

## **D – General Fund**

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**Revenue/Transfers In**

**Revenue**

**Taxes**

101-0000-0301-001	Property Tax, Secured	521,195	448,031	460,000	408,000
101-0000-0301-002	Property Tax, Unsecured	30,241	6,969	35,000	35,000
101-0000-0301-003	Property Tax, Supplemental	3,695	14,906	13,000	13,000
101-0000-0301-004	Property Tax - Unsecured Prior Year	-	-	-	10,000
101-0000-0301-005	Interest/Penalties	-	-	-	1,000
101-0000-0301-008	Prop Tax In-Lieu VLF (ERAF)	1,196,444	1,173,819	1,196,000	1,158,490
101-0000-0301-009	Prop 1A Loan	(439,914)			439,914
101-0000-0301-010	Prop Tax In-Lieu Sales Tax (ERAF)	(1,048,863)	-	140,000	-
101-0000-0302-010	Sales & Use Tax	561,604	724,481	670,000	679,722
101-0000-0302-011	Transient Lodging Tax	58,918	75,554	65,000	82,000
101-0000-0302-014	Property Transfer Tax	31,274	31,041	33,000	33,000
101-0000-0302-075	Franchises - Cable TV	129,315	134,157	135,000	135,000
101-0000-0302-076	Franchises - SC Gas	33,811	38,978	40,000	40,000
101-0000-0302-077	Franchises - SCE	71,335	70,770	72,000	72,447
101-0000-0302-078	Franchises - Oil Royalties	7,995	7,979	8,000	8,200
101-0000-0302-079	Franchises -Solid Waste	76,000	71,470	76,000	90,000
101-0000-0302-080	Franchises - Oil Permit Fee	500	-	-	-
	<b>Total Taxes</b>	<b>1,233,550</b>	<b>2,798,155</b>	<b>2,943,000</b>	<b>3,205,773</b>

**License & Permits**

101-0000-0302-013	Business License Fee	96,479	90,978	97,000	97,000
101-0000-0304-033	Encroachment Permits	3,923	43,884	45,000	20,000
101-0000-0304-034	Garage Sale Permits	5,895	5,070	5,800	5,000
	<b>Total Licenses &amp; Permits</b>	<b>106,297</b>	<b>139,932</b>	<b>147,800</b>	<b>122,000</b>

**Fines & Forfeitures**

101-0000-0305-040	Penalties - Parking Cites VC	-	45	-	-
101-0000-0305-041	FMC Parking Citations	4,745	3,120	5,000	1,500
101-0000-0305-042	Other Local Fines - Impound	7,571	8,037	7,500	7,500
101-0000-0305-043	Fireworks Enforcement	11,345	9,535	9,500	7,000
101-0000-0305-045	Other Court Fines	76,877	67,697	37,500	37,500
101-0000-0305-046	Ventura County Parking Citations	6,635	4,340	3,000	3,000
101-0000-0305-047	Penalties - Parking Cites FMC	-	45	-	45
101-0000-0305-048	Code Fines Non-Compliance	-	150	-	-
	<b>Total Fines &amp; Forfeitures</b>	<b>107,173</b>	<b>92,969</b>	<b>62,500</b>	<b>56,545</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b><u>Money &amp; Property Use</u></b>					
101-0000-0306-050	Interest Earnings	35,408	16,928	20,000	6,000
101-0000-0306-052	Rents - Fire	11,330	13,390	12,360	12,360
101-0000-0306-053	Interest From General Reserve	7,909	7,986	14,000	2,000
101-0000-0306-054	Security System Rental-Johanna	-	-	-	-
	<b>Total Use of Money &amp; Property</b>	<b>54,647</b>	<b>38,304</b>	<b>46,360</b>	<b>20,360</b>
<b><u>Intergovernmental</u></b>					
101-0000-0306-059	Homeland Security Grant	9,643	49,929	-	-
101-0000-0306-060	UASI Grant (Fire)	-	15,902	-	-
101-0000-0307-060	Motor Vehicle In-Lieu Tax	47,398	81,432	-	-
101-0000-0307-062	Homeowners Property Tax Relief	-	(5,426)	-	5,000
101-0000-0309-080	SRO Reimbursement	75,000	75,000	75,000	75,000
101-0000-0309-089	JAG Gang Grant	21,380	-	-	-
101-0000-0309-098	State Highway Maintenance	3,200	(3,200)	3,200	-
101-0000-0311-126	SB 90 Reimbursements	63,837	(22,025)	24,000	15,000
101-0000-0314-190	1/2 Cent Sales Tax - Public Safety	68,256	72,204	72,000	72,000
101-0000-0314-248	COPS Grant	144,370	100,000	100,000	100,000
	<b>Total Intergovernmental</b>	<b>433,084</b>	<b>363,816</b>	<b>274,200</b>	<b>267,000</b>
<b><u>Charges for Services</u></b>					
101-0000-0309-072	Finance Fees	-	225	-	-
101-0000-0309-073	Fire - Flow Test	-	-	500	500
101-0000-0309-074	Special Public Works Fees	-	120	500	500
101-0000-0309-075	Fire - Filming	-	23,808	27,000	15,000
101-0000-0309-077	Fire - Fire Report Fee	-	35	-	-
101-0000-0309-078	Fire - Other Fire Fees	-	5,409	5,400	5,400
101-0000-0309-079	Capital Project Expend Reimburse.	27,740	13,770	-	-
101-0000-0309-081	Other Planning Fees	52,200	61,941	61,000	52,700
101-0000-0309-082	Special Police Services	8,041	46,449	36,050	26,000
101-0000-0309-084	Fire - Fire Inspection Fees	60	399	400	400
101-0000-0309-085	Bldg/Construction Permit	52,615	30,127	80,800	85,000
101-0000-0309-086	Bldg Plan Check Fees	17,180	74,594	104,000	35,000
101-0000-0309-087	Engineering Fees	19,435	48,784	45,000	20,000
101-0000-0309-088	Legal Fees	20,000	-	-	-
101-0000-0309-091	Fire - Weed And Lot Cleaning	2,590	-	2,500	2,500
101-0000-0309-092	Live Scan Fees	2,580	2,960	2,500	2,500
101-0000-0309-093	City Clerk Fees	4,451	2,598	2,500	2,500
101-0000-0309-094	Fireworks Fees	100	1,100	1,300	13,350
101-0000-0309-095	Filming Fees	40,293	43,250	50,000	30,000
101-0000-0309-096	Passport Fees	9,190	5,575	9,000	-
101-0000-0309-099	Code Compliance Inspection	450	2,118	-	1,000

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-0000-0309-100	Other Building Fees	-	-	-	2,000
101-0000-0311-121	Sale Of Maps/books	-	-	50	85
101-0000-0311-122	Admin Fee - Admin Contracts	16,230	16,520	13,200	9,030
101-0000-0311-803	Admin Fee - CFD#1	11,698	5,883	5,883	6,060
101-0000-0311-804	Admin Fee - CFD#2	6,257	3,095	3,095	3,188
101-0000-0311-806	Admin Fee - CFD#3	11,799	5,984	5,984	6,164
101-0000-0311-809	Admin Fee - CFD#5	5,800	5,883	5,883	6,060
101-0000-0311-811	Admin Fee - CFD#6	5,800	5,883	5,883	6,060
101-0000-0311-932	Admin Fee - Successor Agency	-	-	-	15,272
	<b>Total Charges for Services</b>	<b>314,509</b>	<b>406,510</b>	<b>468,428</b>	<b>346,269</b>
<b>Other Revenue</b>					
101-0000-0302-001	Contribution - Owens & Minor	14,975	(14,975)	-	-
101-0000-0306-057	River Park Minc Griffin - Hearthstone	40,000	40,000	40,000	40,000
101-0000-0311-120	Sale of Real Property	4,482	-	30,000	60,000
101-0000-0311-125	Other Miscellaneous Revenue	3,655	1,893	5,000	1,000
101-0000-0311-130	Insurance Dividends	390	38,158	12,104	-
101-0000-0311-131	Insurance Reimbursement	-	4,535	5,000	-
101-0000-0311-399	Prior Period Adjustment	-	1,150		186,000
101-0000-0311-140	Fire - Cost Recovery	-	-	7,500	7,500
101-0000-0312-121	Donation - Friends of the Library	-	-	-	3,500
101-0000-0318-508	Loan from Rate Stabilization Fund	-	-	-	270,770
101-0000-0392-095	Fireworks Donation	8,000	1,000	-	6,000
	<b>Total Other Revenue</b>	<b>71,502</b>	<b>71,761</b>	<b>99,604</b>	<b>574,770</b>
	<b>101 Revenue</b>	<b>2,320,762</b>	<b>3,911,447</b>	<b>4,041,892</b>	<b>4,592,717</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Transfers In</b>					
101-0000-0400-201	Transfer In - Traffic Safety Fd 201	81,296	-	-	-
101-0000-0400-203	Transfer In - Streets/Drains Fd 203	43,505	41,505	24,719	26,243
101-0000-0400-204	Transfer In - Local Transp. Fd 204	49,657	-	-	-
101-0000-0400-206	Transfer In - Light/L'scape Dst 206	92,000	50,000	14,790	14,790
101-0000-0400-207	Transfer In - Storm Drain Fd 207	15,300	15,600	15,600	15,600
101-0000-0400-212	Transfer In - Solid Waste Fd 212	4,000	4,000	4,000	4,000
101-0000-0400-213	Transfer In - Pub. Sfty Aug. Fd 213	65,040	-	-	-
101-0000-0400-214	Transfer In - COPS Grant Fd 214	5,630	-	-	-
101-0000-0400-301	Transfer In - Sewer Fund 301	359,096	425,423	522,341	475,343
101-0000-0400-302	Transfer In - Water Fund 302	162,784	170,639	379,296	350,170
101-0000-0400-403	Transfer In - Cent Sup Loan Adm	-	-	-	300
101-0000-0400-404	Transfer In - Engineer Park DIF 404	2,000	2,200	2,200	-
101-0000-0400-405	Transfer In - Cent Sup Loan Adm	-	-	-	200
101-0000-0400-405	Transfer In - Engineer Water DIF 405	74,000	7,000	-	-
101-0000-0400-406	Transfer In - Cent Sup Loan Adm	-	-	-	500
101-0000-0400-406	Transfer In - Engineer Sewer DIF 406	23,000	23,000	-	-
101-0000-0400-407	Transfer In - Cent Sup Loan Adm	-	-	-	200
101-0000-0400-407	Transfer In - Engineer Storm Drain DIF	12,000	12,000	-	-
101-0000-0400-460	Transfer In - Admin Well #9 Project	5,000	5,000	-	-
101-0000-0400-463	Transfer In - Admin WWTP Project	55,800	55,800	-	-
101-0000-0400-490	Transfer In - Admin Corp/Fire St. Pr.	2,000	15,000	-	-
101-0000-0400-502	Transfer In - Replacement Reserve	70,484	-	-	-
101-0000-0400-506	Transfer In - General Reserve	550,000	100,000	608,845	512,924
101-0000-0400-901	Transfer In - RDA Housing	276,692	247,976	75,507	-
101-0000-0400-902	Transfer In - RDA Operating	654,397	758,590	357,868	-
101-0000-0400-902	Transfer In - Economic Development	161,533	-	-	-
101-0000-0400-905	Transfer In - RDA Debt Service	44,960	-	-	-
<b>101 Transfers In</b>		<u>2,810,174</u>	<u>1,933,733</u>	<u>2,005,166</u>	<u>1,400,270</u>
<b>101 Revenue/Transfers In</b>		<u>5,130,936</u>	<u>5,845,180</u>	<u>6,047,058</u>	<u>5,992,987</u>

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**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**CITY COUNCIL 101-4101**

**DESCRIPTION**

The City Council serves as the governing body of the City of Fillmore and consists of five (5) City Council Members elected at large to overlapping four-year terms on the November of even-numbered years. A Mayor is appointed every two years by the Council members after each election for City Council members. The City Council also served as the Board Members of the Fillmore Redevelopment Agency and as Board Members for the Successor Agency to the Fillmore Redevelopment Agency. As elected officials of the City of Fillmore, the responsibilities and duties of its members include: attending and participating in two (2) regular meetings on the second and fourth Tuesday of the month, and joint and special meetings as called. The City Council conducts the business of the City through the adoption of a Municipal Budget, Resolutions, and Ordinances (codified into the Fillmore Municipal Code); attending meetings of regional agencies, committees, and boards; and serving as Council liaisons to City Commissions, Neighborhood Councils and the local School District, Veterans Memorial and Senior Center Boards.

**BUDGET HIGHLIGHTS**

- > There are no proposed changes to the City Council budget for FY 2013. The changes from FY 2010 forward are the result of changing the way the Redevelopment Agency reimbursed the General Fund and correcting the amount paid to Council members.
- > The funds for the election have been budgeted in the City Clerk's budget

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue				
Transfers In	14,813	18,450	7,897	5,342
<b>Total</b>	<b>14,813</b>	<b>18,450</b>	<b>7,897</b>	<b>5,342</b>
<b>Expenditures</b>				
Salaries and Benefits	12,531	4,265	4,962	4,962
Supplies and Services	3,272	5,093	10,300	10,300
Capital Outlay				-
<b>Total</b>	<b>15,803</b>	<b>9,358</b>	<b>15,262</b>	<b>15,262</b>
<b>PT Personnel</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4101 City Council**

**Revenue**

**Transfers In**

101-0000-0400-301	Transfer In - Sewer	2,774	3,690	3,052	3,052
101-0000-0400-302	Transfer In - Water	1,849	2,460	2,289	2,289
101-0000-0400-901	Transfer In - RDA Housing	3,698	4,920	1,526	-
101-0000-0400-902	Transfer In - RDA Capital	5,547	7,380	1,030	-
101-0000-0400-905	Transfer In - RDA Debt Service	945	-	-	-
	<b>Total Transfers In</b>	<b>14,813</b>	<b>18,450</b>	<b>7,897</b>	<b>5,342</b>

	<b>Total Revenue/Transfers In</b>	<b>14,813</b>	<b>18,450</b>	<b>7,897</b>	<b>5,342</b>
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**Expenditures**

101-4101-0011-112	Part Time Salaries	11,640	3,960	4,500	4,500
101-4101-0013-122	FICA-Social Security	891	303	344	344
101-4101-0013-123	Worker's Compensation	-	2	118	118
	<b>Total Salaries &amp; Benefits</b>	<b>12,531</b>	<b>4,265</b>	<b>4,962</b>	<b>4,962</b>

101-4101-0031-304	Meetings and Travel	3,184	-	-	-
101-4101-0131-305	Meetings and Travel - Brooks		-	2,000	2,000
101-4101-0131-306	Meetings and Travel - Conaway		-	2,000	2,000
101-4101-0131-307	Meetings and Travel - Sipes		679	2,000	2,000
101-4101-0131-308	Meetings and Travel - Walker		1,579	-	-
101-4101-0131-309	Meetings and Travel - Washburn		1,915	2,000	2,000
101-4101-0131-310	Meetings and Travel - Gonzalez		-	2,000	2,000
101-4101-0031-310	Misc Operating Expense	88	920	300	300
	<b>Total Supplies and Services</b>	<b>3,272</b>	<b>5,093</b>	<b>10,300</b>	<b>10,300</b>

	<b>Total City Council</b>	<b>15,803</b>	<b>9,358</b>	<b>15,262</b>	<b>15,262</b>
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**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**CITY ATTORNEY 101-4102**

**DESCRIPTION**

The City Attorney serves in a contract capacity at the pleasure of the City Council and attends all City Council and Planning Commission meetings. The City Attorney is responsible for oversight of all legal services rendered to the City, including drafting Ordinances and Resolutions, defending the City from legal challenges and lawsuits, managing special litigation matters, keeping the City Council and City Manager apprised of emerging legal legislation, and providing legal counsel to the City Council, City Manager and City staff as needed.

**BUDGET HIGHLIGHTS**

- > The City has a Request for Qualifications (RFQ) out for Attorney services. The amount (\$280,000) budgeted for legal services in FY 2013 is the same as for FY 2012.
- > Cities of Industry and Livermore Lawsuit against the City of Fillmore will continue through FY 2013 until the litigation is resolved. Owens and Minor and MTS Consulting are paying for the outside legal bills. However, the City pays for the time spent by the City Attorney's Office on this case.
- > The Administrative Board of Equalization process regarding the allocation of sales tax to Fillmore is expected to continue through FY 2013.
- > It is probable that the El Dorado Mobile Home Park litigation related to its application to convert the Park to condominiums will continue into FY 2013.
- > The lawsuit and appeal filed in FY 2012 relating to a former City employee is being handled by outside counsel and will continue into FY 2013.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	34,975	(14,975)	-	-
Transfers In	90,500	67,200	96,000	40,000
<b>Total</b>	<b>125,475</b>	<b>52,225</b>	<b>96,000</b>	<b>40,000</b>
<b>Expenditures</b>				
Salaries and Benefits				
Supplies and Services	690,538	379,611	280,000	280,000
Capital Outlay	-	-	-	-
<b>Total</b>	<b>690,538</b>	<b>379,611</b>	<b>280,000</b>	<b>280,000</b>

**Personnel**

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>101-4102 Legal Services</b>					
<b>Revenue</b>					
101-0000-0302-001	Contribution - Owens & Minor	14,975	(14,975)	-	-
101-0000-0309-088	Legal Fees	20,000	-	-	-
	<b>Total Revenue</b>	<b>34,975</b>	<b>(14,975)</b>	-	-
<b>Transfers In</b>					
101-0000-0400-301	Transfer In - Sewer	22,500	24,000	32,000	20,000
101-0000-0400-302	Transfer In - Water	15,000	16,000	32,000	20,000
101-0000-0400-901	Transfer In - RDA Housing	23,000	3,200	8,000	-
101-0000-0400-902	Transfer In - RDA Capital	22,500	24,000	24,000	-
101-0000-0400-905	Transfer In - RDA Debt Service	7,500	-	-	-
	<b>Total Transfers In</b>	<b>90,500</b>	<b>67,200</b>	<b>96,000</b>	<b>40,000</b>
	<b>Total Revenue/Transfers In</b>	<b>125,475</b>	<b>52,225</b>	<b>96,000</b>	<b>40,000</b>
<b>Expenditures</b>					
101-4102-0021-201	Legal Services- Contract	178,062	178,294	160,000	100,000
101-4102-0021-202	Legal Svcs - Contract Housing	18,889	-	-	-
101-4102-0021-203	Special Litigation	493,587	201,317	120,000	180,000
	<b>Total Legal Services</b>	<b>690,538</b>	<b>379,611</b>	<b>280,000</b>	<b>280,000</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**CITY CLERK 101-4103**

**DESCRIPTION**

The City Clerk is elected by the citizens of Fillmore to a four (4) year term. The City Clerk's Department is responsible for the production and distribution of the City Council agenda and subsequent meeting minutes, maintenance of the City's Resolution and Ordinance files assuring that Ordinances become codified into the Fillmore Municipal Code, overseeing the Document and Records Management of the City, administering Public Records Requests, and providing informational support to City staff as requested. The Clerk's Department is responsible for publication of public hearing notices related to adoption of Ordinances, Ordinance language following their adoption, and press releases. The Clerk's Office serves as the point for contact for citizen information requests. Staff includes the elected City Clerk and a Deputy City Clerk/Administrative Assistant position.

**BUDGET HIGHLIGHTS**

> The budget includes \$25,000 for the November election for three City Council seats, the City Clerk and the City Treasurer positions.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	4,451	2,598	2,500	2,500
Transfers In	49,098	49,238	41,712	17,636
<b>Total</b>	<b>53,549</b>	<b>51,836</b>	<b>44,212</b>	<b>20,136</b>
<b>Expenditures</b>				
Salaries and Benefits	25,612	29,495	31,930	35,842
Furlough Deduction	(2,549)	(1,802)	(62)	-
Supplies and Services	14,633	23,650	27,929	28,350
Capital Outlay	-	-	-	-
<b>Total</b>	<b>37,696</b>	<b>51,343</b>	<b>59,797</b>	<b>64,192</b>
<b>FT Personnel</b>		0.55	0.40	0.45
<b>PT Personnel</b>		0.01	0.01	0.01

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4103 City Clerk**

**Revenue**

101-0000-0309-093	City Clerk Fees	4,451	2,598	2,500	2,500
	<b>Total Revenue</b>	<b>4,451</b>	<b>2,598</b>	<b>2,500</b>	<b>2,500</b>

**Transfers In**

101-0000-0400-301	Transfer In - Sewer	9,418	9,848	13,445	9,798
101-0000-0400-302	Transfer In - Water	6,279	6,565	6,756	7,838
101-0000-0400-901	Transfer In - RDA Housing	12,558	13,130	5,378	-
101-0000-0400-902	Transfer In - RDA Capital	18,837	19,695	16,133	-
101-0000-0400-905	Transfer In - Debt Service	2,006	-	-	-
	<b>Total Transfers In</b>	<b>49,098</b>	<b>49,238</b>	<b>41,712</b>	<b>17,636</b>

<b>Total Revenue/Transfers In</b>	<b>53,549</b>	<b>51,836</b>	<b>44,212</b>	<b>20,136</b>
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**Expenditure**

101-4103-0011-111	Full Time Salaries	4,518	9,460	20,197	22,722
101-4103-0011-112	Part time Salaries	15,082	9,595	300	300
101-4103-0011-113	Overtime	938	546	-	-
101-4103-0012-118	Retirement	1,768	4,162	3,957	4,382
101-4103-0013-122	FICA-Social Security	1,424	1,590	1,654	1,945
101-4103-0013-123	Worker's Compensation	938	928	497	592
101-4103-0013-124	Unemployment Insurance	259	261	165	185
101-4103-0014-126	Cafeteria Plan	346	1,486	2,251	2,398
101-4103-0014-127	Medical Insurance	243	1,211	2,496	2,848
101-4103-0014-128	Dental Insurance	24	118	260	297
101-4103-0014-129	Vision Insurance	4	17	36	42
101-4103-0014-130	Life Insurance/LTD	16	55	117	131
101-4103-0014-132	Deferred Comp	52	66	-	-
	<b>Total Salaries and Benefits</b>	<b>25,612</b>	<b>29,495</b>	<b>31,930</b>	<b>35,842</b>

101-4103-0014-139	Furlough Deduction	-	(2,549)	(1,802)	-
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101-4103-0021-204	Municipal Elections	25,761	1,523	20,000	25,000
101-4103-0021-205	Muni Code Update	1,610	1,755	1,000	1,000
101-4103-0021-206	Muni Code On Line	500	500	500	500
101-4103-0021-208	State Code Update	3,721	3,613	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4103-0031-303	Dues & Subscriptions	340	50	150	150
101-4103-0031-304	Meetings and Travel	382	725	300	-
101-4103-0031-306	Printing/advertising	6,948	6,467	1,500	1,500
101-4103-0031-307	Office Supplies	225	-	200	200
	Total Supplies and Services	39,487	14,633	23,650	28,350
	<b>Total City Clerk</b>	<b>65,099</b>	<b>41,579</b>	<b>53,778</b>	<b>64,192</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**ADMINISTRATION 101-4207**

**DESCRIPTION**

The Administration Division provides staff support to the Mayor and City Council and customer service to internal (staff) and external (general public) customers regarding City and Successor Agency (formerly Redevelopment Agency) business. The City Manager is responsible for implementing the Council's vision and for the day-to-day operations of the City.

**BUDGET HIGHLIGHTS**

- > This is the third year of significant reductions. The abolishment of the Redevelopment Agency has a large financial impact on Fillmore as most of the city was in a redevelopment area. The State has a \$16 billion shortfall and is trying to claw back all remaining redevelopment and housing funds. In Fillmore, this has caused approximately \$369,000 revenue shortfall this year and in FY 2013 a minimum \$450,000 shortfall.
- > Fillmore financial challenges are compounded by the Sales Tax distribution litigation. If the Sales Tax litigation is not resolved in favor of the City, or, if in the upcoming year, payment is not received from the disputed funds the Board of Equalization is holding, the City will again be faced with difficult choices such as shutting down nonessential operations. For this reason, it is recommended that a conversation start with the community about what to expect in additional service cuts and/or direct staff to bring back information for ways to increase revenue. For example, putting a limited-duration Sales Tax measure on the ballot; a Utility Users Tax or Parcel Tax. A Sales Tax increase requires a simple majority and the others a two-thirds vote to pass. A quarter of one cent increase in Sales Tax would bring in approximately \$162,500 and a half of one cent \$326,000. The current Sales Tax rate is 7.25 percent. Funds in the amount of \$17,000 have been budgeted in Contract Services to assist with this effort.
- > The vacant position of Assistant to the Manager (\$96,157) will be cut. The net reduction is one (1) position. Please note that the cost of positions are spread throughout the budget.
- > Over the last two years, there has been a reduction of about 50 percent in the City workforce. Serving residents is our priority and the following proposed schedule will be the least disruptive for customers. Effective July 1, 2012, it is proposed that City Hall will reopen every other Friday, eliminating furloughs. This is subject to negotiations for represented employees. In addition, City Hall will be closed from Noon to 1 p.m. and at 4 p.m.
- > Unrepresented and represented employees will continue to have reductions in their compensation in the form of increased employee contributions for health benefits and toward the CalPERS pension.
- > The Dues and Subscriptions line-item contains funding for SCAG (\$1,500); League of CA Cities (\$7,500); LAFCO (\$5,510); Jobs Available (\$35); Ventura City/County Manager Meeting (\$200); Chamber of Commerce (\$270), Star (\$210), City Manager League (\$1,000).
- > Travel has been included for the League committees and annual conference. The City Manager has been asked to attend an Executive Committee meeting representing the Ventura County Managers in late July and is participating on a League committee.
- > Contract Services includes funding for revenue generation, Labor Relations and Human Resource assistance.
- > The Friends of the Library have agreed to pay \$3,500 towards the \$7,000 payment for the Library. The \$3,500 is budgeted as revenue.

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

<b>ADMINISTRATION 101-4207 CONTINUED</b>
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Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	-	-	-	3,500
Transfers In	129,229	105,760	81,782	49,606
<b>Total</b>	<b>129,229</b>	<b>105,760</b>	<b>81,782</b>	<b>53,106</b>
<b>Expenditures</b>				
Salaries and Benefits	83,674	77,283	36,126	52,151
Furlough Deduction	-	(5,432)	(1,742)	-
Supplies and Services	83,550	81,088	61,265	84,275
Capital Outlay	-	-	-	-
<b>Total</b>	<b>167,224</b>	<b>152,939</b>	<b>95,649</b>	<b>136,426</b>
<b>FT Personnel</b>		0.95	0.25	0.30

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>101-4207 Administration</b>					
<b>Revenue</b>					
101-0000-0312-121	Donation - Friends of the Library	-	-	-	3,500
	<b>Total Revenue</b>	-	-	-	<b>3,500</b>
<b>Transfers In</b>					
101-0000-0400-203	Transfer In - Streets/Drains	500	500	478	1,893
101-0000-0400-204	Transfer In - Local Transportation	1,000	-	-	-
101-0000-0400-301	Transfer In - Sewer	39,461	34,226	23,913	23,857
101-0000-0400-302	Transfer In - Water	19,731	17,113	23,913	23,857
101-0000-0400-901	Transfer In - RDA Housing	39,461	34,226	9,565	-
101-0000-0400-902	Transfer In - RDA Capital	18,837	19,695	23,913	-
101-0000-0400-905	Transfer In - RDA Debt Service	10,239	-	-	-
	<b>Total Transfers In</b>	<b>129,229</b>	<b>105,760</b>	<b>81,782</b>	<b>49,606</b>
	<b>Total Revenue/Transfers In</b>	<b>129,229</b>	<b>105,760</b>	<b>81,782</b>	<b>53,106</b>
<b>Expenditures</b>					
101-4207-0011-111	Full Time Salaries	57,883	44,382	24,534	36,250
101-4207-0011-112	Part Time Salaries	7,391	6,342	-	-
101-4207-0011-113	Overtime	469	375	-	-
101-4207-0012-118	Retirement	4,590	10,124	5,283	7,178
101-4207-0013-122	FICA-Social Security	4,794	4,144	2,273	3,542
101-4207-0013-123	Worker's Compensation	2,171	2,288	631	974
101-4207-0013-124	Unemployment Insurance	367	629	193	282
101-4207-0014-126	Cafeteria Plan	1,694	4,139	801	533
101-4207-0014-127	Medical Insurance	1,749	3,621	1,560	1,899
101-4207-0014-128	Dental Insurance	119	353	162	198
101-4207-0014-129	Vision Insurance	19	50	22	28
101-4207-0014-130	Life Insurance/LTD	144	265	187	307
101-4207-0014-132	Deferred Comp	194	166	-	-
101-4207-0014-133	Mileage Reimbursement	240	405	480	960
101-4207-0014-134	Personal Expense	1,850	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>83,674</b>	<b>77,283</b>	<b>36,126</b>	<b>52,151</b>
101-4207-0014-139	Furlough Deduction	-	(5,432)	(1,742)	-
101-4207-0021-245	Contract Services	23,419	29,814	10,500	51,700
101-4207-0021-271	SB 90 Contract	2,000	4,000	4,000	4,000
101-4207-0021-273	Library Support	7,000	7,000	7,000	7,000
101-4207-0021-277	Classification Salary Study	18,462	19,776	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4207-0031-303	Dues & Subscriptions	15,850	16,706	16,915	16,225
101-4207-0031-304	Meetings and Travel	33	2,900	5,000	5,000
101-4207-0031-306	Printing/Advertising	-	175	-	-
101-4207-0031-307	Office Supplies	-	350	350	350
101-4207-0031-320	Skateboard Park Grand Opening				
101-4207-0031-360	Recruitment	4,128	-	17,500	-
101-4207-0031-361	Lawsuit	6,000	-	-	-
101-4207-0031-365	Staff Training	6,658	367	-	-
101-4207-0031-390	Furniture & Equipment	-	-	-	-
	Total Supplies and Services	<u>83,550</u>	<u>81,088</u>	<u>61,265</u>	<u>84,275</u>
	<b>Total Administration</b>	<u><u>167,224</u></u>	<u><u>152,939</u></u>	<u><u>95,649</u></u>	<u><u>136,426</u></u>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**CENTRAL SUPPORT 101-4208**

**DESCRIPTION**

Central Support includes the Finance Department which manages the finances of the City. The Department is responsible for the development and preparation of the annual budget, coordinating and monitoring the budget process, monitoring capital improvement projects, providing a mid-year budget review, maintaining the integrity and accuracy of the City's financial reporting and the accounting system. Other responsibilities include financial reporting, investments, audits, debt management, policy and procedures, accounts payable, accounts receivable, payroll, utility billing, business licenses, cash collection, customer service and capital assets.

The Information Technology Division falls under Central Support which supports the entire City's computer network, computer systems and telecommunications. The IT Division is proposed to be staffed by an outside consultant.

**BUDGET HIGHLIGHTS**

- > The position of Finance Administrator will be retitled Accountant. The vacant Information Technology Technician position is proposed to be deleted (\$63,867) and a Fiscal Assistant II (\$67,423) will be made three-quarter time (\$34,689). As a result, the net number of positions reduced in Finance is 1.25 Full-time equivalents. Please note that the cost of positions is spread throughout the budget.
- > The budget includes contract service funds to assist with payroll functions on a contract basis.
- > The review of the Utility Billing system and accounts continues. Once this is finished, staff will bring its findings and recommendations to Council for action.
- > In FY 2012, the City changed its contract IT provider. Two servers were replaced in 2012 and new software licenses installed. Most of the City computers are nine to ten years old and parts from these machines were being used to fix malfunctioning machines. The life cycle of a typical computer is three years. As a result, additional hours have been budgeted for the City's contract IT provider. Automation of City functions will become more important in light of the staffing reductions.
- > The Supplies and Services category show the repayment of the funds as a result of the Sales Tax litigation. It is being handled this way at the request of the auditors.
- > The amount for the annual audit has been decreased because the City will not be paying for the Senior Center Audit and Redevelopment Audits or a Single Audit.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	17,665	13,830	17,300	7,500
Transfers In	201,543	196,082	328,023	187,274
<b>Total</b>	<b>219,208</b>	<b>209,912</b>	<b>345,323</b>	<b>194,774</b>
<b>Expenditures</b>				
Salaries and Benefits	111,914	210,354	157,373	137,601
Furlough Deduction	-	(9,888)	(8,701)	-
Supplies and Services	153,932	152,745	149,530	413,249
Capital Outlay	5,225	-	-	-
<b>Total</b>	<b>271,071</b>	<b>353,211</b>	<b>298,202</b>	<b>550,850</b>
<b>FT Personnel</b>		3.30	1.90	1.27
<b>PT Personnel</b>		0.34	0.01	0.38

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4208 Central Support**

**Revenue**

101-0000-0304-034	Garage Sale Permits	5,895	5,070	5,800	5,000
101-0000-0309-072	Finance Fees	-	225	-	-
101-0000-0309-092	Live Scan Fees	2,580	2,960	2,500	2,500
101-0000-0309-096	Passport Fees	9,190	5,575	9,000	-
	<b>Total Revenue</b>	<b>17,665</b>	<b>13,830</b>	<b>17,300</b>	<b>7,500</b>

**Transfers In**

101-0000-0400-301	Transfer In - Sewer	54,440	61,773	104,371	93,037
101-0000-0400-302	Transfer In - Water	27,220	30,887	104,371	93,037
101-0000-0400-403	Transfer In - Cent Sup Loan Adm	-	-	-	300
101-0000-0400-405	Transfer In - Cent Sup Loan Adm	-	-	-	200
101-0000-0400-406	Transfer In - Cent Sup Loan Adm	-	-	-	500
101-0000-0400-407	Transfer In - Cent Sup Loan Adm	-	-	-	200
101-0000-0400-901	Transfer In - RDA Housing	56,946	60,639	29,820	-
101-0000-0400-902	Transfer In - RDA Capital	49,327	42,783	89,461	-
101-0000-0400-905	Transfer In - RDA Debt Service	13,610	-	-	-
	<b>Total Transfers In</b>	<b>201,543</b>	<b>196,082</b>	<b>328,023</b>	<b>187,274</b>

**Total Revenue/Transfers In    219,208    209,912    345,323    194,774**

**Expenditures**

101-4208-0011-111	Full Time Salaries	64,428	118,530	97,800	79,673
101-4208-0011-112	Part Time Salaries	5,206	9,546	-	10,950
101-4208-0011-113	Overtime Pay	426	176	-	-
101-4208-0011-114	Education Pay	549	578	601	601
101-4208-0012-118	Retirement	11,411	24,435	20,271	17,195
101-4208-0013-122	FICA-Social Security	7,007	11,411	7,850	7,258
101-4208-0013-123	Worker's Compensation	3,321	5,408	2,440	2,381
101-4208-0013-124	Unemployment Insurance	921	1,532	804	720
101-4208-0014-126	Cafeteria Plan	8,664	16,746	10,556	6,158
101-4208-0014-127	Medical Insurance	7,184	18,923	15,085	11,293
101-4208-0014-128	Dental Insurance	607	1,342	1,235	838
101-4208-0014-129	Vision Insurance	96	191	170	119
101-4208-0014-130	Life Insurance/LTD	426	611	561	415
101-4208-0014-132	Deferred Comp	1,350	631	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4208-0014-133	Mileage Reimbursement	318	279	-	-
101-4208-0014-134	Personal Expense	-	15	-	-
	Total Salaries and Benefits	111,914	210,354	157,373	137,601
101-4208-0014-139	Furlough Deduction	-	(9,888)	(8,701)	-
101-4208-0021-206	Computer Support	15,917	14,730	15,300	21,600
101-4208-0021-211	Annual Audit	48,613	45,051	31,100	28,600
101-4208-0021-229	Health Ins. Contract Services	-	-	-	3,000
101-4208-0021-245	Contract Services	6,080	5,407	12,500	32,500
101-4208-0021-269	Computer Software	29,978	29,577	34,500	34,500
101-4208-0021-272	County Admin Fee	-	10,949	10,400	10,400
101-4208-0021-279	Copier Lease	26,282	25,960	27,100	23,300
101-4208-0031-303	Dues & Subscriptions	596	230	600	540
101-4208-0031-304	Meetings and Travel	896	55	-	-
101-4208-0031-306	Printing/advertising	3,419	3,979	2,380	2,380
101-4208-0031-307	Office Supplies	21,870	16,441	15,000	12,000
101-4208-0031-310	Miscellaneous Expense	-	315	350	200
101-4208-0031-324	Live Scan	281	51	300	100
101-4208-0031-390	Furniture & Equipment	-	-	-	2,000
101-4208-0031-398	Prior Period Sales Tax Sharing Exp	-	-	-	242,129
	Total Supplies and Services	153,932	152,745	149,530	413,249
101-4208-0051-501	Capital Outlay	5,225	-	-	-
	<b>Total Central Support</b>	<b>271,071</b>	<b>353,211</b>	<b>298,202</b>	<b>550,850</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**GOVERNMENT BUILDING (CITY HALL) 101-4209**

**DESCRIPTION**

This Division covers all operations and maintenance costs to support Fillmore City Hall. It houses all essential City Service Departments including the City Council Chambers, City Management, City Clerk, Community Development (Code Enforcement, Housing and Planning), Community Services, Engineering, Finance, Fire Administration, Human Resources/Risk Management and Public Works Departments. City Hall was completed in 1994.

**BUDGET HIGHLIGHTS**

- > The budget reflects the reduction of the Community Services Supervisor position and a Facilities Maintenance Worker position from Full Time to Part Time but with Full Time Benefits for 6 months. The positions will be reviewed in December. The Veteran's Memorial District is considering whether to continue to be administered by the City and a review of the City's finances will determine whether changes will need to be made to close City Parks or if other funding will be available. The positions are allocated to several funds.
- > As a result of the staff reductions, the City will have to revamp the way it provides services. City Hall has re-opened A519 every other Friday, eliminating furloughs. City Hall will be closed every day from Noon- 1:00 p.m. and at 4:00 p.m.
- > It is projected that utility costs will decrease due to more efficient light and motion sensors installed in late FY 2012. This amount cannot be quantified at this time.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	271,336	267,805	84,891	35,372
<b>Total</b>	<u>271,336</u>	<u>267,805</u>	<u>84,891</u>	<u>35,372</u>
<b>Expenditures</b>				
Salaries and Benefits	157,252	143,044	26,629	14,759
Furlough Deduction	-	(6,362)	(1,563)	-
Supplies and Services	132,089	92,415	81,047	73,672
Capital Outlay	-	-	-	-
<b>Total</b>	<u>289,341</u>	<u>229,097</u>	<u>106,113</u>	<u>88,431</u>
<b>FT Personnel</b>		1.96	0.33	0.10
<b>PT Personnel</b>		-	-	0.20

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4209 Government Buildings**

**Transfers In**

101-0000-0400-206	Transfer In - Light/Landscape	27,000	15,000	-	-
101-0000-0400-301	Transfer In - Sewer	42,710	45,479	21,223	17,686
101-0000-0400-302	Transfer In - Water	28,473	30,319	21,223	17,686
101-0000-0400-901	Transfer In - RDA Housing	84,021	86,049	10,611	-
101-0000-0400-902	Transfer In - RDA Capital	85,419	90,958	31,834	-
101-0000-0400-905	Transfer In - RDA Debt Service	3,713	-	-	-
	<b>Total Transfers In</b>	<b>271,336</b>	<b>267,805</b>	<b>84,891</b>	<b>35,372</b>
	<b>Total Revenue/Transfers In</b>	<b>271,336</b>	<b>267,805</b>	<b>84,891</b>	<b>35,372</b>

**Expenditures**

101-4209-0011-111	Full Time Salaries	80,112	77,248	16,549	3,740
101-4209-0011-112	Part Time Salaries	7,005	-	-	5,277
101-4209-0011-113	Overtime Pay	2,003	303	-	-
101-4209-0011-114	Education Pay	422	456	-	137
101-4209-0012-118	Retirement	16,968	16,199	3,438	1,679
101-4209-0013-122	FICA-Social Security	8,099	7,026	1,289	744
101-4209-0013-123	Worker's Compensation	7,910	6,213	549	364
101-4209-0013-124	Unemployment Insurance	1,342	922	139	75
101-4209-0014-126	Cafeteria Plan	16,427	14,973	1,857	1,065
101-4209-0014-127	Medical Insurance	11,664	16,009	2,059	1,292
101-4209-0014-128	Dental Insurance	1,175	1,169	214	129
101-4209-0014-129	Vision Insurance	181	167	30	18
101-4209-0014-130	Life Insurance/LTD	685	486	96	43
101-4209-0014-131	Uniforms	1,181	988	85	71
101-4209-0014-132	Deferred Comp	1,748	561	-	-
101-4209-0014-133	Mileage Reimbursement	330	324	324	126
	<b>Total Salaries &amp; Benefits</b>	<b>157,252</b>	<b>143,044</b>	<b>26,629</b>	<b>14,759</b>
101-4209-0014-139	Furlough Deduction	-	(6,362)	(1,563)	-
101-4209-0021-207	Equipment Maintenance	2,606	5,332	3,500	3,500
101-4209-0021-208	Pest Control	1,050	1,230	1,230	1,230

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4209-0021-209	Security Systems	1,180	1,730	2,100	2,100
101-4209-0021-210	City Hall Maintenance	39,499	3,639	5,000	3,500
101-4209-0021-238	Permits and Fees	-	-	-	1,050
101-4209-0021-239	Fire Extinguisher Maintenance	1,021	120	1,100	600
101-4209-0021-245	Contract Services	-	-	-	500
101-4209-0021-252	Generator Maintenance	-	-	-	300
101-4209-0021-262	Contract Building Maintenance	-	-	12,350	6,000
101-4209-0021-267	HVAC	1,600	1,436	1,000	1,000
101-4209-0021-276	Postage Machine Mtnc	5,828	5,836	4,800	5,800
101-4209-0031-301	Telephone Expense	18,415	12,892	11,592	11,592
101-4209-0031-302	Utilities	38,938	37,230	19,000	19,000
101-4209-0031-305	Postage/delivery	11,044	9,878	10,000	10,000
101-4209-0031-309	Supplies/Materials	9,098	8,364	6,000	4,500
101-4209-0031-310	Misc Expense	-	304	-	-
101-4209-0031-312	Building Repairs	1,438	4,053	3,000	3,000
101-4209-0031-327	Trash Disposal	366	371	375	-
	Total Supplies and Services	132,089	92,415	81,047	73,672
101-4209-0031-328	Energy Efficiency Improvements	-	-	-	-
	<b>Total Government Buildings</b>	<b>289,341</b>	<b>229,097</b>	<b>106,113</b>	<b>88,431</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**RISK MANAGEMENT 101-4210**

**DESCRIPTION**

The Risk Management Division is responsible for liability claims administration, injury-prevention training, worker's compensation insurance programs, employee wellness, and insurance management. The goal of the division is to provide for the prevention and mitigation of risks and exposures to the city.

The division works closely with the California Joint Powers Insurance Authority and the City Attorney to reduce the frequency and severity of claims. In addition, the division provides insurance recommendations to City staff and ensures that all City property has appropriate coverage.

**BUDGET HIGHLIGHTS**

- > Contract services includes part-time assistance with risk management (\$4,000).
- > The City's insurance increased in FY 2013. For example, Liability Insurance increased about 4 percent. Workers Compensation increased 25 percent due to a change in the way the JPIA allocates costs. Property Insurance is proposed to be increased but the final amount is not known at the time the budget was completed.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	390	42,693	17,104	-
Transfers In	568,563	249,891	401,934	362,281
<b>Total</b>	<b>568,953</b>	<b>292,584</b>	<b>419,038</b>	<b>362,281</b>
<b>Expenditures</b>				
Salaries and Benefits	9,558	16,834	17,656	11,837
Furlough Deduction	-	(840)	(756)	-
Supplies and Services	411,554	363,019	403,974	414,369
Capital Outlay	-	-	-	-
<b>Total</b>	<b>421,112</b>	<b>379,013</b>	<b>420,874</b>	<b>426,206</b>
<b>FT Personnel</b>		0.20	0.20	0.15

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4210 Risk Management**

**Revenue**

101-0000-0311-130	Insurance Dividends	390	38,158	12,104	-
101-0000-0311-131	Insurance Reimbursement	-	4,535	5,000	-
	<b>Total Revenue</b>	<b>390</b>	<b>42,693</b>	<b>17,104</b>	<b>-</b>

**Transfers In**

101-0000-0400-203	Transfer In - Streets/Drains	13,255	13,255	2,104	2,131
101-0000-0400-204	Transfer In - Local Transportation	18,557	-	-	-
101-0000-0400-301	Transfer In - Sewer	126,031	129,074	214,646	216,090
101-0000-0400-302	Transfer In - Water	42,010	43,025	143,097	144,060
101-0000-0400-506	Transfer In - Reserve-Gen Purpose	300,000	-	-	-
101-0000-0400-902	Transfer In - RDA Capital	63,015	64,537	42,087	-
101-0000-0400-903	Transfer In - Debt Service	5,695	-	-	-
	<b>Total Transfers In</b>	<b>568,563</b>	<b>249,891</b>	<b>401,934</b>	<b>362,281</b>

**Total Revenue/Transfers In    568,953    292,584    419,038    362,281**

**Expenditures**

101-4210-0011-111	Full Time Salaries	5,974	9,650	11,458	7,574
101-4210-0012-118	Retirement	969	2,206	2,378	1,461
101-4210-0013-122	FICA-Social Security	397	832	929	641
101-4210-0013-123	Worker's Compensation	225	422	288	195
101-4210-0013-124	Unemployment Insurance	47	116	93	62
101-4210-0014-126	Cafeteria Plan	691	1,511	1,052	799
101-4210-0014-127	Medical Insurance	1,063	1,832	1,248	949
101-4210-0014-128	Dental Insurance	48	121	130	99
101-4210-0014-129	Vision Insurance	8	17	18	14
101-4210-0014-130	Life Insurance/LTD	31	56	62	44
101-4210-0014-132	Deferred Comp	105	71	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>9,558</b>	<b>16,834</b>	<b>17,656</b>	<b>11,837</b>

101-4210-0014-139	Furlough Deduction	-	(840)	(756)	-
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101-4210-0021-212	Liab/prop/insurance/bonds	399,534	356,271	356,024	403,069
101-4210-0021-245	Contract Services	-	-	-	4,000
101-4210-0031-309	Supplies/materials	-	221	300	300
101-4210-0031-310	Credit Card Expense	1,173	1,108	1,000	1,000

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4210-0031-313	Claims Paid	5,390	4,990	3,500	3,500
101-4210-0031-320	Employee Recognition	-	16	-	-
101-4210-0031-321	Fireworks Enforcement	3,875	413	3,500	2,500
101-4210-0031-351	FEMA Floodway/Flood Plan	1,582	-	39,650	-
	Total Supplies and Services	411,554	363,019	403,974	414,369
	<b>Total Risk Management</b>	<b>421,112</b>	<b>379,013</b>	<b>420,874</b>	<b>426,206</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**POLICE SERVICES 101-4313**

**DESCRIPTION**

The Police Department is contracted from the County Sheriff's Department and consists of 9 Sworn Officers. The City provides the North Fillmore Store front which is staffed by a part-time civilian employee. The City also provides crossing guards which are included in this budget. As an additional benefit, the Sheriffs Department maintains an additional Santa Clara Valley Deputy workforce out of the same station. These other deputies patrol the unincorporated areas that adjoin the City. A total of 30 sworn officers, 12 citizen volunteers and 18 teen explorers work out of the Fillmore Police - Sheriff Station. Broken down by category, the City contract includes:

- 2 City Police Beat Cars, 24 hours a day.
- 38% of the Chief of Police's Salary
- 50% of a Detective Salary
- 1 Part-time Parking Cadet
- 60% Communications Dispatcher/Office Manager
- Overtime, Court time, patrol cars and fuel

**BUDGET HIGHLIGHTS**

- > Due to the severity of the budget reductions, it is proposed to eliminate the Gang Officer for \$202,779 in net savings. The Police Chief was successful in obtaining a grant which will help to offset some of the impact of the reduction of the gang officer positions. In addition, the County will lower the percentage cost for the Chief of Police from 50 percent to 38 percent (\$40,540 in savings); reduce the percentage costs of the Communication Officer from 100 percent to 60 percent (\$37,066 in savings) and reduce other operational costs. The proposed total net savings for all three positions will be \$280,385.
- > The Police Department basic contract contains the items listed above in the description section. Due to the fact that the gang officers were eliminated, there are no other Sheriff services to be called out in the budget. The contract calls for a proposed 2.27% increase
- > There is a COPS grant to fund the School Resource Officer (SRO). Last year, funds were diverted from by the State to fund the COPS grants.
- > The hours for the civilian position at the North Fillmore storefront have been reduced by 50 percent from 1,000 to 500 hours per year for a savings of \$11,447.
- > The Crossing Guards are budgeted as Part-Time Salaries and Benefits for a cost of \$21,515. These costs are covered by the Traffic Safety fines that can only be used for specific purposes.
- > The Special Events budget covers costs for police to provide services for filming, festivals and special events. The revenue from these events covers the costs related to these activities.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	390,092	350,280	309,550	293,500
Transfers In	270,294	45,065	-	-
<b>Total</b>	<b>660,386</b>	<b>395,345</b>	<b>309,550</b>	<b>293,500</b>
<b>Expenditures</b>				
Salaries and Benefits	56,934	39,856	44,908	33,461
Supplies and Services	3,273,418	3,449,661	3,190,209	2,881,288
Capital Outlay	8,253	-	-	-
<b>Total</b>	<b>3,338,605</b>	<b>3,489,517</b>	<b>3,235,117</b>	<b>2,914,749</b>
<b>FT Personnel</b>		-	-	-
<b>PT Personnel</b>		2.32	1.62	1.38

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4313 Police Services**

**Revenue**

101-0000-0305-041	Municipal Code Parking Citations	4,745	3,120	5,000	1,500
101-0000-0305-042	Other Local Fines-Impound	7,571	8,037	7,500	7,500
101-0000-0305-043	Fireworks Enforcement	11,345	9,535	9,500	7,000
101-0000-0305-045	Other Court Fines	76,877	67,697	37,500	37,500
101-0000-0305-046	Ventura Cty Code Parking Citations	6,635	4,340	3,000	3,000
101-0000-0309-080	SRO Reimbursement	75,000	75,000	75,000	75,000
101-0000-0309-082	Special Police Services	8,041	46,449	36,050	26,000
101-0000-0309-089	JAG Gang Grant	21,380	-	-	-
101-0000-0314-190	1/2 Sales Tax (1/2 Amount)	34,128	36,102	36,000	36,000
101-0000-0314-248	COPS Grant	144,370	100,000	100,000	100,000
	<b>Total Revenue</b>	<b>390,092</b>	<b>350,280</b>	<b>309,550</b>	<b>293,500</b>

**Transfer In**

101-0000-0400-201	Transfer In - Traffic Safety	81,296	-	-	-
101-0000-0400-213	Transfer In - Public Safety Augment	65,040	-	-	-
101-0000-0400-214	Transfer In - COPS Grant	5,630	-	-	-
101-00000400-902	Transfer In - RDA Capital	199,624	45,065	-	-
	<b>Total Transfers In</b>	<b>270,294</b>	<b>45,065</b>	<b>-</b>	<b>-</b>

**Total Revenue/Transfers In**

660,386	395,345	309,550	293,500
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**Expenditure**

101-4313-0011-112	Part-time Salaries	49,198	34,597	39,446	29,171
101-4313-0013-122	FICA-Social Security	3,764	2,647	3,018	2,232
101-4313-0013-123	Worker Comp Insurance	3,234	2,150	1,183	875
101-4313-0013-124	Unemployment Insurance	738	462	296	219
101-4313-0014-131	Uniforms/Boots	-	-	965	965
	<b>Total Salaries &amp; Benefits</b>	<b>56,934</b>	<b>39,856</b>	<b>44,908</b>	<b>33,461</b>
101-4313-0021-207	Equipment Maintenance	-	95	-	3,000
101-4313-0021-212	School Resource Officer	151,458	150,308	159,875	163,800
101-4313-0021-213	County Sheriff, Basic	3,056,892	3,189,157	2,719,665	2,646,823
101-4313-0021-214	Other Sheriff's Services	-	-	240,584	-
101-4313-0021-215	COPS Grant Expense	-	-	-	11,200
101-4313-0021-216	Hi Tech Task Force	4,824	5,426	5,500	4,250
101-4313-0021-217	Crisis Intervention	513	153	4,600	4,600
101-4313-0021-218	Sheriff Special Events	33,594	79,392	36,050	26,000
101-4313-0021-219	Victim Witness Program	-	-	3,700	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4313-0021-220	Pest Control	360	180	360	540
101-4313-0021-238	Permits & Fees	-	1,200	-	550
101-4313-0021-252	Generator Maintenance	-	-	-	600
101-4313-0021-279	Copier Lease	5,329	5,303	7,500	7,500
101-4313-0031-301	Telephone Expense	2,026	3,516	4,000	2,000
101-4313-0031-302	Utilities	4,268	3,675	3,900	3,900
101-4313-0031-306	Printing/advertising	316	-	200	100
101-4313-0031-307	Office Supplies	-	-	75	75
101-4313-0031-308	Vehicle Maintenance	7,742	7,746	-	2,000
101-4313-0031-311	Miscellaneous	482	384	250	250
101-4313-0031-312	Building Maintenance & Repairs	42	-	-	900
101-4313-0031-313	Non Post Train (Gang)	1,792	-	750	-
101-4313-0031-314	Community Cameras	-	74	100	100
101-4313-0031-315	North Fillmore Storefront	3,780	2,699	2,700	2,700
101-4313-0031-355	Radar Maintenance	-	353	400	400
	Total Supplies and Services	3,273,418	3,449,661	3,190,209	2,881,288
101-4313-0051-501	Capital Outlay	8,253	-	-	-
	<b>Total Police Services</b>	<b>3,338,605</b>	<b>3,489,517</b>	<b>3,235,117</b>	<b>2,914,749</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**FIRE PROTECTION 101-4314**

**DESCRIPTION**

The Fillmore Fire Department is responsible for the protection of life, property and the environment for all the citizens of Fillmore and all its visitors. The Fire Department provides an all-risk emergency response service such as medical emergency response, hazardous materials mitigation, rescue, structural and wildland fire response, public education, training, prevention and investigation. In addition, the Fillmore Fire Department conducts an annual weed abatement inspection program throughout the year with additional emphasis from April through July and, as one of only a few cities allowing the sale and discharge of "Safe and Sane" fireworks, this program has proven to be very effective in reducing the number of potentially dangerous fires that are started by the careless use of fireworks.

The Fire Department has a very dedicated staff of paid and volunteer personnel (1 paid Chief, 3 paid Captains, 2 Volunteer Assistant Chiefs, 18 Volunteer Paramedics and 41 Volunteer Firefighter/EMT) who pride themselves with achieving excellence in all their actions and delivering excellent customer service. The Chief and Captains are responsible for providing training and continuing education to the Fire Department staff. Training is obtained through a variety of sources including grants and neighboring department cooperative opportunities.

**BUDGET HIGHLIGHTS**

> It is proposed to decrease the paramedic stipend by another \$25, from \$275 to \$250 per shift. This will save approximately \$9,823. The paramedic's stipend was increased in FY 2011 from \$100 to \$300 in lieu of adding three paramedics and was decreased in FY 2012 to \$275.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	57,851	146,074	92,960	93,010
Transfers In	37,699	204,725	-	-
<b>Total</b>	<b>95,550</b>	<b>350,799</b>	<b>92,960</b>	<b>93,010</b>
<b>Expenditures</b>				
Salaries and Benefits	568,538	637,383	692,709	667,848
Furlough Deduction	-	(23,376)	(22,627)	-
Supplies and Services	85,265	82,053	85,656	83,800
Equipment Under \$5,000	-	54,123	25,500	24,500
Capital Outlay	36,290	53,060	-	-
<b>Total</b>	<b>690,093</b>	<b>803,243</b>	<b>781,238</b>	<b>776,148</b>
<b>FT Personnel</b>		3.09	3.85	3.70
<b>PT Personnel</b>		0.58	0.58	0.58

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4314 Fire Protection**

**Revenue**

101-0000-0306-052	Rents - Fire	11,330	13,390	12,360	12,360
101-0000-0306-059	Homeland Security Grant	9,643	49,929	-	-
101-0000-0309-073	Fire - Flow Test	-	-	500	500
101-0000-0309-075	Fire - Filming	-	23,808	27,000	15,000
101-0000-0309-078	Fire - Other Fire Fees	-	5,409	5,400	5,400
101-0000-0309-084	Fire - Fire Inspection Fees	60	399	400	400
101-0000-0309-091	Fire - Weed And Lot Cleaning	2,590	-	2,500	2,500
101-0000-0309-094	Fireworks Fees	100	1,100	1,300	13,350
101-0000-0311-140	Fire - Cost Recovery	-	-	7,500	7,500
101-0000-0314-190	1/2 Sales Tax (1/2 Amount)	34,128	36,102	36,000	36,000
	<b>Total Revenue</b>	<b>57,851</b>	<b>146,074</b>	<b>92,960</b>	<b>93,010</b>
	<b>Total Revenue/Transfers In</b>	<b>95,550</b>	<b>350,799</b>	<b>92,960</b>	<b>93,010</b>

**Expenditures**

101-4314-0011-111	Full Time Salaries	214,480	200,472	252,540	239,061
101-4314-0011-112	Part Time Salaries	6,633	14,001	12,000	12,000
101-4314-0011-116	Filming Pay	7,540	17,982	9,900	9,900
101-4314-0011-117	Chief Coverage	8,300	10,500	10,000	12,000
101-4314-0012-118	Retirement	106,074	107,245	128,513	124,267
101-4314-0013-122	FICA-Social Security	17,865	24,830	32,484	35,463
101-4314-0013-123	Worker's Compensation	12,856	11,138	7,983	8,073
101-4314-0013-124	Unemployment Insurance	3,191	2,708	2,243	2,146
101-4314-0014-126	Cafeteria Plan	26,045	24,286	18,766	17,101
101-4314-0014-127	Medical Insurance	19,714	21,340	24,301	23,421
101-4314-0014-128	Dental Insurance	1,804	1,962	2,502	2,442
101-4314-0014-129	Vision Insurance	284	280	344	347
101-4314-0014-130	Life Insurance/LTD	1,300	1,031	1,285	1,225
101-4314-0014-131	Uniforms	58,872	52,000	49,600	49,280
101-4314-0014-132	Deferred Comp	4,535	1,541	-	-
101-4314-0014-134	Personal Expense	494	440	-	-
101-4314-0021-257	Firefighter Stipend	30,630	47,057	39,873	39,873
101-4314-0021-258	Paramedic Stipend	47,921	98,570	100,375	91,250
	<b>Total Salaries &amp; Benefits</b>	<b>568,538</b>	<b>637,383</b>	<b>692,709</b>	<b>667,848</b>
101-4314-0014-139	Furlough Deduction	-	(23,376)	(22,627)	-
101-4314-0021-207	Equipment Certification	6,755	6,221	8,000	7,000
101-4314-0021-210	Building Maintenance	-	-	-	250

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4314-0021-212	Fire Department Insurance	1,285	1,285	1,200	1,200
101-4314-0021-222	Weed Abatement Service	-	2,239	2,500	2,500
101-4314-0021-245	Contract Services	-	-	-	450
101-4314-0021-259	Uniforms	-	-	5,400	5,400
101-4314-0021-260	Vta Co Fire Dispatch	5,958	2,798	7,656	6,000
101-4314-0021-280	Lease	8,726	7,572	7,800	7,800
101-4314-0031-301	Telephone Expense	5,607	6,234	5,000	6,500
101-4314-0031-302	Utilities	17,899	12,867	13,000	11,000
101-4314-0031-303	Dues & Subscriptions	2,100	1,428	-	200
101-4314-0031-307	Office Supplies	200	1,377	600	1,000
101-4314-0031-308	Vehicle Maintenance	18,193	18,682	15,000	15,000
101-4314-0031-309	Supplies/Materials	1,060	1,417	1,500	1,500
101-4314-0031-310	Building Maintenance	5,203	3,126	3,000	3,000
101-4314-0031-316	Recruitment, Physicals, DMV costs	5,014	6,020	6,000	6,000
101-4314-0031-317	EMS Expense	4,292	2,316	3,000	3,000
101-4314-0031-318	Training Expense	2,973	8,471	6,000	6,000
	Total Supplies and Services	85,265	82,053	85,656	83,800
101-4314-0031-330	EMPG Grant	-	11,299	-	-
101-4314-0031-340	UASI Grant	-	20,265	-	-
101-4314-0051-504	Safety/Protective Equipment	-	1,472	1,500	1,500
101-4314-0051-505	Small Tools/Equipment	-	3,427	3,000	3,000
101-4314-0051-513	Radio Pagers	-	3,964	4,000	3,000
101-4314-0051-523	Fire Hoses	-	-	5,000	5,000
101-4314-0051-526	Fire Turnouts	-	13,696	12,000	12,000
	Total Other Equipment Under \$5,000	-	54,123	25,500	24,500
101-4314-0051-501	Capital Outlay - Fire	36,290	-	-	-
101-4314-0051-554	Breathing Apparatus (Grant)	-	49,929	-	-
101-4314-0051-560	Repeater Site	-	3,131	-	-
	Total Capital Outlay	36,290	53,060	-	-
	<b>Total Fire Protection</b>	690,093	803,243	781,238	776,148

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**ANIMAL CONTROL 101-4315**

**DESCRIPTION**

The Animal Regulations Division is administered and staffed by the County of Ventura. This budget pays for the sheltering services and pick-up of injured and deceased animals and leash law enforcement. The City pays for 18 hours per month of service. At the Camarillo Shelter, impounded stray, abandoned, lost and homeless animals are provided veterinary care, housing and board while the animals await reclaim or adoption.

**BUDGET HIGHLIGHTS**

- > In FY 2013, the contract with the County is proposed to increase by \$5,100. The County did not increase the rates of the other cities as a result of Santa Paula leaving.
- > The County, in conjunction with Valley Vet Nonprofit, has volunteered to have a \$10 spay/neuter clinic in Fillmore. The date for this special program is being set.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue				
Transfers In				
<b>Total</b>	-	-	-	-
<b>Expenditures</b>				
Salaries and Benefits	-	-	-	-
Supplies and Services	45,872	57,008	58,900	64,000
Capital Outlay	-	-	-	-
<b>Total</b>	<u>45,872</u>	<u>57,008</u>	<u>58,900</u>	<u>64,000</u>
<b>Personnel</b>				

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4315 Animal Control**

**Expenditure**

101-4315-0021-221	Animal Control	<u>45,872</u>	<u>57,008</u>	<u>58,900</u>	<u>64,000</u>
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**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**CODE ENFORCEMENT 101-4316**

**DESCRIPTION**

Code Enforcement ensures compliance to the Fillmore Municipal Code. Primarily, the Code Enforcement Division enforces the quality of life issues that are Planning Division related and life and safety issues for the Building & Safety Division. In FY 2013, this division has been moved from the Former Redevelopment Agency to the City but will not be funded.

**BUDGET HIGHLIGHTS**

> Prior to FY 2010, Code Enforcement (also known as Regulation) was charged to the Redevelopment Agency. The FY 2012 budget proposes to move it to the Redevelopment Housing Fund, which is an allowable expense. With the elimination of the Redevelopment Agency \$6,000 has only been budgeted for emergency housing inspections in the Housing Fund (231). Any other Code activities will have to be paid for by the General Fund if budgeted.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	450	2,118	-	-
Transfers In	31,222	45,313	-	-
<b>Total</b>	<u>31,672</u>	<u>47,431</u>	-	-
<b>Expenditures</b>				
Salaries and Benefits	46,898	75,099	-	-
Furlough Deduction	-	(3,888)	-	-
Supplies and Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total</b>	<u>46,898</u>	<u>71,211</u>	-	-
<b>FT Personnel</b>		0.65	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4316 Code Enforcement**

**Revenue**

101-0000-0309-099	Code Compliance Inspection	450	2,118	-	-
	<b>Total Revenue</b>	450	2,118	-	-

**Transfer In**

101-0000-0400-901	Transfer In - RDA Housing	13,381	19,420	-	-
101-0000-0400-902	Transfer In - RDA Capital	17,841	25,893	-	-
	<b>Total Transfers In</b>	31,222	45,313	-	-
	<b>Total Revenue/Transfers In</b>	31,672	47,431	-	-

**Expenditures**

101-4316-0011-111	Full-time Salaries	28,499	47,002	-	-
101-4316-0011-113	Overtime Pay	-	6	-	-
101-4316-0012-118	Retirement	6,468	9,619	-	-
101-4316-0013-122	FICA-Social Security	2,376	3,908	-	-
101-4316-0013-123	Worker Comp Insurance	2,666	2,879	-	-
101-4316-0013-124	Unemployment Insurance	388	522	-	-
101-4316-0014-126	Cafeteria Plan	3,071	4,704	-	-
101-4316-0014-127	Medical Insurance	2,177	5,313	-	-
101-4316-0014-128	Dental Insurance	215	367	-	-
101-4316-0014-129	Vision Insurance	34	53	-	-
101-4316-0014-130	Life Insurance	171	203	-	-
101-4316-0014-132	Deferred Comp	540	315	-	-
101-4316-0014-133	Mileage Allowance	260	140	-	-
101-4316-0014-134	Personal Expense	33	68	-	-
	<b>Total Salaries &amp; Benefits</b>	46,898	75,099	-	-
101-4316-0014-139	Furlough Deduction	-	(3,888)	-	-
101-4316-0031-307	Office Supplies	-	-	-	-
	<b>Total Supplies and Services</b>	-	-	-	-
	<b>Total Code Enforcement</b>	46,898	71,211	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**PARKING FACILITIES 101-4423**

**DESCRIPTION**

The Parking Facilities division is where the maintenance of the City Parking lots is budgeted. The maintenance work involves striping, signing, asphalt and landscaping. Parking lot maintenance is not eligible for Gas Tax funding, so it falls to the General Fund to cover the maintenance expense of public parking lots.

**BUDGET HIGHLIGHTS**

> The expenditures in this division represent repairs and replacement of lighting for City owned and maintained parking lots. Repairs of the lighting in the parking lot occurred in FY 2012 year and a small amount has been budgeted for next year.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	-	-	-	-
<b>Total</b>	-	-	-	-
<b>Expenditures</b>				
Salaries and Benefits	-	-	-	-
Supplies and Services	600	-	-	500
Capital Outlay	-	-	-	-
<b>Total</b>	600	-	-	500
<b>Personnel</b>				

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4423 Parking Facilities**

**Expenditures**

101-4423-0021-207	Equipment Maintenance	-	-	-	500
101-4423-0021-234	Parking Lot Striping	600	-	-	-
<b>Total Parking Facilities</b>		<b>600</b>	<b>-</b>	<b>-</b>	<b>500</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**CENTRAL GARAGE 101-4425**

**DESCRIPTION**

The Central Garage division is for the activities at the Public Works Corporation yard. Fuel is budgeted here for Public Works, Fire and Police vehicles and Public Works building maintenance.

**BUDGET HIGHLIGHTS**

> The expenditures in this division are going to be slightly lower than 2012 levels. Although fuel prices are higher, there will be less staff driving City vehicles as a result of the reduction in force.  
> The City will be evaluating the condition and remaining useful life of its excess vehicles. The City will sell surplus vehicles and the dump truck.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	55,222	56,585	85,104	68,983
<b>Total</b>	<u>55,222</u>	<u>56,585</u>	<u>85,104</u>	<u>68,983</u>
<b>Expenditures</b>				
Salaries and Benefits	-	-	-	-
Supplies and Services	127,885	125,897	124,775	118,150
Capital Outlay	-	-	-	-
<b>Total</b>	<u>127,885</u>	<u>125,897</u>	<u>124,775</u>	<u>118,150</u>
<b>Personnel</b>				

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4425 Central Garage**

**Revenue**

**Transfer In**

101-0000-0400-203	Transfer In - Streets/Drains	5,250	5,250	6,239	5,908
101-0000-0400-212	Transfer In - Solid Waste Fd 212	4,000	4,000	4,000	4,000
101-0000-0400-301	Transfer In - Sewer	10,609	10,923	18,716	17,723
101-0000-0400-302	Transfer In - Water	14,145	14,565	43,671	41,353
101-0000-0400-902	Transfer In - RDA Capital	21,218	21,847	12,478	-
	<b>Total Transfers In</b>	<b>55,222</b>	<b>56,585</b>	<b>85,104</b>	<b>68,983</b>
	<b>Total Revenue/Transfers In</b>	<b>55,222</b>	<b>56,585</b>	<b>85,104</b>	<b>68,983</b>

**Expenditures**

101-4425-0014-135	Class B Drivers License	364	386	300	300
101-4425-0021-207	Equipment Maintenance	-	-	-	1,000
101-4425-0021-210	Building Maintenance	1,645	2,286	1,500	1,500
101-4425-0021-237	PW Yard Oil Clarifier Cln Out	-	-	600	600
101-4425-0021-238	APCD Permits	2,319	1,575	2,350	2,350
101-4425-0021-239	Fire Extinguisher Service	-	435	600	600
101-4425-0031-301	Telephone Expense	118	125	125	-
101-4425-0031-302	Utilities	18,309	12,974	16,500	14,000
101-4425-0031-308	Vehicle Maintenance	13,061	7,856	7,500	7,500
101-4425-0031-309	Supplies/Materials	4,768	4,161	4,000	4,000
101-4425-0031-329	Fuel-gasoline	74,722	76,740	75,000	70,000
101-4425-0031-330	Fuel-diesel	12,049	17,175	15,000	15,000
101-4425-0031-347	Safety Equipment	282	300	300	300
101-4425-0031-351	OSHA Safety Requirements	248	290	500	500
101-4425-0031-352	OSHA Fines	-	1,295	-	-
101-4425-0031-359	Small Tools	-	299	500	500
	<b>Total Supplies and Services</b>	<b>127,885</b>	<b>125,897</b>	<b>124,775</b>	<b>118,150</b>
	<b>Total Central Garage</b>	<b>127,885</b>	<b>125,897</b>	<b>124,775</b>	<b>118,150</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**PLANNING 101-4528**

**DESCRIPTION**

The Planning Division processes all the entitlements in the City such as annexations, Conditional Use Permits, Tentative Tract Maps, Development Permits and etc. The Planning Division is also responsible for compliance with CEQA, the Subdivision Map Act and other City, State and Federal Ordinances and laws related to land use and planning.

The Planning Division also prepares for long-term growth with planning documents such as the Downtown Specific Plan, Heritage Valley Parks Specific Plan, North Fillmore Specific Plan, Business Park Master Plan, Housing Element, General Plan and Zoning Ordinances.

Last year, a reorganization merged Facilities, Community Development and Public Works into the Municipal Services Department.

**BUDGET HIGHLIGHTS**

> The Planning Division is part of Municipal Services Department as a result of the reorganization in FY 2012.

> The Planning function relies heavily on the General Fund, particularly since the Redevelopment Agency was abolished and reimbursement for administrative costs have been limited by the State of California. As a result, the Interim Community Development Director position is being reduced from a full-time to a part-time position (\$58,858 savings). Also, the vacant Development Services Technician position is proposed to be eliminated (\$72,789 savings.) Both positions are allocated to several funds. Contract services remain at the same level as FY 2012.

> The Community Development and Building and Safety functions will be open in the morning (more convenient hours for trades/developers) and closed in the afternoon.

>The City will be conducting a User Fee study to review all of its development user fees. It was proposed to have been done in FY 2012; however, the abolishment of the Redevelopment Agency diverted staff resources to deal with this project. The City needs to simplify some fees and to recover its costs. For example, most cities charge a set rate for common Planning procedures. Fillmore takes a deposit from the developer or individual and charges against it. This is unnecessarily complicated and time-consuming (and expensive for the customer). It is appropriate to have deposit accounts for large projects and those will remain in place. Also, as constructed, the City's fees do not recover funds for staff time (e.g. the Finance Department maintains the developer accounts but does not get paid for it, nor do any other City staff outside the Planning Division). Cost recovery is allowable for software and a General Plan Update, too. The cost of the study will be recovered from the fees.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	52,200	61,941	61,000	52,700
Transfers In	124,169	75,116	31,821	-
<b>Total</b>	<b>176,369</b>	<b>137,057</b>	<b>92,821</b>	<b>52,700</b>
<b>Expenditures</b>				
Salaries and Benefits	92,015	88,067	97,177	82,103
Furlough Deduction	-	(4,607)	(5,258)	-
Supplies and Services	43,837	7,243	14,150	14,150
<b>Total</b>	<b>135,852</b>	<b>90,703</b>	<b>106,069</b>	<b>96,253</b>
<b>FT Personnel</b>		0.70	0.80	0.15
<b>PT Personnel</b>				0.40

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>101-4528 Planning</b>					
<b>Revenue</b>					
101-0000-0309-081	Other Planning Fees	52,200	61,941	61,000	52,700
<b>Transfers In</b>					
101-0000-0400-901	Transfer In - RDA Housing	43,627	26,392	10,607	-
101-0000-0400-902	Transfer In - RDA Capital	80,542	48,724	21,214	-
	<b>Total Transfers In</b>	<b>124,169</b>	<b>75,116</b>	<b>31,821</b>	<b>-</b>
	<b>Total Revenue/Transfers In</b>	<b>176,369</b>	<b>137,057</b>	<b>92,821</b>	<b>52,700</b>
<b>Expenditures</b>					
101-4528-0011-111	Full Time Salaries	56,623	55,740	65,690	18,652
101-4528-0011-112	Part Time Salaries	-	-	-	35,952
101-4528-0011-113	Overtime Pay	91	103	-	-
101-4528-0012-118	Retirement	12,717	12,466	14,045	10,483
101-4528-0013-122	FICA-Social Security	5,938	4,727	5,377	4,726
101-4528-0013-123	Worker's Compensation	3,017	2,466	1,658	1,411
101-4528-0013-124	Unemployment Insurance	843	672	522	420
101-4528-0014-126	Cafeteria Plan	5,832	5,144	3,195	2,300
101-4528-0014-127	Medical Insurance	4,174	5,003	4,991	7,317
101-4528-0014-128	Dental Insurance	411	433	520	83
101-4528-0014-129	Vision Insurance	65	62	72	12
101-4528-0014-130	Life Insurance/LTD	454	341	387	147
101-4528-0014-132	Deferred Comp	1,050	307	-	-
101-4528-0014-133	Mileage Reimbursement	647	465	720	600
101-4528-0014-134	Personal Expense	153	138	-	-
	<b>Total Salaries and Benefits</b>	<b>92,015</b>	<b>88,067</b>	<b>97,177</b>	<b>82,103</b>
101-4528-0014-139	Furlough Deduction	-	(4,607)	(5,258)	-
101-4528-0021-245	Contract Services - Planning	35,685	-	10,000	10,000
101-4528-0021-294	General Plan Update	-	2,355	-	-
101-4528-0021-297	GIS Data Base	5,225	3,575	3,500	3,500
101-4528-0031-304	Meetings and Travel	35	41	100	100
101-4528-0031-305	Postage	-	147	100	100
101-4528-0031-306	Printing/advertising	160	100	100	100
101-4528-0031-307	Office Supplies	368	1,025	350	350
101-4528-0031-365	Staff Training	1,550	-	-	-
	<b>Total Supplies and Services</b>	<b>43,837</b>	<b>7,243</b>	<b>14,150</b>	<b>14,150</b>
	<b>Total Planning</b>	<b>135,852</b>	<b>90,703</b>	<b>106,069</b>	<b>96,253</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**CABLE TV/COMMUNITY PROMOTION 101-4532**

**DESCRIPTION**

The City televises City Council and other meetings for the convenience of the public. The City also provides extensive community information on Channel 10 so that the public has a convenient way of accessing it. This division is where costs associated with those functions are recorded.

**BUDGET HIGHLIGHTS**

- > The City and the Successor Agency to the Redevelopment Agency will continue live coverage of regularly scheduled meetings.
- > The part-time CATV position is being funded (\$2,398) and the Information Technology Technician position will be eliminated (\$66,516). Please remember that positions are spread across several funds.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	-	-	-	-
Transfers In	8,762	7,043	3,027	-
<b>Total</b>	<b>8,762</b>	<b>7,043</b>	<b>3,027</b>	<b>-</b>
<b>Expenditures</b>				
Salaries and Benefits	16,016	6,433	16,748	2,398
Furlough Deduction	-	(477)	(898)	-
Supplies and Services	3,514	3,138	775	4,850
Capital Outlay	5,014	-	-	-
<b>Total</b>	<b>24,544</b>	<b>9,094</b>	<b>16,625</b>	<b>7,248</b>
FT Personnel		0.10	0.25	-
PT Personnel		0.48	-	0.07

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4532 Cable Television/Community Promotion**

**Transfers In**

101-0000-0400-902	Transfer In - RDA Capital	7,510	7,043	3,027	-
101-0000-0400-905	Transfer In - RDA Debt Service	1,252	-	-	-
	<b>Total Transfers In</b>	8,762	7,043	3,027	-
	<b>Total Revenue/Transfers In</b>	8,762	7,043	3,027	-

**Expenditures**

101-4532-0011-111	Full Time Salaries	691	-	10,073	-
101-4532-0011-112	Part Time Salaries	12,722	5,135	-	2,160
101-4532-0011-113	Overtime Pay	313	147	-	-
101-4532-0012-118	Retirement	428	561	2,124	-
101-4532-0013-122	FICA-Social Security	997	404	845	165
101-4532-0013-123	Worker's Compensation	673	145	279	57
101-4532-0013-124	Unemployment Insurance	192	41	85	16
101-4532-0014-126	Cafeteria Plan	-	-	1,532	-
101-4532-0014-127	Medical Insurance	-	-	1,560	-
101-4532-0014-128	Dental Insurance	-	-	162	-
101-4532-0014-129	Vision Insurance	-	-	22	-
101-4532-0014-130	Life Insurance/LTD	-	-	66	-
	<b>Total Salaries and Benefits</b>	16,016	6,433	16,748	2,398
101-4532-0014-139	Furlough Deduction	-	(477)	(898)	-
101-4532-0021-244	Public Meeting Translator	130	-	500	250
101-4532-0021-245	Contract Services	-	-	-	3,700
101-4532-0031-303	Dues & Subscriptions	-	-	-	400
101-4532-0031-308	Vehicle/equipment Maintenance	2,948	-	-	-
101-4532-0031-309	Supplies/materials	436	3,138	275	500
101-4532-0031-390	Furniture & Equipment	-	-	-	3,000
	<b>Total Supplies and Services</b>	3,514	3,138	775	4,850
101-4532-0051-501	Capital Outlay	5,014	-	-	-
	<b>Total Capital Outlay</b>	5,014	-	-	-
	<b>Total Cable TV/Community Promotion</b>	24,544	9,094	16,625	7,248

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**ECONOMIC DEVELOPMENT 101-4533**

**DESCRIPTION**

Economic Development is responsible for promoting business opportunities to enhance the quality of life and economic vitality to the community. There are various programs run out of this division—Storefront Rehabilitation, Small Business Assistance Program (EDCVC), Economic Development Match Program and Economic Development Services, Downtown Signage, etc. This used to be funded by the Redevelopment Agency and funds are no longer available.

**BUDGET HIGHLIGHTS**

- > This function was transferred from the former Redevelopment Agency and no funding is available. The General Fund will have to pay for economic development activities.
- > Due to cuts as a result of the elimination of the Redevelopment Agency, the position responsible for graffiti removal was cut. It is proposed that volunteers be used for Graffiti abatement. If funded, it would be a General Fund expense.
- > Due to the elimination of the Redevelopment Agency, no funds are budgeted for the storefront rehabilitation, downtown signage or other programs.
- > Funds for membership and support for EDCVC have been included in this budget.
- > Funds for the Filming Commission's annual show and membership are included for FY 2013.
- > The City Council added \$5,000 of funding for the HVTB as an addition to the Recommended Budget. The amount will be covered by a transfer from the General Purpose Reserve.
- > In FY 2013, the City has not budgeted \$1,000 for the City sponsorship of the Economic Development Conference.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	48,393	-	-	49,350
Transfers In	161,533	-	-	5,000
<b>Total</b>	<b>209,926</b>	<b>-</b>	<b>-</b>	<b>54,350</b>
<b>Expenditures</b>				
Salaries and Benefits	36,094	-	-	-
Supplies and Services	107,575	-	-	30,750
Capital Outlay	-	-	-	-
<b>Total</b>	<b>143,669</b>	<b>-</b>	<b>-</b>	<b>30,750</b>
<b>FT Personnel</b>				
<b>PT Personnel</b>				

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>101-4533 Economic Development</b>					
<b>Revenue</b>					
101-0000-0309-094	Fireworks Fees	100	-	-	13,350
101-0000-0309-095	Filming Fees	40,293	-	-	30,000
101-0000-0392-095	Fireworks Donation	8,000	-	-	6,000
	<b>Total Revenue</b>	48,393	-	-	49,350
<b>Transfers</b>					
101-0000-0400-506	Transfer In - General Purpose Reserv	-	-	-	5,000
101-0000-0400-902	Transfer In - RDA Capital	161,533	-	-	-
	<b>Total Transfers In</b>	161,533	-	-	5,000
	<b>Total Revenue/Transfers In</b>	209,926	-	-	54,350
<b>Expenditures</b>					
101-4533-0011-111	Full-time Salaries	24,869	-	-	-
101-4533-0011-112	Part Time Salaries	-	-	-	-
101-4533-0012-118	Retirement	4,417	-	-	-
101-4533-0013-122	FICA-Social Security	2,027	-	-	-
101-4533-0013-123	Worker Comp Insurance	1,151	-	-	-
101-4533-0013-124	Unemployment Insurance	327	-	-	-
101-4533-0014-126	Cafeteria Plan	1,822	-	-	-
101-4533-0014-127	Medical Insurance	1,086	-	-	-
101-4533-0014-128	Dental Insurance	127	-	-	-
101-4533-0014-129	Vision Insurance	20	-	-	-
101-4533-0014-130	Life Insurance	113	-	-	-
101-4533-0014-134	Personal Expense	135	-	-	-
	<b>Total Salaries and Benefits</b>	36,094	-	-	-
101-4533-0014-139	Furlough Deduction	-	-	-	-
101-4533-0021-245	Contract Services	-	-	-	-
101-4533-0021-420	Fireworks Show	19,250	-	-	16,350
101-4533-0031-303	Dues & Subscriptions	-	-	-	-
101-4533-0031-308	Vehicle/Equipment Maint	-	-	-	-
101-4533-0031-352	Anti-graffi Supplies	-	-	-	-
101-4533-0031-425	Film Commission	4,287	-	-	4,000
101-4533-0031-430	HVTB Membership	30,000	-	-	5,000
101-4533-0031-431	HVTB Mod Rental	5,000	-	-	-
101-4533-0031-440	CDF#2 Taxes	17,664	-	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4533-0031-451	Downtown Signage	117			
101-4533-0031-455	SP Railroad Lease	9,668			
101-4533-0031-464	Storefront Rehab	15,137			
101-4533-0031-465	Small Business Asst Prog-EDCVC	5,000	-	-	5,400
101-4533-0031-469	Central Ave Paseo Design	1,327			
101-4533-0031-490	Economic Development Services	125	-	-	-
101-4533-0031-491	Economic Development Conference	-	-	-	-
	<b>Total Supplies and Services</b>	<b>107,575</b>	<b>-</b>	<b>-</b>	<b>30,750</b>
	<b>Total Economic Development</b>	<b>143,669</b>	<b>-</b>	<b>-</b>	<b>30,750</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**ENGINEERING 101-4534**

**DESCRIPTION**

The Engineering Division oversees the technical aspects of City operations. It strives to find ways to make the public infrastructure less expensive to operate and maintain, while making it more reliable. The division also oversees new development to ensure that it pays its own way without being a burden on existing residents while assuring it builds the appropriate infrastructure so streets, storm drains, water and sewer systems are not adversely impacted.

**BUDGET HIGHLIGHTS**

> The budget reflects the changes that were recommended in FY 2012 as a result of the organizational review. Public Works, Facilities and Community Development were merged into a new department, Municipal Services. The Municipal Services Director's salary is budgeted at 50 percent in FY 2013. The funds were used to add contract help throughout the budget for engineering and technical help.

> Due to severe budget shortfalls and pressure on other funds as a result of having to respread positions because of the elimination of the Redevelopment Agency, the Interim City Engineer position is proposed to be eliminated (\$136,667) savings. Funds have been budgeted for a Contract City Engineer and are spread to the divisions and funds where engineering services may be required. These contract services will be reimbursed if development related.

> In FY 2013, the City will be conducting a user fee study. The cost of the study should be recovered through the fees. This study was proposed in FY 2012; however, staff time was diverted to the abolishment of the Redevelopment Agency which put this project on hold.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	23,358	92,668	90,000	40,000
Transfers In	85,402	92,230	11,092	1,025
<b>Total</b>	<b>108,760</b>	<b>184,898</b>	<b>101,092</b>	<b>41,025</b>
<b>Expenditures</b>				
Salaries and Benefits	84,609	64,008	20,722	-
Furlough Deduction	-	(2,644)	(1,315)	-
Supplies and Services	732	12,989	350	17,500
Capital Outlay	3,000	3,670	-	-
<b>Total</b>	<b>88,341</b>	<b>78,023</b>	<b>19,757</b>	<b>17,500</b>
<b>FT Personnel</b>		<b>0.30</b>	<b>0.15</b>	<b>-</b>
<b>PT Personnel</b>		<b>1.57</b>	<b>-</b>	<b>-</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4534 Engineering**

**Revenue**

101-0000-0304-033	Encroachment Permits	3,923	43,884	45,000	20,000
101-0000-0309-087	Engineering Fees	19,435	48,784	45,000	20,000
	<b>Total Revenue</b>	23,358	92,668	90,000	40,000

**Transfers In**

101-0000-0400-203	Transfer In - Streets/Drains	1,500	1,500	988	875
101-0000-0400-204	Transfer In - Local Transportation	5,000	-	-	-
101-0000-0400-301	Transfer In - Sewer	16,153	19,410	1,976	100
101-0000-0400-302	Transfer In - Water	8,077	9,705	1,976	50
101-0000-0400-404	Transfer In - Park DIF 404	2,000	2,200	2,200	-
101-0000-0400-406	Transfer In - Sewer DIF 406	23,000	23,000	-	-
101-0000-0400-407	Transfer In - Storm Drain DIF 407	12,000	12,000	-	-
101-0000-0400-902	Transfer In - RDA Capital	17,672	24,415	3,952	-
	<b>Total Transfers In</b>	85,402	92,230	11,092	1,025

<b>Total Revenue/Transfers In</b>	<b>108,760</b>	<b>184,898</b>	<b>101,092</b>	<b>41,025</b>
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**Expenditures**

101-4534-0011-111	Full Time Salaries	30,699	28,626	14,434	-
101-4534-0011-112	Part Time Salaries	30,971	17,599	-	-
101-4534-0011-113	Overtime Pay	462	-	-	-
101-4534-0012-118	Retirement	7,323	6,644	3,138	-
101-4534-0013-122	FICA-Social Security	5,108	3,639	1,079	-
101-4534-0013-123	Worker's Compensation	3,575	2,194	357	-
101-4534-0013-124	Unemployment Insurance	946	615	112	-
101-4534-0014-126	Cafeteria Plan	2,767	2,310	493	-
101-4534-0014-127	Medical Insurance	1,961	1,919	936	-
101-4534-0014-128	Dental Insurance	194	188	97	-
101-4534-0014-129	Vision Insurance	31	27	13	-
101-4534-0014-130	Life Insurance/LTD	172	127	63	-
101-4534-0014-132	Deferred Comp	400	120	-	-
	<b>Total Salaries and Benefits</b>	84,609	64,008	20,722	-
101-4534-0014-139	Furlough Deduction	-	(2,644)	(1,315)	-
101-4534-0021-245	Contract Services	-	-	-	16,500
101-4534-0021-494	Landscapte/Lite-Admin	-	12,585	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4534-0031-303	Dues & Subscriptions	-	-	-	-
101-4534-0031-304	Meetings & Travel	-	285	350	-
101-4534-0031-307	Office Supplies	-	119	-	-
101-4534-0031-308	Vehicle/equipment Mntc	600	-	-	-
101-4534-0031-309	Supplies & Materials	132	-	-	1,000
101-4534-0031-390	Furniture and Equipment	-	-	-	-
	Total Supplies and Services	732	12,989	350	17,500
101-4534-0051-501	Capital Outlay	3,000	-	-	-
101-4534-0051-516	Aerial Photo of City	-	3,670	-	-
	Total Capital Outlay	3,000	3,670	-	-
	<b>Total Engineering</b>	<b>88,341</b>	<b>78,023</b>	<b>19,757</b>	<b>17,500</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**BUILDING & SAFETY 101-4535**

**DESCRIPTION**

Last year, Community Development was merged into Municipal Services. Community Development includes Planning, Building and Safety, Code Enforcement, and Housing. Community Development administers the City's land use regulations and develops standards and procedures to ensure organized and well-planned growth while preserving Fillmore's small-town character.

Building Division:

The Building Division reviews construction plans for plan checking, issues Building Permits and inspects construction to ensure compliance to the Uniform Building Code. The Building Division will assist the customer at the public counter to help them through these processes.

**BUDGET HIGHLIGHTS**

- >The budget reflects the contract Building Official changing his costs from an hourly to a flat monthly rate. There are funds budgeted for contract building inspection and administrative assistance.
- > The Community Development and Building and Safety functions will be open in the morning (more convenient hours for trades/developers) and closed in the afternoon, Monday through Thursday.
- > Plans Review Consultant: All the construction plans the last five years have been reviewed by California Code Check. They are a certified, insured and bonded company that conducts plan check per the Uniform Building Code 2007. Those seeking permits pay for this service and the City retains 25 percent of the fee. As stated earlier, the City will be reviewing the fee structure in the upcoming year.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	70,245	106,839	184,800	123,000
Transfers In	-	-	-	-
<b>Total</b>	<b>70,245</b>	<b>106,839</b>	<b>184,800</b>	<b>123,000</b>
<b>Expenditures</b>				
Salaries and Benefits	73,075	105,102	29,428	-
Furlough Deduction	-	(5,240)	(1,730)	-
Supplies and Services	21,198	65,411	126,700	80,450
Capital Outlay	-	-	-	-
<b>Total</b>	<b>94,273</b>	<b>165,273</b>	<b>154,398</b>	<b>80,450</b>
<b>FT Personnel</b>		1.00	0.40	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4535 Building & Safety**

**Revenue**

101-0000-0309-085	Bldg/Construction Permit	52,615	30,127	80,800	85,000
101-0000-0309-086	Bldg Plan Check Fees	17,180	74,594	104,000	35,000
101-0000-0309-099	Code Compliance Inspection	450	2,118	-	1,000
101-0000-0309-100	Other Building Fees	0	-	-	2,000
	<b>Total Revenue</b>	<b>70,245</b>	<b>106,839</b>	<b>184,800</b>	<b>123,000</b>

**Expenditures**

101-4535-0011-111	Full Time Salaries	44,321	63,459	18,413	-
101-4535-0011-113	Overtime Pay	-	22	-	-
101-4535-0012-118	Retirement	9,704	13,379	3,681	-
101-4535-0013-122	FICA-Social Security	3,722	5,474	1,501	-
101-4535-0013-123	Worker's Compensation	4,476	4,570	454	-
101-4535-0013-124	Unemployment Insurance	570	722	155	-
101-4535-0014-126	Cafeteria Plan	4,959	7,618	2,319	-
101-4535-0014-127	Medical Insurance	3,516	8,413	2,496	-
101-4535-0014-128	Dental Insurance	347	595	260	-
101-4535-0014-129	Vision Insurance	55	85	36	-
101-4535-0014-130	Life Insurance/LTD	263	306	113	-
101-4535-0014-131	Uniform/Boots	242	-	-	-
101-4535-0014-132	Deferred Comp	900	459	-	-
	<b>Total Salaries and Benefits</b>	<b>73,075</b>	<b>105,102</b>	<b>29,428</b>	<b>-</b>
101-4535-0014-139	Furlough Deduction	-	(5,240)	(1,730)	-
101-4535-0021-241	Plans Review Consultant	14,595	54,878	55,000	5,000
101-4535-0021-242	Bldg Permit Program	2,676	4,402	10,000	-
101-4535-0021-245	Contract Services	-	-	61,000	74,500
101-4535-0031-301	Telephone Expense	587	1,335	-	-
101-4535-0031-303	Dues & Subscriptions	370	125	-	-
101-4535-0031-304	Meetings and Travel	279	473	-	-
101-4535-0031-306	Printing/advertising	17	100	-	-
101-4535-0031-307	Office Supplies	315	205	200	400
101-4535-0031-308	Vehicle Maintenance	163	3	-	-
101-4535-0031-309	Supplies & Materials	-	-	-	50
101-4535-0031-318	Certification Expense	1,500	1,390	-	-

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4535-0031-320	Building Inspector - Cover Vac	600	-	-	-
101-4535-0031-335	Code Updates	96	2,500	500	500
	Total Supplies and Services	21,198	65,411	126,700	80,450
	<b>Total Building &amp; Safety</b>	<b>94,273</b>	<b>165,273</b>	<b>154,398</b>	<b>80,450</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**PARK MAINTENANCE 101-4743**

**DESCRIPTION**

The City of Fillmore has four (4) Community parks consisting of approximately 45 acres. These include City Hall Central Park , Delores Day Park, Sheills Park and Two Rivers Park. These parks are used by youth and adult organized sport associations and for school activities. They are also used for special, community and non-profit fundraising events and are available for special event rental to the public through the Municipal Services Department. The Parks Division budget allocates funding for maintenance, repair and upkeep of these facilities including contracted services, supplies and personnel.

**BUDGET HIGHLIGHTS**

- > Fiscal Year 2011 was the first year of full maintenance for Two Rivers Park. The costs are shared with the Water Recycling operation through a transfer from the Sewer Fund.
- > A federal Community Development Block Grant (CDBG) has been approved for a Tot Lot at Two Rivers Park. It will provide \$320,261 in funding. The Fillmore Unified School District is acting as the Contract Manager for the City.
- > Due to severe financial challenges as a result of the elimination of the Redevelopment Agency, the budget includes the elimination of two Maintenance Worker positions, one is vacant (\$152,322 savings.) Positions are allocated to several funds and the reduction will show up in several different places in the budget.
- > The City also needs to refine its level of service to match the available staffing. It was proposed that the restrooms at every City park (City Hall Central, Dolores Day, Sheills and Two Rivers Parks) would be closed indefinitely, effective July 1, 2012. The adoption of the budget provides that the restrooms will remain open and alternative means of maintaining the restrooms is being evaluated.
- > The discussion concerning City parks needs to happen prior to January 1, 2013. Finding alternate means of revenue is critical to the continued operation of the parks. The City does not have sufficient revenue to support operations going into FY 2014.
- > Santa Clara Valley Disposal has volunteered to provide free garbage service along Central Avenue and at the City parks.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Revenue</b>				
Revenue	40,000	40,000	40,000	40,000
Transfers In	43,809	198,830	177,739	74,000
<b>Total</b>	<b>83,809</b>	<b>238,830</b>	<b>217,739</b>	<b>114,000</b>
<b>Expenditures</b>				
Salaries and Benefits	75,437	148,373	80,288	31,756
Furlough Deduction	-	(7,829)	(4,831)	-
Supplies and Services	204,374	185,384	220,340	197,250
Capital Outlay	2,742	-	-	-
<b>Total</b>	<b>282,553</b>	<b>325,928</b>	<b>295,797</b>	<b>229,006</b>
<b>FT Personnel</b>		2.25	1.05	0.30
<b>PT Personnel</b>				0.10

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
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**101-4743 Park Maintenance**

**Revenue**

101-0000-0306-057	River Park Mtnc - Griffin/Hearthstone	40,000	40,000	40,000	40,000
<b>Total Revenue</b>		40,000	40,000	40,000	40,000

**Transfers In**

101-0000-0400-301	Transfer In - Sewer	35,000	87,000	89,000	74,000
101-0000-0400-902	Transfer In - RDA Capital	8,809	111,830	88,739	-
<b>Total Transfers In</b>		43,809	198,830	177,739	74,000

<b>Total Revenue/Transfers In</b>	<b>83,809</b>	<b>238,830</b>	<b>217,739</b>	<b>114,000</b>
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**Expenditures**

101-4743-0011-111	Full Time Salaries	39,613	81,142	48,039	14,723
101-4743-0011-112	Part Time Salaries	-	-	-	4,972
101-4743-0011-113	Overtime Pay	2,377	408	-	-
101-4743-0011-114	Education Pay	94	1,696	870	226
101-4743-0011-116	Standby Pay	-	933	921	276
101-4743-0012-118	Retirement	8,231	17,089	9,849	3,629
101-4743-0013-122	FICA-Social Security	3,758	7,462	3,613	1,593
101-4743-0013-123	Worker's Compensation	4,312	6,952	2,249	962
101-4743-0013-124	Unemployment Insurance	600	971	404	161
101-4743-0014-126	Cafeteria Plan	8,399	13,907	6,119	2,007
101-4743-0014-127	Medical Insurance	6,017	14,402	6,551	2,509
101-4743-0014-128	Dental Insurance	590	1,088	682	264
101-4743-0014-129	Vision Insurance	93	155	94	38
101-4743-0014-130	Life Insurance/LTD	351	482	294	107
101-4743-0014-131	Uniforms/boots	575	1,023	513	199
101-4743-0014-132	Deferred Comp	427	580	-	-
101-4743-0014-133	Mileage Reimbursement	-	83	90	90
<b>Total Salaries and Benefits</b>		<b>75,437</b>	<b>148,373</b>	<b>80,288</b>	<b>31,756</b>

101-4743-0014-139	Furlough Deduction	-	(7,829)	(4,831)	-
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101-4743-0021-245	Contract Services	-	-	-	4,500
101-4743-0021-251	Park Eq Replace/Maintain	528	271	-	4,000
101-4743-0021-261	Park Grounds Mtnc	83,880	88,168	83,000	83,000
101-4743-0021-262	Park Building Mtnc	2,300	438	21,390	2,500
101-4743-0021-263	Two Rivers Park Maint.	3,165	194	10,000	10,000
101-4743-0031-302	Utilities	78,663	68,392	78,000	70,000

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
101-4743-0031-304	Safety & Training	2,178	400	2,400	2,400
101-4743-0031-308	Vehicle Maintenance	1,784	2,015	1,500	1,500
101-4743-0031-309	Supplies/materials	22,903	18,213	15,000	15,000
101-4743-0031-311	Lighting Mntc	5,075	4,415	5,200	5,000
101-4743-0031-359	Small Tools	32	-	250	250
101-4743-0031-361	Central Park Maintenance	3,866	2,878	3,600	3,600
	Total Supplies and Services	<u>204,374</u>	<u>185,384</u>	<u>220,340</u>	<u>197,250</u>
101-4743-0051-501	Capital Outlay	2,742	-	-	-
	<b>Total Parks</b>	<u><u>282,553</u></u>	<u><u>325,928</u></u>	<u><u>295,797</u></u>	<u><u>229,006</u></u>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**GENERAL FUND 101 - OTHER USES AND TRANSFERS OUT**

**DESCRIPTION**

The General Fund provides certain support to other funds. One method of supporting another fund is through a loan. The other way is through a transfer. Loans are intended to be repaid at some point, however a transfer does not result in a payback.

**BUDGET HIGHLIGHTS**

- > There is a transfer from the General Fund to the Capital Lease Fund for payment of the fire engine lease. The lease has four years left.
- > Transfers to other funds, that are not anticipated to pay the General Fund Back are listed below in their respective fiscal years.

Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Transfers Out</b>				-
Transfer Out - Light/Land Fd 206	27,100	27,100	31,500	-
Transfer Out - Recreation Fund	70,000	-	-	-
Transfer Out - Capital Lease Fund	-	60,073	-	96,864
<b>Total</b>	<b>97,100</b>	<b>87,173</b>	<b>31,500</b>	<b>96,864</b>
 <b>Total Other Uses/Transfers</b>	 <b>97,100</b>	 <b>87,173</b>	 <b>31,500</b>	 <b>96,864</b>

**CITY OF FILLMORE  
2013 ADOPTED BUDGET**

**101-General Fund**

Account Number	Account Description	2010 Actual	2011 Actual	2012 Amended	2013 Adopted
<b>Transfers Out</b>					
101-8500-0000-206	Transfer Out - Light/Land Fd 206	27,100	27,100	31,500	-
101-8500-4744-304	Transfer Out - Recreation Fund	70,000		-	-
101-8500-0000-808	Transfer Out - Capital Lease Fund	-	60,073	-	96,864
	<b>Total Transfers Out</b>	<u>97,100</u>	<u>87,173</u>	<u>31,500</u>	<u>96,864</u>
	<b>Total Expenditures</b>	6,939,373	6,760,705	6,062,554	5,896,123
	<b>Total Transfers Out</b>	<u>97,100</u>	<u>87,173</u>	<u>31,500</u>	<u>96,864</u>
	<b>TOTAL EXPEND/TRANSFERS OUT/OTHER USES</b>	<u><u>7,036,473</u></u>	<u><u>6,847,878</u></u>	<u><u>6,094,054</u></u>	<u><u>5,992,987</u></u>

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