

**City of Fillmore Weekly Update  
02/13 to 02/19/10**

**Police**

**Crime Data:**

*Thefts:*

900 Block 4th Street  
900 Block Blaine Street  
400 Block Arborwood Street  
El Dorado Mobilehome Park  
500 Block Central  
1100 Block El Paseo  
300 Block C Street

*Domestics:*

800 Block 2nd Street  
200 Block A Street  
200 Block Clay Street  
500 Block Clay Street  
1100 Block Ventura Street  
900 Block Wileman Street

*Missing:*

7 year-old 300 Block Mountain View. Found after police search, no crime.

*Gang:*

6 Shots Fired Maple/Goodenough Area. Heard only. Multiple citizens calling in. No suspects located.  
Gang Fight Center @ Los Serenos  
Gang Fight Clay @ Sespe  
Gang Fight A Street at Ventura

*Hit and Run:*

700 Block Ventura Street  
900 Block 3rd Street

**Current Projects / Upcoming Events / Community Issues:**

Parking Complaint: 800 Block Goodenough. Complaints from residents have been received about semi-truck repairs being made on the streets. The Police Department will be increasing patrols and enforcement of city parking ordinances. City Staff is reviewing other potential mitigation measures such as signage restricting overnight parking of semi-trucks at this location. Staff will be also be working with Community Development to identify alternate legal parking spots.

Grants:

A grant check for \$21,600 was received this week. The Police Department applied to the Federal Government under the Byrne Justice Assistance grant (JAG) Stimulus Bill, Gang Unit Offset. An additional check for about \$4,000 will arrive in May 2010. This is a one time grant.

## **Economic Development**

### **Current Projects/Issues:**

CaliforniaFIRST Grant: The grant for program start up costs was awarded on February 11<sup>th</sup> by the California Energy Commission as part of the American Reinvestment and Recovery Act. Through the lead grant applicant, Sacramento County, the pilot stage of the CaliforniaFIRST program was awarded approximately \$16.5 million to support financing, outreach, and local implementation efforts throughout the 14 participating counties. Renewable Funding, the administrator of the CaliforniaFIRST program, and Ecology Action, the grant administrator, will assist with the grant-funded activities.

### Business on Central Avenue:

The Central Music store is moving from Central Avenue to the to the Clock Tower Building at 553 Ventura Street. The business will close on Central on February 27<sup>th</sup> and open at the new location on March 1<sup>st</sup>.

Scheduling Workshops to help Business Community. Staff made contact with the Collaborative which has offered to hold workshops in Fillmore entitled "Keys to the Survival of Your Business", which are three workshops dedicated to addressing the urgency businesses are experiencing during these troubling economic times.

1. **Business Planning & Management:** Every business needs a plan. Through this workshop you'll not only gain valuable information about how to survive tough times, but also to position your business for maximum growth as the economy rebounds.
2. **Financial Performance Improvement:** Introduces strategies and resources for finding money in your current operations, getting the funding your business needs, and improving your banking and vendor relationships.
3. **Marketing & Communications:** Every business needs to learn how best to tell its own story. This workshop focuses on sharpening your message, with an emphasis both on retaining your best customers through quality customer service and reaching and attracting new resources through various marketing and advertising strategies.

Economic Development was the highest priority item on the Council goal list and putting on these kinds of workshops will help achieve the goal. More information to come.

### **Upcoming Events:**

EDC-VC Economic Development Managers Roundtable Meeting: Wednesday March 10<sup>th</sup>.

City-wide Clean Up Day: The first of two annual City-wide Clean Up Days is scheduled for Saturday, March 27<sup>th</sup> from 8:00 a.m. to 2:00 p.m. Additional information is available on the City's website.

Household Hazardous Waste Day: The first of two annual Household Hazardous Waste Clean Up Days is scheduled for April 3<sup>rd</sup> from 9:00 a.m. to 12:30 p.m. Additional information is available on the City's website.

### **Special Projects**

#### **Current Projects/Issues:**

##### Redevelopment Five Year Plan:

Planning Staff continues to work with David Gruchow of Urban Futures on information needed for the preparation for the Five Year Plan. Further information will be forthcoming.

### **Facilities, Parks & Recreation**

#### **Current Projects/Issues:**

Equestrian Center RFP update: Staff is working on internal review. It is anticipated that this process will take approximately one month. Meetings with the Proposal Review Subcommittee will be scheduled following the completion of staff review. A citizen representative for the review committee will be selected at the February 23, 2010 City Council meeting.

#### **Facilities:**

Senior Center flooring is complete in the kitchen, bathroom and in the main room, carpet will be installed Thursday, February 17<sup>th</sup>. The Internet connection is back up and running. The new temporary Senior Center staff person, Beverly Fox, will start Monday.

All other buildings: business as usual.

#### **Recreation:**

Special showing took place at the Towne Theatre with 55 people from One Step last week. Future events for One Step are planning for once a month.

Men's Slo-Pitch Softball finished Thursday, February 11<sup>th</sup>.

All new softball leagues will start the 3<sup>rd</sup> week of March.

Adult Kickball Spring League for the City of Fillmore will start 1<sup>st</sup> Monday in May.

Youth Basketball has two more weeks to go before we can say we had another successful season!

Aquatics Facility: Programs are up and running.

##### Senior Center Programs:

Dance Class is still running.

Weight Watcher classes are still be offered every Wednesday from 4:30 PM – 7:00 PM.

Theater Class is still be offered every Thursday from 4:30 PM – 6:00 PM.

## **Finance**

### **Current Projects/Issues:**

The RFPs for auditing services have been passed out to the Finance Committee for review. IT staff is currently installing Springbrook software onto the department head computers. Finance staff is working on day to day assignments, utility billing, accounts receivable, utility billing, accounts payable and payroll. The contract accountant is currently working on bank reconciliation and special finance projects. The mid-year budget is being completed.

### **Risk Management:**

No new claims.

## **Fire Department**

### **Calls:**

Fire Department ran 25 calls: 5-Public Service, and 17 Medical Calls.

### **CPR Save:**

The Fire Department had another CPR save on Saturday, February 13<sup>th</sup>. The Fillmore Fire Department was first on scene and started CPR on a resident who lives in El Dorado Mobile Home Park.

### **Upcoming Events:**

**Second Smoke Detector Day:** The Fire Department assisted the Lions Club with a Smoke Detector Day at the El Dorado Mobilehome Park on Saturday, February 6<sup>th</sup>. To increase participation, the same service will be offered again on February 27<sup>th</sup> 10:00 am to 2:00 pm. This event will be announced in Fillmore Gazette.

**CPR class:** On February 18<sup>th</sup> and 23<sup>rd</sup>, Captain Al Huerta will be giving CPR training to Fillmore residents. Captain Huerta is passionate about CPR and making sure that everyone has the opportunity to get training. He has been providing this training to the community for 17 years. For more information on these CPR training classes, call Captain Huerta at 805-207-9202.

**Fire Department Training:** On February 27<sup>th</sup> Fillmore Fire Department members will participate in an eight hour training day on new Fire Services techniques and standards being implemented for vehicle extrication. The training will occur in Oxnard and will be put on by the Oxnard Fire Department.

## **Community Development Department**

### **Current Projects/Issues:**

### **Planning Department**

#### **Housing Element:**

The 2<sup>nd</sup> draft of the Housing Element will be presented to the City Council for the first time on February 23<sup>rd</sup>. There has been an increase in the "unaccommodated need category from 79 to 118 homes. This is a result of a correction to the earlier method of counting. It is more fully

explained in the staff report. Public Hearings on the 2<sup>nd</sup> draft will not occur until the City Council provides input on the 2<sup>nd</sup> draft. City staff has had meetings with housing advocates and citizens interested in the Housing Element in preparation for future public hearings. The City Council may request changes to the 2<sup>nd</sup> draft of the Housing Element before public hearings begin.

Greenbelt:

The Fillmore/Santa Paula Greenbelt Ordinance was presented to the Planning Commission on February 17<sup>th</sup>. The City of Santa Paula has adopted their Ordinance. The Planning Commission recommends the City Council adopt the Greenbelt Ordinance but address the following issues:

- a. The word city clerk needs to identify City of Fillmore City Clerk for our ordinance.
- b. Keep the Technical Advisory Committee review for future amendments.
- c. Put language in the ordinance that allows Fillmore to clean-out the Sespe Creek in an emergency flooding situation.
- d. Have the City Council address the 4/5<sup>th</sup> super majority approval for future amendments (this is not in the ordinance now).
- e. Keep the enhanced review of the 8 uses (this is in the Fillmore and Santa Paula Ordinance but not County draft ordinance).
- f. All 3 ordinances from all 3 political entities should read exactly the same. (Right now, Fillmore and Santa Paula is the same unless we add 4/5<sup>th</sup> requirement).  
The County will need to change their ordinance which has not been present to the Supervisors yet.

These comments will be relayed to the County and Santa Paula and the item will appear on the March 9, 2010 agenda. The Planning Commission is advisory to the City Council.

Business Park:

The Tentative Tract Maps that have been approved by the City Council in 2008 for the Business Park has an expiration of March 2010. The State of California has extended the expiration dates of Tentative Tract Maps for another two years and therefore the Business Park tract maps will not expire until March 2012. The property owners are requesting letters from the City acknowledging the expiration date based upon the Government Code 66452.

Perry Ranch:

The development in the Business Park called Perry Ranch has been rough grading their property and preparing for public improvements to River St. and "E" St. The applicant of Perry Ranch site is requesting to modify the project in order to develop it in phases rather than in one phase. This request causes changes to the Conditions of Approval and will need City Council approval. City staff is waiting for the applicant to complete their application prior to presenting this issue to the City Council.

Shah Residential:

The applicant, Zahid Shah, received City council approval for an 18 unit apartment project on the west side of Mountain View St. along the railroad property. The property is Redevelopment Agency owned land and the applicant entered into an agreement to purchase the property from the RDA.

The applicant submitted construction plans for plan checking without fees. The construction plans indicate the project as a condominium project but the Staff Reports, Conditions of

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Approval, Tentative Parcel Map indicates “apartments”. Before the project begins plan checking, this conflict needs to be resolved.

*Dilapidated Unit:*

There is a single family residential units that is red- tagged, unoccupied and is substantially out of compliance with the Zoning Ordinance and Uniform Building Code. An interested buyer of the property is requesting a letter from the Planning Department that explains the nonconforming issues and the requirements to re-build.

*Cargo container on residential property:*

A property owner has placed cargo containers on his property without permits. The Planning Department is working with the applicant to obtain permits.

**Housing Department**

*First Time Homebuyer Program:*

City staff has been requested by City Council to review the criteria of the underwriting program to applicant in the First-time Homebuyer Program. The research is done and will be submitted to the City Manager for review.

*Arundell Circle Unit:*

The Redevelopment Agency directed City Staff to purchase a foreclosed unit at Arundell Circle and make the repairs based upon the Building Official Inspection Report. City staff went out to bid to conduct the repairs but the bids were incomplete. Only 2 bids were submitted. City staff will begin a new bid on the process.

**Building Department:**

*Certificate of Occupancy*

All City Departments completed their Certificate of Occupancy Inspections for the Cabrillo project along the railroad property. City staff prepared a “punch list” of corrections. There are some items on the punch list that will take many months to complete and there are no health and safety issue (except one unit) and there are no outstanding fees and no deferment of fees. Therefore, the applicant is requesting Temporary Certificate of Occupancy. City staff is this request and working with the applicant to complete the “punch” list items. The City Manager met with Cabrillo on Friday to go over the list and will provide an answer on Monday.

*ADA Certification testing:*

The Building Official is taking the certification tests for the American of Disabilities Act inspection. This will allow the Building Official to conduct inspections per ADA without having to hire an outside company.

*Clay Street - Demolition of illegal units:*

A property owner is removing illegal units from the rear of the yard. This is a follow-up on a code enforcement complaint. The units are extremely small and consist of nothing more than plywood walls. The Planning Department handed-out to the property owner an application for a Housing Rehab to assist the property owner.

*Taco Bell:*

Taco Bell submitted Plan Check #3. The proposed project was approved by the Planning Commission to demolish and rebuild Taco Bell. The applicant did not indicate a time line of expected construction.

Roofing:

The Building Department denied a request for a building permit to re-roof a house because the contractor's license expired 2 years ago and the contractor did not have a Business License.

Blaine Remodel:

A property owner submitted plan Check #2 to do extensive remodeling that exceed the thresholds of nonconformance. Therefore, the applicant has been advised that the building will need to be fire sprinkled.

**Public Works**

**Current Projects/Issues:**

Middle School:

Sod is being placed this week. This will complete the restoration of the Middle School Playground which should be turned over to the School by mid-April.

Two Rivers Park:

The sod placement began on Wednesday at Two Rivers Park and should be finished by Wednesday, February 24<sup>th</sup> unless delayed by rain. The sod should be ready for use on April 15<sup>th</sup>.

City Wide Landscape Bids:

On February 2<sup>nd</sup> the City received bids for the City wide landscaping including the landscaping for the Landscaping and Lighting Assessment Districts. The landscape bid price is slightly lower, but the costs for some areas increased while others decreased. Staff is currently analyzing all the costs in the Assessment Districts to provide the City Council the complete and most up to date financials on the Assessment Districts.

Mountain View Street Closure: The Mountain View railroad crossing is closed as of Tuesday February 16<sup>th</sup> through Friday March 12<sup>th</sup>.

**City Manager's Office**

**Current Projects/Issues:**

Goal-setting session: The City Council met with the Facilitator, department heads and members of the public for a goal-setting session on Tuesday, February 16, 2010. The top four goals were Economic Development, Engaging the Community, Public safety and Define Fillmore. More information about these goals are posted on the City's website. The next meeting is scheduled for Tuesday, March 16, 2010 at 7 pm in the City Council Chambers.

Classification and Compensation Study: The review panel, consisting of a union representative, mid-management representative, a department head, Human Resources, an outside Human Resources person and the City Manager, met to review the eleven proposals. Three firms are being invited for interviews next week. Afterwards, a selection is expected to be made pending reference checks and contract negotiations.

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*Engaging Community:* To further the goal of engaging the community through communication, transparency and the website, the City Manager will be bringing forward proposals in March for the Council to consider. Examples of the items include something as simple as reformatting staff reports and agenda to make it easier to understand; to website redesign and acquiring software for people to access documents on-line (Laserfiche) and/or watch Council meetings online (Granicus). This is being done in conjunction with the City Clerk, Olivia Hemmens and the Deputy City Clerk.