6,755	9,200	8,000
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101-4314-0021-212	Fire Department Insurance	1,285	1,285	1,285	1,200
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**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4314-0021-222	Weed Abatement Service	7,772	-	2,500	2,500
101-4314-0021-259	Uniforms	42,258	58,872	54,056	55,000
101-4314-0021-260	Vta Co Fire Dispatch	1,639	5,958	7,656	7,656
101-4314-0021-280	Lease	-	8,726	7,766	7,800
101-4314-0031-301	Telephone Expense	3,191	5,607	4,000	5,000
101-4314-0031-302	Utilities	16,033	17,899	15,000	13,000
101-4314-0031-303	Dues & Subscriptions	2,400	2,100	1,500	-
101-4314-0031-307	Office Supplies	200	200	500	600
101-4314-0031-308	Vehicle Maintenance	12,750	18,193	17,750	15,000
101-4314-0031-309	Supplies/materials	3,000	1,060	1,500	1,500
101-4314-0031-310	Building Maintenance	2,905	5,203	3,000	3,000
101-4314-0031-316	Recruitment, Physicals, DMV costs	17,985	5,014	6,000	6,000
101-4314-0031-317	EMS Expense	3,000	4,292	4,000	3,000
101-4314-0031-318	Training Expense	1,200	2,973	8,400	6,000
	<b>Total Supplies and Services</b>	<b>118,971</b>	<b>144,137</b>	<b>144,113</b>	<b>135,256</b>
101-4314-0031-330	EMPG Grant	-	-	11,300	-
101-4314-0031-340	UASI Grant	-	-	18,210	-
101-4314-0051-504	Safety/Protective Equipment	-	-	1,500	1,500
101-4314-0051-505	Small tools/Equipment	-	-	4,000	3,000
101-4314-0051-513	Radio Pagers	-	-	5,000	4,000
101-4314-0051-523	Fire Hoses	-	-	5,000	5,000
101-4314-0051-526	Fire Turnouts	-	-	15,000	12,000
	<b>Total Other Equipment Under \$5,000</b>	<b>-</b>	<b>-</b>	<b>60,010</b>	<b>25,500</b>
101-4314-0051-501	Capital Outlay - Fire	-	36,290	-	-
101-4314-0051-554	Breathing Apparatus (Grant)	-	-	50,000	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>36,290</b>	<b>50,000</b>	<b>-</b>
	<b>Total Fire Protection</b>	<b>548,456</b>	<b>690,093</b>	<b>821,711</b>	<b>785,626</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**ANIMAL CONTROL 101-4315**

**DESCRIPTION**

The Animal Regulations Division is administered and staffed by the County of Ventura. This budget pays for the sheltering services and pick-up of injured and deceased animals and leash law enforcement. The City pays for 18 hours per month of service. At the Camarillo Shelter, impounded stray, abandoned, lost and homeless animals are provided veterinary care, housing and board while the animals await reclaim or adoption.

**BUDGET HIGHLIGHTS**

> The contract with the County is proposed to increase by 2.44% (\$1,400) in FY 2012.

<b>Description</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Amended</b>	<b>2012 CM Recom</b>
<b>Revenue</b>				
Revenue				
Transfers In				
<b>Total</b>	-	-	-	-
<b>Expenditures</b>				
Salaries and Benefits	-	-	-	-
Supplies and Services	44,021	45,872	57,500	58,900
Capital Outlay	-	-	-	-
<b>Total</b>	<u>44,021</u>	<u>45,872</u>	<u>57,500</u>	<u>58,900</u>
<b>Personnel</b>				

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4315 Animal Control**

**Expenditure**

101-4315-0021-221	Animal Control	44,021	45,872	57,500	58,900
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**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**CODE ENFORCEMENT 101-4316**

**DESCRIPTION**

Code Enforcement ensures compliance to the Fillmore Municipal Code. Primarily, the Code Enforcement Division enforces the quality of life issues that are Planning Division related and life and safety issues for the Building & Safety Division. In FY 2012, this division is being moved to the Redevelopment Agency.

**BUDGET HIGHLIGHTS**

> Prior to FY 2010, Code Enforcement (also known as Regulation) was charged to the Redevelopment Agency. The FY 2012 budget proposes to move it to the Redevelopment Housing Fund, which is an allowable expense.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	-	450	450	-
Transfers In	-	31,222	45,313	-
<b>Total</b>	-	31,672	45,763	-
<b>Expenditures</b>				
Salaries and Benefits	-	46,898	74,516	-
Furlough Deduction	-	-	(8,744)	-
Supplies and Services	-	-	150	-
Capital Outlay	-	-	-	-
<b>Total</b>	-	46,898	65,922	-
<b>FT Personnel</b>			0.65	-

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4316 Code Enforcement</b>					
<b>Revenue</b>					
101-0000-0309-099	Code Compliance Inspection	-	450	450	-
	<b>Total Revenue</b>	-	450	450	-
<b>Transfer In</b>					
101-0000-0400-901	Transfer In - RDA Housing	-	13,381	19,420	-
101-0000-0400-902	Transfer In - RDA Capital	-	17,841	25,893	-
	<b>Total Transfers In</b>	-	31,222	45,313	-
	<b>Total Revenue/Transfers In</b>	-	<b>31,672</b>	<b>45,763</b>	-
<b>Expenditures</b>					
101-4316-0011-111	Full-time Salaries	-	28,499	45,717	-
101-4316-0012-118	Retirement	-	6,468	9,874	-
101-4316-0013-122	FICA Social Security	-	2,376	3,495	-
101-4316-0013-123	Worker Comp Insurance	-	2,666	3,792	-
101-4316-0013-124	Unemployment Insurance	-	388	691	-
101-4316-0014-126	Cafeteria Plan	-	3,071	5,265	-
101-4316-0014-127	Medical Insurance	-	2,177	4,100	-
101-4316-0014-128	Dental Insurance	-	215	406	-
101-4316-0014-129	Vision Insurance	-	34	158	-
101-4316-0014-130	Life Insurance	-	171	396	-
101-4316-0014-132	Deferred Comp	-	540	292	-
101-4316-0014-133	Mileage Allowance	-	260	240	-
101-4316-0014-134	Personal Expense	-	33	90	-
	<b>Total Salaries &amp; Benefits</b>	-	46,898	74,516	-
101-4316-0014-139	Furlough Deduction	-	-	(8,744)	-
101-4316-0031-307	Office Supplies	-	-	150	-
	<b>Total Supplies and Services</b>	-	-	150	-
	<b>Total Code Enforcement</b>	-	<b>46,898</b>	<b>65,922</b>	-

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**PARKING FACILITIES 101-4423**

**DESCRIPTION**

The Parking Facilities division is where the maintenance of the City Parking lots is budgeted. The maintenance work involves striping, signing, asphalt and landscaping. Parking lot maintenance is not eligible for Gas Tax funding, so it falls to the General Fund to cover the maintenance expense of public parking lots.

**BUDGET HIGHLIGHTS**

> The expenditures in this division represent parking lot striping. No striping budgeted for FY 2012.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	-	-	-	-
<b>Total</b>	-	-	-	-
<b>Expenditures</b>				
Salaries and Benefits	-	-	-	-
Supplies and Services	600	600	-	-
Capital Outlay	-	-	-	-
<b>Total</b>	600	600	-	-
<b>Personnel</b>				

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4423 Parking Facilities**

**Expenditures**

101-4423-0021-234	Parking Lot Striping	600	600	-	-
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**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**CENTRAL GARAGE 101-4425**

**DESCRIPTION**

The Central Garage division is for the activities at the Public Works Corporation yard. Fuel is budgeted here for Public Works, Fire and Police vehicles and Public Works building maintenance.

**BUDGET HIGHLIGHTS**

> The expenditures in this division are going to be slightly lower than 2011 levels. Although fuel prices are higher, there will be less staff driving City vehicles as a result of the reduction in force.  
> The City will be evaluating the condition and remaining useful life of its excess vehicles. The City will sell surplus vehicles.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	38,250	55,222	56,585	85,104
<b>Total</b>	<b>38,250</b>	<b>55,222</b>	<b>56,585</b>	<b>85,104</b>
<b>Expenditures</b>				
Salaries and Benefits	-	-	-	-
Supplies and Services	121,833	127,885	145,645	124,775
Capital Outlay	-	-	-	-
<b>Total</b>	<b>121,833</b>	<b>127,885</b>	<b>145,645</b>	<b>124,775</b>
<b>Personnel</b>				

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
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**101-4425 Central Garage**

**Revenue**

**Transfer In**

101-0000-0400-203	Transfer In - Streets/Drains	5,250	5,250	5,250	6,239
101-0000-0400-212	Transfer In - Solid Waste Td 212	5,000	4,000	4,000	4,000
101-0000-0400-301	Transfer In - Sewer	8,000	10,609	10,923	18,716
101-0000-0400-302	Transfer In - Water	15,000	14,145	14,565	43,671
101-0000-0400-902	Transfer In - RDA Capital	5,000	21,218	21,847	12,478
	<b>Total Transfers In</b>	<b>38,250</b>	<b>55,222</b>	<b>56,585</b>	<b>85,104</b>
	<b>Total Revenue/Transfers In</b>	<b>38,250</b>	<b>55,222</b>	<b>56,585</b>	<b>85,104</b>

**Expenditures**

101-4425-0014-134	Annual Physicals	-	-	-	-
101-4425-0014-135	Class B Drivers License	300	364	370	300
101-4425-0021-210	Building Maintenance	3,091	1,645	1,500	1,500
101-4425-0021-237	PW Yard Oil Clarifier Cln Out	-	-	600	600
101-4425-0021-238	APCD Permits	1,527	2,319	2,350	2,350
101-4425-0021-239	Fire Extinguisher Service	547	-	600	600
101-4425-0031-301	Telephone Expense	134	118	125	125
101-4425-0031-302	Utilities	16,458	18,309	16,500	16,500
101-4425-0031-308	Vehicle Maintenance	11,863	13,061	13,000	7,500
101-4425-0031-309	Supplies/Materials	3,641	4,768	4,800	4,000
101-4425-0031-329	Fuel-gasoline	68,408	74,722	84,000	75,000
101-4425-0031-330	Fuel-diesel	14,065	12,049	20,000	15,000
101-4425-0031-347	Safety Equipment	300	282	300	300
101-4425-0031-351	OSHA Safety Requirements	500	248	500	500
101-4425-0031-359	Small Tools	1,000	-	1,000	500
	<b>Total Supplies and Services</b>	<b>121,833</b>	<b>127,885</b>	<b>145,645</b>	<b>124,775</b>
	<b>Total Central Garage</b>	<b>121,833</b>	<b>127,885</b>	<b>145,645</b>	<b>124,775</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**PLANNING 101-4528**

**DESCRIPTION**

The Planning Division processes all the entitlements in the City such as annexations, Conditional Use Permits, Tentative Tract Maps, Development Permits and etc. The Planning Division is also responsible for compliance with CEQA, the Subdivision Map Act and other City, State and Federal Ordinances and laws related to land use and planning.

The Planning Division also prepares for long-term growth with planning documents such as the Downtown Specific Plan, Heritage Valley Parks Specific Plan, North Fillmore Specific Plan, Business Park Master Plan, Housing Element, General Plan and Zoning Ordinances.

A reorganization is proposed which merges Facilities, Community Development and Public Works into the Municipal Services Department.

**BUDGET HIGHLIGHTS**

> The budget reflects the changes that were recommended as a result of the organizational review. The review compared Fillmore City operations to other cities and to industry best practices and made staffing recommendations. The study also proposed a new organizational structure that would best fit the organization in light of the significant budget shortfall. In light of this, it is proposed to merge the Facilities and Community Development Departments with the Public Works Department and create a Municipal Services Department.

> The organizational review suggests the deletion and reclassification of some positions. Except for compensation decreases which all employees will share, the salaries of people in filled positions who are "bumped" or reclassified to a lower position will be frozen (Y-rated). This helps to prevent an additional salary decrease as a result of "bumping" or the position being reclassified to a lower position.

> The Community Development Director position is proposed for elimination and a Senior Planner is being added. The Assistant Planner position is being eliminated for a savings of (\$78,630). If necessary, a contract Planner will be used for fill-in work (\$10,000 budgeted). The Planning Technician position, proposed to be retitled as a Development Services Technician, will remain. All the remaining positions will be part of the newly-created Municipal Services Department.

>The City will be conducting a User Fee study to review all of its development user fees. The City has not been recovering its costs from developers. For example, the City's fees do not recover funds for City staff time (e.g. the Finance Department maintains the developer accounts but does not get paid for it, nor do any other City staff outside the Planning Division). Cost recovery is allowable for software and a General Plan Update, too. The cost of the study will be recovered from the fees.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	35,341	52,200	51,000	61,000
Transfers In	-	124,169	75,116	31,828
<b>Total</b>	<b>35,341</b>	<b>176,369</b>	<b>126,116</b>	<b>92,828</b>
<b>Expenditures</b>				
Salaries and Benefits	107,101	92,015	86,329	95,216
Furlough Deduction	-	-	(10,360)	(3,273)
Supplies and Services	21,976	43,837	6,550	14,150
Capital Outlay	-	-	-	-
<b>Total</b>	<b>129,077</b>	<b>135,852</b>	<b>82,519</b>	<b>106,093</b>
<b>FT Personnel</b>			0.70	0.80

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4528 Planning</b>					
<b>Revenue</b>					
101-0000-0309-081	Other Planning Fees	35,341	52,200	51,000	61,000
<b>Transfers In</b>					
101-0000-0400-901	Transfer In - RDA Housing	-	43,627	26,392	10,609
101-0000-0400-902	Transfer In - RDA Capital	-	80,542	48,724	21,219
	<b>Total Transfers In</b>	-	<b>124,169</b>	<b>75,116</b>	<b>31,828</b>
	<b>Total Revenue/Transfers In</b>	<b>35,341</b>	<b>176,369</b>	<b>126,116</b>	<b>92,828</b>
<b>Expenditures</b>					
101-4528-0011-111	Full Time Salaries	75,015	56,623	54,160	65,690
101-4528-0011-113	Overtime Pay	83	91	150	-
101-4528-0012-118	Retirement	11,924	12,717	11,705	11,703
101-4528-0013-122	FICA Social Security	5,801	5,938	4,089	5,376
101-4528-0013-123	Worker's Compensation	1,239	3,017	3,289	1,657
101-4528-0013-124	Unemployment Insurance	347	843	812	522
101-4528-0014-126	Cafeteria Plan	5,868	5,832	5,640	3,195
101-4528-0014-127	Medical Insurance	3,933	4,174	4,415	5,374
101-4528-0014-128	Dental Insurance	423	411	437	520
101-4528-0014-129	Vision Insurance	67	65	63	72
101-4528-0014-130	Life Insurance/LTD	425	454	512	387
101-4528-0014-132	Deferred Comp	1,117	1,050	307	-
101-4528-0014-133	Mileage Reimbursement	563	647	480	720
101-4528-0014-134	Personal Expense	295	153	270	-
	<b>Total Salaries and Benefits</b>	<b>107,101</b>	<b>92,015</b>	<b>86,329</b>	<b>95,216</b>
101-4528-0014-139	Furlough Deduction	-	-	(10,360)	(3,273)
101-4528-0021-245	Contract Services - Planning	9,000	35,685	-	10,000
101-4528-0021-289	Special Projects Manager	10,835	-	-	-
101-4528-0021-297	GIS Data Base	-	5,225	6,000	3,500
101-4528-0031-303	Dues & Subscriptions	1,095	814	-	-
101-4528-0031-304	Meetings and Travel	497	35	100	100
101-4528-0031-305	Postage	-	-	-	100
101-4528-0031-306	Printing/advertising	103	160	100	100
101-4528-0031-307	Office Supplies	445	368	350	350
101-4528-0031-365	Staff Training	-	1,550	-	-
	<b>Total Supplies and Services</b>	<b>21,976</b>	<b>43,837</b>	<b>6,550</b>	<b>14,150</b>
	<b>Total Planning</b>	<b>129,077</b>	<b>135,852</b>	<b>82,519</b>	<b>106,093</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**CABLE TV/COMMUNITY PROMOTION 101-4532**

**DESCRIPTION**

The City televises City Council and other meetings for the convenience of the public. The City also provides extensive community information on Channel 10 so that the public has a convenient way of accessing it. This division is where costs associated with those functions are recorded.

**BUDGET HIGHLIGHTS**

- > The City and the Redevelopment Agency will continue live coverage of regularly scheduled meetings.
- > The part-time CATV position will be eliminated and the newly-created Information Technology Technician will broadcast the meetings.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	-	8,762	8,217	3,027
<b>Total</b>	-	8,762	8,217	3,027
<b>Expenditures</b>				
Salaries and Benefits	17,720	16,016	24,840	16,530
Furlough Deduction	-	-	(1,072)	(563)
Supplies and Services	400	3,514	4,455	775
Capital Outlay	-	5,014	-	-
<b>Total</b>	18,120	24,544	28,223	16,742
<b>FT Personnel</b>			0.10	0.25
<b>PT Personnel</b>			0.48	-

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4532 Cable Television/Community Promotion</b>					
<b>Transfers In</b>					
101-0000-0400-902	Transfer In - RDA Capital	-	7,510	7,043	3,027
101-0000-0400-905	Transfer In - RDA Debt Service	-	1,252	1,174	-
	<b>Total Transfers In</b>	-	8,762	8,217	3,027
	<b>Total Revenue/Transfers In</b>	-	8,762	8,217	3,027
<b>Expenditures</b>					
101-4532-0011-111	Full Time Salaries	6,727	691	5,655	10,073
101-4532-0011-112	Part Time Salaries	7,385	12,722	13,500	-
101-4532-0011-113	Overtime Pay	-	313	250	-
101-4532-0012-118	Retirement	937	428	1,219	1,787
101-4532-0013-122	FICA Social Security	1,129	997	1,354	845
101-4532-0013-123	Worker's Compensation	299	673	1,006	279
101-4532-0013-124	Unemployment Insurance	79	192	266	85
101-4532-0014-126	Cafeteria Plan	585	-	810	1,532
101-4532-0014-127	Medical Insurance	386	-	631	1,679
101-4532-0014-128	Dental Insurance	42	-	62	162
101-4532-0014-129	Vision Insurance	7	-	9	22
101-4532-0014-130	Life Insurance/LTD	31	-	54	66
101-4532-0014-131	Uniforms / Boots	-	-	24	-
101-4532-0014-132	Deferred Comp	112	-	-	-
	<b>Total Salaries and Benefits</b>	17,720	16,016	24,840	16,530
101-4532-0014-139	Furlough Deduction	-	-	(1,072)	(563)
101-4532-0021-244	Public Meeting Translator	400	130	1,500	500
101-4532-0031-308	Vehicle/equipment Maintenance	-	2,948	-	-
101-4532-0031-309	Supplies/materials	-	436	2,955	275
	<b>Total Supplies and Services</b>	400	3,514	4,455	775
101-4532-0051-501	Capital Outlay	-	5,014	-	-
	<b>Total Capital Outlay</b>	-	5,014	-	-
	<b>Total Cable TV/Community Promotion</b>	18,120	24,544	28,223	16,742

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**ECONOMIC DEVELOPMENT 101-4533**

**DESCRIPTION**

Economic Development is responsible for promoting business opportunities to enhance the quality of life and economic vitality to the community. There are various programs run out of this division—Storefront Rehabilitation, Small Business Assistance Program (EDVC), Economic Development Match Program and Economic Development Services, Downtown Signage, etc.

**BUDGET HIGHLIGHTS**

> This function was transferred to the Redevelopment Agency.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	-	161,533	-	-
<b>Total</b>	-	161,533	-	-
<b>Expenditures</b>				
Salaries and Benefits	-	36,094	-	-
Supplies and Services	-	107,575	-	-
Capital Outlay	-	-	-	-
<b>Total</b>	-	143,669	-	-
<b>FT Personnel</b>				

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4533 Economic Development</b>					
<b>Transfers</b>					
101-0000-0400-902	Transfer In - RDA Capital	-	161,533	-	-
	<b>Total Transfers In</b>	-	161,533	-	-
	<b>Total Revenue/Transfers In</b>	-	161,533	-	-
<b>Expenditures</b>					
101-4533-0011-111	Full-time Salaries	-	24,869	-	-
101-4533-0012-118	Retirement	-	4,417	-	-
101-4533-0013-122	FICA Social Security	-	2,027	-	-
101-4533-0013-123	Worker Comp Insurance	-	1,151	-	-
101-4533-0013-124	Unemployment Insurance	-	327	-	-
101-4533-0014-126	Cafeteria Plan	-	1,822	-	-
101-4533-0014-127	Medical Insurance	-	1,086	-	-
101-4533-0014-128	Dental Insurance	-	127	-	-
101-4533-0014-129	Vision Insurance	-	20	-	-
101-4533-0014-130	Life Insurance	-	113	-	-
101-4533-0014-134	Personal Expense	-	135	-	-
	<b>Total Salaries and Benefits</b>	-	36,094	-	-
101-4533-0021-420	Fireworks Show	-	19,250	-	-
101-4533-0031-425	Film Commission	-	4,287	-	-
101-4533-0031-430	HVTB Membership	-	30,000	-	-
101-4533-0031-431	HVTB Mod Rental	-	5,000	-	-
101-4533-0031-440	CDF #2 Taxes	-	17,664	-	-
101-4533-0031-451	Downtown Signage	-	117	-	-
101-4533-0031-455	SP Railroad Lease	-	9,668	-	-
101-4533-0031-464	Storefront Rehab	-	15,137	-	-
101-4533-0031-465	Small Business Asst Prog-EDCV	-	5,000	-	-
101-4533-0031-469	Central Ave Paseo Design	-	1,327	-	-
101-4533-0031-490	Economic Development Services	-	125	-	-
	<b>Total Supplies and Services</b>	-	107,575	-	-
	<b>Total Economic Development</b>	-	143,669	-	-

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**ENGINEERING 101-4534**

**DESCRIPTION**

The Engineering Division oversees the technical aspects of City operations. It strives to find ways to make the public infrastructure less expensive to operate and maintain, while making it more reliable. The division also oversees new development to ensure that it pays its own way without being a burden on existing residents while assuring it builds the appropriate infrastructure so streets, storm drains, water and sewer systems are not adversely impacted.

**BUDGET HIGHLIGHTS**

- > The budget reflects the changes that were recommended as a result of the organizational review. The review compared Fillmore City operations to other cities and to industry best practices and made staffing recommendations. The study also proposed a new organizational structure that would best fit the organization in light of the significant budget shortfall. To this end, Public Works, Facilities and Community Development are proposed to be merged into a new department, Municipal Services.
- > It is proposed that, except for compensation decreases which all employees will share, the salaries of people in filled positions who are "bumped" or reclassified to lower position will be frozen (Y-rated). This helps to prevent an additional salary decrease as a result of "bumping" or the position being reclassified to a lower position. The Public Works Department Head used to be the City Engineer and the organizational review recommends returning to this practice. Thus, the City Engineer position is proposed to be eliminated as Civil Engineer. The filled Public Works Administrative Clerk is recommended for elimination as are several vacant part-time positions. When mergers occur, higher class positions are typically retained because the job duties are more versatile. For this reason, the Planning Technician position, proposed to be retitled as a Development Services Technician, is proposed to remain instead. There is a decrease in salaries and benefits through reduction of part-time personnel and a respread of hours.
- > In FY 2012, the City will be conducting a user fee study. The cost of the study should be recovered through the fees.

<b>Description</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Amended</b>	<b>2012 CM Recom</b>
<b>Revenue</b>				
Revenue	33,165	23,358	68,000	90,000
Transfers In	-	159,402	104,730	11,111
<b>Total</b>	<b>33,165</b>	<b>182,760</b>	<b>172,730</b>	<b>101,111</b>
<b>Expenditures</b>				
Salaries and Benefits	87,223	84,609	108,017	20,278
Furlough Deduction	-	-	(5,512)	(825)
Supplies and Services	5,908	732	4,000	350
Capital Outlay	-	3,000	5,000	-
<b>Total</b>	<b>93,131</b>	<b>88,341</b>	<b>111,505</b>	<b>19,803</b>
<b>FT Personnel</b>			0.30	0.15
<b>PT Personnel</b>			1.57	-



**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4534-0031-303	Dues & Subscriptions	124	-	-	-
101-4534-0031-304	Meetings & Travel	-	-	-	350
101-4534-0031-307	Office Supplies	284	-	-	-
101-4534-0031-308	Vehicle/equipment Mntc	-	600	-	-
101-4534-0031-309	Supplies & Materials	-	132	-	-
	Total Supplies and Services	5,908	732	4,000	350
101-4534-0051-501	Capital Outlay	-	3,000	-	-
101-4534-0051-516	Aerial Photo of City	-	-	5,000	-
	Total Capital Outlay	-	3,000	5,000	-
	<b>Total Engineering</b>	93,131	88,341	111,505	19,803

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**BUILDING & SAFETY 101-4535**

**DESCRIPTION**

The Community Development Department has four divisions which include Planning, Building and Safety, Code Enforcement, and Housing. The Community Development Department administers the City's land use regulations and develops standards and procedures to ensure organized and well-planned growth while preserving Fillmore's small-town character. A reorganization is proposed which merges Facilities, Community Development and Public Works into the Municipal Services Department.

Building Division:

The Building Division reviews construction plans for plan checking, issues Building Permits and inspects construction to ensure compliance to the Uniform Building Code 2007. The Building Division will assist the customer at the public counter to help them through these processes.

**BUDGET HIGHLIGHTS**

>The budget reflects the changes that were recommended as a result of the organizational review. The review compared Fillmore City operations to other cities and to industry best practices and made staffing recommendations. The study also proposed a new organizational structure that would best fit the organization in light of the significant budget shortfall.

> It is proposed that, except for compensation decreases which all employees will share, the salaries of people in filled positions who are "bumped" or reclassified to a lower position will be frozen (Y-rated). This helps to prevent an additional salary decrease as a result of "bumping" or the position being reclassified to a lower position. The Building Official position is being eliminated for \$99,591 in savings. Instead, the City will use a part-time contract Building Official for Inspection Services (\$61,000).

> Update software. The Building Permit software the City has been using the last 5 or more years was provided by Hdl. The contract has expired and the City will need to purchase a new software program. The sum of \$10,000 has been budgeted. This amount can be recovered through the fee structure when it is updated. This will be accomplished in the upcoming Fiscal Year.

> Plans Review Consultant: All the construction plans the last five years have been reviewed by California Code Check. They are a certified, insured and bonded company that conducts plan check per the Uniform Building Code 2007. Those seeking permits pay for this service and the City retains 25 percent of the fee. As stated, the City will be reviewing the fee structure in the upcoming year.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	153,074	69,795	140,000	184,800
Transfers In	-	-	-	-
<b>Total</b>	<b>153,074</b>	<b>69,795</b>	<b>140,000</b>	<b>184,800</b>
<b>Expenditures</b>				
Salaries and Benefits	58,152	73,075	101,293	28,983
Furlough Deduction	-	-	(11,619)	(1,105)
Supplies and Services	34,535	21,198	51,190	126,700
Capital Outlay	-	-	-	-
<b>Total</b>	<b>92,687</b>	<b>94,273</b>	<b>140,864</b>	<b>154,578</b>
<b>FT Personnel</b>			1.00	0.40

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4535 Building &amp; Safety</b>					
<b>Revenue</b>					
101-0000-0309-085	Bldg/Construction Permit	112,508	52,615	60,000	80,800
101-0000-0309-086	Bldg Plan Check Fees	40,567	17,180	80,000	104,000
	<b>Total Revenue</b>	<b>153,074</b>	<b>69,795</b>	<b>140,000</b>	<b>184,800</b>
<b>Expenditures</b>					
101-4535-0011-111	Full Time Salaries	35,428	44,321	60,791	18,413
101-4535-0012-118	Retirement	7,892	9,704	13,115	3,044
101-4535-0013-122	FICA Social Security	3,160	3,722	4,739	1,501
101-4535-0013-123	Worker's Compensation	1,513	4,476	5,399	454
101-4535-0013-124	Unemployment Insurance	182	570	929	155
101-4535-0014-126	Cafeteria Plan	4,986	4,959	8,100	2,319
101-4535-0014-127	Medical Insurance	3,355	3,516	6,308	2,687
101-4535-0014-128	Dental Insurance	360	347	625	260
101-4535-0014-129	Vision Insurance	57	55	89	36
101-4535-0014-130	Life Insurance/LTD	254	263	559	113
101-4535-0014-131	Uniform/Boots	65	242	220	-
101-4535-0014-132	Deferred Comp	900	900	419	-
	<b>Total Salaries and Benefits</b>	<b>58,152</b>	<b>73,075</b>	<b>101,293</b>	<b>28,983</b>
101-4535-0014-139	Furlough Deduction	-	-	(11,619)	(1,105)
101-4535-0021-241	Plans Review Consultant	31,284	14,595	37,500	55,000
101-4535-0021-242	Bldg Permit Program	-	2,676	10,000	10,000
101-4535-0021-245	Contract Services	-	-	-	61,000
101-4535-0031-301	Telephone Expense	406	587	500	-
101-4535-0031-303	Dues & Subscriptions	600	370	400	-
101-4535-0031-304	Meetings and Travel	539	279	500	-
101-4535-0031-306	Printing/advertising	456	17	100	-
101-4535-0031-307	Office Supplies	250	315	200	200
101-4535-0031-308	Vehicle Maintenance	-	163	100	-
101-4535-0031-318	Certification Expense	1,000	1,500	1,390	-
101-4535-0031-320	Building Inspector - Cover Vac	-	600	-	-
101-4535-0031-335	Code Updates	-	96	500	500
	<b>Total Supplies and Services</b>	<b>34,535</b>	<b>21,198</b>	<b>51,190</b>	<b>126,700</b>
	<b>Total Building &amp; Safety</b>	<b>92,687</b>	<b>94,273</b>	<b>140,864</b>	<b>154,578</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**PARK MAINTENANCE 101-4743**

**DESCRIPTION**

The City of Fillmore has four (4) Community parks consisting of approximately 45 acres. These include City Hall Central Park, Delores Day Park, Shiells Park and Two Rivers Park. These parks are used by youth and adult organized sport associations and for school activities. They are also used for special, community and non-profit fundraising events and are available for special event rental to the public through the Municipal Services Department. The Parks Division budget allocates funding for maintenance, repair and upkeep of these facilities including contracted services, supplies and personnel.

**BUDGET HIGHLIGHTS**

- > Fiscal Year 2011 was the first year of full maintenance for Two Rivers Park. The costs are shared with the Water Recycling operation through a transfer from the Sewer Fund.
- > A CDBG grant has been submitted for a Tot Lot at Two Rivers Park. A match of \$70,000 from the RDA is required and the City is following up with the County about this requirement given the current situation. Staff is exploring whether Park DIF's may be used as the match.
- > The budget reflects the changes that were recommended as a result of the organizational review. The review compared Fillmore City operations to other cities and to industry best practices and made staffing recommendations. The study also proposed a new organizational structure that would best fit the organization in light of the significant budget shortfall. This is why a merger is proposed of Facilities, Community Development and Public Works. Overall, two Senior Maintainers, and two Intermediate Maintainers are proposed for elimination. The study also recommends changing the title of the Maintainer to Maintenance Worker.
- > The study recommends contracting janitorial services. This approach is used by many other jurisdictions. Funds have been budgeted for this purpose throughout the budget.
- > The City also needs to refine its level of service to match the available staffing. For example, it may be necessary to shift duties, such as opening the parks.

Description	2009 Actual	2010 Actual	2011 Amended	2012 CM Recom
<b>Revenue</b>				
Revenue	40,000	40,000	140,000	40,000
Transfers In	59,500	43,809	198,830	177,647
<b>Total</b>	<b>99,500</b>	<b>83,809</b>	<b>338,830</b>	<b>217,647</b>
<b>Expenditures</b>				
Salaries and Benefits	14,291	75,437	181,154	79,372
Furlough Deduction	-	-	(18,458)	(2,843)
Supplies and Services	197,521	204,374	324,150	218,960
Capital Outlay	-	2,742	-	-
<b>Total</b>	<b>211,812</b>	<b>282,553</b>	<b>486,846</b>	<b>295,489</b>
<b>FT Personnel</b>			2.25	1.05

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>101-4743 Park Maintenance</b>					
<b>Revenue</b>					
101-0000-0306-057	River Park Mtn - Griffin/Hearthstone	40,000	40,000	40,000	40,000
101-0000-0314-249	Park Grant - State	-	-	100,000	-
	<b>Total Revenue</b>	<b>40,000</b>	<b>40,000</b>	<b>140,000</b>	<b>40,000</b>
<b>Transfers In</b>					
101-0000-0400-301	Transfer In - Sewer	59,500	35,000	87,000	89,000
101-0000-0400-902	Transfer In - RDA Capital	-	8,809	111,830	88,647
	<b>Total Transfers In</b>	<b>59,500</b>	<b>43,809</b>	<b>198,830</b>	<b>177,647</b>
	<b>Total Revenue/Transfers In</b>	<b>99,500</b>	<b>83,809</b>	<b>338,830</b>	<b>217,647</b>
<b>Expenditures</b>					
101-4743-0011-111	Full Time Salaries	7,868	39,613	96,564	48,256
101-4743-0011-113	Overtime Pay	308	2,377	2,500	-
101-4743-0011-114	Education Pay	93	94	4,398	995
101-4743-0011-116	Standby Pay	-	-	-	789
101-4743-0012-118	Retirement	1,654	8,231	21,716	8,195
101-4743-0013-122	FICA Social Security	678	3,758	7,143	3,637
101-4743-0013-123	Worker's Compensation	348	4,312	10,410	2,259
101-4743-0013-124	Unemployment Insurance	49	600	1,561	406
101-4743-0014-126	Cafeteria Plan	1,666	8,399	18,225	6,109
101-4743-0014-127	Medical Insurance	1,118	6,017	14,192	7,053
101-4743-0014-128	Dental Insurance	120	590	1,406	682
101-4743-0014-129	Vision Insurance	19	93	201	94
101-4743-0014-130	Life Insurance/LTD	73	351	1,049	295
101-4743-0014-131	Uniforms/boots	117	575	1,209	513
101-4743-0014-132	Deferred Comp	180	427	580	-
101-4743-0014-133	Mileage Reimbursement	-	-	-	90
	<b>Total Salaries and Benefits</b>	<b>14,291</b>	<b>75,437</b>	<b>181,154</b>	<b>79,372</b>
101-4743-0014-139	Furlough Deduction	-	-	(18,458)	(2,843)
101-4743-0021-251	Park Eq't Replace/Maintain	4,932	528	100,000	-
101-4743-0021-261	Park Grounds Mtn	83,880	83,880	86,700	83,000
101-4743-0021-262	Park Building Mtn	4,130	2,300	10,000	21,390
101-4743-0021-263	Two Rivers Park Maint.	-	3,165	10,000	10,000
101-4743-0031-302	Utilities	79,601	78,663	79,000	78,000

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
101-4743-0031-304	Safety & Training	-	2,178	2,400	2,400
101-4743-0031-308	Vehicle Maintenance	1,627	1,784	2,000	1,500
101-4743-0031-309	Supplies/materials	18,238	22,903	25,000	15,000
101-4743-0031-311	Lighting Mntc	4,864	5,075	5,200	5,200
101-4743-0031-359	Small Tools	250	32	250	250
101-4743-0031-361	Central Park Maintenance	-	3,866	3,600	2,220
	Total Supplies and Services	197,521	204,374	324,150	218,960
101-4743-0051-501	Capital Outlay	-	2,742	-	-
	<b>Total Parks</b>	<b>211,812</b>	<b>282,553</b>	<b>486,846</b>	<b>295,489</b>

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**GENERAL FUND 101 - OTHER USES AND TRANSFERS OUT**

**DESCRIPTION**

The General Fund provides certain support to other funds. One method of supporting another fund is through a loan. The other way is through a transfer. Loans are intended to be repaid at some point, however a transfer does not result in a payback.

**BUDGET HIGHLIGHTS**

Transfers to other funds, that are not anticipated to pay the General Fund Back are listed below in their respective fiscal years.

<b>Description</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Amended</b>	<b>2012 CM Recom</b>
<b>Transfers Out</b>	-	-	-	-
Transfer Out - Light/Land Fd 206	-	27,100	27,100	31,500
Transfer Out - Recreation Fund	-	70,000	-	-
Transfer Out - Capital Lease Fund	-	-	60,072	-
<b>Total</b>	-	97,100	87,172	31,500

**CITY OF FILLMORE  
2012 RECOMMENDED BUDGET**

**101-General Fund**

Account Number	Account Description	2009 Actual	2010 Actual	2011 Amended	2012 City Mgr Recom
<b>Transfers Out</b>					
101-8500-0000-206	Transfer Out - Light/Land Fd 206	-	27,100	27,100	31,500
101-8500-4744-304	Transfer Out - Recreation Fund	-	70,000	-	-
101-8500-0000-808	Transfer Out - Capital Lease Fund	-	-	60,072	-
	<b>Total Transfers Out</b>	-	97,100	87,172	31,500
	<b>Total Expenditures</b>	5,429,550	6,939,373	7,148,195	5,878,282
	<b>Total Other Uses/Transfers Out</b>	-	97,100	87,172	31,500
	<b>TOTAL EXPEND/TRANSFERS OUT/OTHER USES</b>	5,429,550	7,036,473	7,235,367	5,909,782