

**City of Fillmore Weekly Update
04/10 to 04/17/10**

Police

Crime Data:

Shiells Park:

We have seasonal issues with men's league drinking alcohol in the park (prohibited). We are having officers foot patrol in the evenings and will cite violators.

Shiells Park:

Parking issues with cars parking on the street corners at intersections. Working with Annette to warn visitors prior to citations issued. Serious safety issues for potential of cars hitting pedestrians.

North Fillmore:

We have ramped up increased vehicle parking and violation enforcement at request of the Lemon Way Homeowners.

Current Projects / Upcoming Events:

We are working every day on public planning safety at the Thomas the Train event, Fillmore Circus and the May Festival.

This week, we conducted gang search warrants of homes represented by armed East Side Gang Members.

We had a 3 year old child missing in the 600 block of Boulder. Within minutes we mobilized the Police and Fire Department and 14 police and firefighters responded. We found the child hiding in the house.

Our Dog off Leash focused Enforcement continues. We have asked other city workers to call us when they see stray dogs or dogs off leashes.

Facilities, Parks & Recreation

Fillmore Flower Show was held on Saturday, April 10th & Sunday April 11th at the Multi-Purpose Center.

Fillmore High School had their yearly Art Show on Tuesday, April 13, 2010. The Art Show had a great turn out.

Fillmore Girls Softball is still in full swing at Delores Day Park and Shiells Park.

Fillmore Youth Football & I did a walk through on Monday, April 12th at Two Rivers Park.

Fillmore Youth Football will be moving all their football & cheerleaders teams for practices down to Two Rivers Parks starting August 1, 2010.

Men's League started Thursday, April 8, 2010. (9 teams for the Spring League)

Co-ed started Friday, April 9, 2010. (12 teams for the Spring League)

Dance Class are still being held weekly at the Multi-Purpose Center.

Current Projects/Issues:

None

Facilities:

Business as usual
End of the year maintenance on all buildings.

Events Planned:

April 17, 2010 at the Towne Theatre – Music Festival from 11:00 AM – 5:00 PM
April 24, 2010 at the Memorial Building – Miss Fillmore Pageant 6:30 PM – 9:30 PM

Recreation:

Recreation programs coming soon:

Dodge ball starting - May 2010 at the Community Center / Boys and Girls Club.
Kick ball starting - June 2010 at Shiells Park.

Aquatics Center:

Flyers are being prepared for the summer programs.
Training for all Lifeguards and WSI Instructors being held May and June 2010.
Schedules are being put together for swim lessons and summer programs.

Multi-Purpose / Senior Center:

City Council and Fillmore Senior Center had a joint meeting on Tuesday, April 13, 2010.
JPIA meeting representatives from the Senior Center Board of Directors and staff on
Wednesday, April 14, 2010.

Finance

Current Projects/Issues:

Finance staff is working on day to day assignments, utility billing, accounts receivable, utility billing, accounts payable and payroll. Staff is currently receiving training on electronic purchase orders and we hope to have the department heads trained before June 30 on how to prepare an electronic purchase order for the new fiscal year.

Rogers, Anderson, Malody and Scott, LLP were awarded the city auditor contract.

Staff is continuing with budget preparations for the 2010-2011 budget.

Fire Department

Calls:

Fire Department ran 20 calls: 11 - Medicals, 2 Structure Fires, 1 Explosion, 1 Vehicle Fire, 2 Assaults, 2 Fire Alarm, and 1 Public Service.

Current Projects:

Fillmore Fire Academy: Starting Saturday, April 17th, we have a total of eight new fire fighters recruits who will be going through a six-weekend academy training program.

Thomas the Train: Fillmore FD will be providing first aid services for the next two weekends.

Community Development Department

Planning Department

Medical Marijuana:

City Council adopted a moratorium on April 13, 2010, City staff will study this issue further.

Maggie Apartment Building:

City staff is pursuing Final Certificate of Occupancy for the Maggie Apartment Building on Central Ave. No additional tenants will be permitted until final Certificate of Occupancy. The property owner has been notified of the outstanding issues. The largest issue is that the City Council deferred payment of Development Impact Fee until Final Certificate of Occupancy. The applicant sent a letter to the City Council requesting a revised deferment plan. The City Council directed staff to present the issue to the Finance Committee for a recommendation. City staff is preparing an analysis of the DIF and will present it to the applicant and then to the Finance Committee. City of Fillmore Weekly Update, 04/03 to 04/09/10

333 Mountain View Demolished:

Planning Staff met with property owner and architect this week. Discussed project alternatives and conceptual plans. Staff will present plan scenarios with SRC.

454 Santa Clara St, Fillmore Café, fire damage repair

Staff has reviewed 3rd plan check. Building & Safety has requested that the applicant submit additional details for further clarification.

Taco Bell Demolition & Rebuild:

Plan Check #4 is complete and there are corrections to be made. The applicant expects the correction to be made and plans re-submitted by the end of next week for Plan check #5. This is expected to be that last plan check. Once Building Permits are issued, the construction is expected to take 75 days.

The Groves, 970 Ventura Street:

The project looks complete but it still does not have Certificate of Occupancy and there are no tenants.

Cabrillo, Central Station (apartments):

A Temporary Certificate of Occupancy was issued for the 21 apartments. All 21 units are now occupied.

The following items need to be completed before Final Occupancy is issued;

1. Property shall be annexed into the Landscape Assessment District
2. Cabrillo shall maintain landscaping until property is annexed in the assessment district.
3. Record Certificate of Completion for the —for-sale units.||
4. Submit income Certification Form.

5. Final Occupancy to be issued on the 8 for sale units.

Cabrillo, Central Station (8 for sale units):

Cabrillo is requesting Temporary Certificate of Occupancy on the 8 for sale units. These units will not receive Temporary Certificate of Occupancy until the punch list is completed for the apartments.

The City should be able to sign the Certificate of Completeness indicating that the construction is complete.

The City should also be able to sign subordination agreement to the project this week.

One (1) complete and five (5) incomplete applications have been submitted for First time Home Buyers and they are being reviewed for compliance to the Development Agreement. These buyers must meet the Redevelopment Law and program guidelines before they can be approved. Cabrillo will be contacting the Housing Authority and other local banks and mortgage lenders for applicant referrals. The first priority, as per the settlement agreement, is a farm worker.

Griffin :

Griffin indicates there are seven more units coming up. Final Building Inspections have been scheduled by Griffin for these 7 units on Friday April 16th, 2010.

Heritage Valley Specific Plan (New School):

Griffin submitted construction plans for the public improvements to two streets around the school site to the Phase 1B area to be plan checked. The request is to conduct plan check and allow for construction prior to the approvals of the public improvement to Phase 1B and prior to approval of Landstone's modification to Phase 1B. The request is made by Fillmore Unified School District in order to preserve State funding to the site. This appears to be something that can be accommodated but it will take significant coordination.

Scanned permits:

All Administrative Clearances issued by the Planning Department have been scanned by an intern and placed in the Building Permit address computer file. These scanned permits have now been integrated in to the permanent Permit Address File for quick access by community development staff. In terms of the public using it at the Counter, the person must have the address in order to access the information.

SCAG/GIS Grant:

The Assistant Planner was successful in achieving a grant from SCAG that will improve the Planning Department GIS and train about 7 staff members. The GIS information is available to the public at the Planning Dept. Counter.

SCAG has provided the City with additional details about the services they will be able to provide. Staff is in the process of reviewing the proposed services.

Housing Element:

The City Council direction to City staff was to provide more alternatives to the re-distribution of the North Fillmore residential units. City staff currently has numerous alternatives that are being reviewed by the Staff Review Committee and then it will be presented to the City Manager for input.

Thomas the Tank (TUP):

City staff completed its review of Thomas the Tank Temporary Use Permit. The event will occur on two weekends beginning April 16-18 and April 23-25.

May Festival (TUP):

The Chamber of Commerce submitted the application for the May Festival. City staff has completed its review and comments and the application will need to be resubmitted with corrections. Staff is currently anticipating the requested changes to be made by the Chamber of Commerce so that a final site plan and conditions of approval can be approved.

Family Circus (TUP):

The Sunrisers Rotary Club have submitted the remaining incomplete items from the initial submittal. Staff is currently reviewing the revised site layout to address concerns with site access and circulation. The request is to have an even on the weekend of April 27th.

Building Department:

Building Inspections:

Fillmore St. – roofing

Fine St. - Drywall

Central Ave. - roofing

C St. – sewer

Hinkley Ln. – water softener removal

Blaine Ave - plumbing

Code Enforcement:

If a citizen comes and complains about a problem at the Council meeting, usually staff will follow up. We would prefer that a citizen call, email or write to us (more complete info can be obtained), but it is not absolutely necessary. Fillmore, like most cities, does not accept anonymous complaints, nor does it give out the info about the complaining party. Code Enforcement is a complaint-driven process. If there is no complaint, the department does not address the issue unless there is an obvious life and health issue or an obvious violation.

Code Enforcement is also not allowed on private property unless a property owner gives permission.

Again, to make a complaint, a person can call in and leave their telephone number, name, address and explain what the issue is. A person can also email this information. A person can also come into the public counter.

As for garage sales, Code Enforcement enforces this section of the ordinance but the permit is issued in the Finance Department. Residents are allowed 4 sales per year. A permit is required and can be obtained by coming to the Finance Department. The cost is \$15.

Code Enforcement is removing garage sale signs on Fridays and Mondays. Enforcement over weekends is currently being discussed.

Public Works

Current Projects/Issues:

Middle School Sod: The School District mowed the grass and raked it to stimulate growth. The district was not able to fertilize the sod before Sunday night's rain. Staff will meet with the district next week.

Two Rivers Park: The second plan check set of the Baseball Backstop Plans are due into the city for review next week.

Public Works Highlights: We began the week doing some storm clean up after Monday's rain. Weeds are still a priority especially after this late season rain. Pot holes crew will be out and about throughout the city. Palm tree trimming will be started again this week. Reclaimed water irrigation coverage and times will be checked by our backflow specialist. Graffiti is always a problem and will be worked on daily. The parks are being used more (springtime) so daily clean up and trash removal along with the ball fields maintenance is going on.

Storm Water NPDES Permit: The City Manager's group has agreed to meet with the environmental groups and Building Industry Association to discuss issues related to storm water treatment in preparation for the Public Hearing on the storm water permit scheduled for July 8, 2010.

City Manager's Office

Current Projects/Issues:

New part-time temporary staff member. Linda Diaz will be working in the Deputy City Manager position part-time City part-time and assisting with Economic Development and special projects. For over twenty years, Ms. Diaz has served local government in a variety of top management positions. Most recently she was the former Assistant City Manager of Thousand Oaks. Her projects will include working with the Economic Development Collaborative and Chamber to schedule the Workshops for local businesses, the updating of the agreement with the Senior Center and the lease agreement with the Boys and Girls Club.

Senior Center: A meeting has been scheduled with Marie Wren to kick-off agreement discussions next week.