



CITY OF FILLMORE
CENTRAL PARK PLAZA
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TO: Mayor and City Council DATE: June 28, 2011

THROUGH: Yvonne Quiring, City Manager *YQ*

FROM: Glenda D. Jay, Finance Director *G Jay*

SUBJECT: CONSIDERATION AND ADOPTION OF CITY RESOLUTION 11-3293 ADOPTING THE RECOMMENDED BUDGET FOR FISCAL YEAR 2012 AND AUTHORIZING THE CITY MANAGER TO MAKE ANY NECESSARY CHANGES TO ACHIEVE THE INTENT OF THE COUNCIL; AND
ADOPTION OF FILLMORE REDEVELOPMENT AGENCY RESOLUTION 11-251 ADOPTING THE AGENCY RECOMMENDED BUDGET FOR FISCAL YEAR 2012 AND AUTHORIZING THE CITY MANAGER TO MAKE ANY NECESSARY CHANGES TO ACHIEVE THE INTENT OF THE BOARD

SUMMARY:

The City Council and the Board of Directors of the Fillmore Redevelopment Agency were presented the 2012 Recommended Budgets for consideration on June 7, 2011. Three City Council/Agency meetings were conducted to review the budget; Tuesday, June 7; Tuesday, June 14; Tuesday, June 21 with adoption on Tuesday, June 28, 2011. There will also be a public hearing for the fees on June 28, 2011.

The adoption of the Recommended Budget includes the changes that were made as a result of the budget deliberations; the proposed organizational changes recommended in the in the report presented by Bryce Consulting at the June 7 meeting (Attachment 2); the proposed fee increases, including the increases to the Water and Sewer rates; proceeding with the proposal for a sales tax special election in November; implementation of the provisions of the Management/Mid-Management/Unrepresented Employees resolution and the inclusion of the final provisions relating to the classified (represented) employees is on for this meeting.

Since negotiations with the represented employees were not completed as of the date of this staff report, the resolution regarding the provisions for the Management/Mid-Management/Unrepresented Employees have not been adopted and the final numbers relating to employee reduction in force and bumping rights have not been completed, which will result in the change of the line-item amounts presented in the Recommended Budget based on actual implementation of the final recommendations. The actual text and number changes will be included in the Adopted Budget which will be provided to the Council/Board in the next couple of months. Also, the proposed title changes for the represented employees contained in the report will be discussed with the Union in the upcoming weeks.

The following table represents a summary of the two fiscal years and the amounts presented to the City Council in the recommended budget:

| | FY 2011 | FY 2012 |
|---------------------------------|--------------|--------------|
| CITY FUNDS | | |
| Total Revenue and Transfers In | \$23,794,679 | \$12,966,173 |
| Total Expend. and Transfers Out | 29,370,706 | 27,824,745 |
| RDA FUNDS | | |
| Total Revenue and Transfers In | 8,808,709 | 7,076,467 |
| Total Expend. and Transfers Out | 8,709,385 | 6,958,263 |
| SPECIAL PROGRAM FUNDS | | |
| Total Revenue and Transfers In | 1,208,372 | 1,161,657 |
| Total Expend. and Transfers Out | 1,105,383 | 963,604 |
| TOTAL ALL FUNDS | | |
| Total Revenue and Transfers In | \$39,869,930 | \$27,114,080 |
| Total Expend. and Transfers Out | \$46,307,396 | \$28,247,722 |

Other decisions were also made to the budget, as follows:

1. General Fund, Legal Services 101-4102 – Request for Qualifications will be requested for City Attorney services.
2. City Clerk 101-4103 – Proceed with a special election in November for a fixed term sales tax increase. Add \$20,000 for election costs. Investigate the possibilities of obtaining a grant for software to assist with minutes and agendas. The minutes will be provided in a condensed format. Reduce amount budgeted for publishing notices and pay for publishing as required.
3. Administration 101-4207 – Add \$2,400 for a City Newsletter.
4. Central Support 101-4208 – Investigate the on line bill paying process. After the capabilities of the Information Technology position have been reviewed, determine if the contract for outside support can be reduced.
5. Government Building (City Hall) 101-4209 - The Fountain will remain in operation and not be turned off July 1. Funds have been budgeted for the year; however, if existing staff can take over the responsibility that will be the priority and the funds will not be spent.
6. Police Services 101-4313 – The School Resource Officer, Motorcycle Officer and second Gang Officer contracts will be eliminated along with associated costs. The North Fillmore Storefront will remain funded and the hours of operation will be monitored and reviewed at mid-year to determine if there can be a reduction in the part-time employee's hours. A separate line item will be created to separate the County Sheriff's base contract amount and other services or charges the City pays the Sheriff.
7. Fire Protection 101-4314 – The Paramedic stipend will be reduced \$25 from \$300 to \$275 per shift.
8. Cable Television/Community Promotion 101-4532 – Investigate to determine if there is revenue that needs to show for this account based on the Franchise Fee agreement.

Consideration and Adoption of City Resolution 11-3293 Adopting the Recommended Budget for Fiscal Year 2012; and Adoption of Fillmore Redevelopment Agency Resolution 11-251 Adopting the Recommended Budget for Fiscal Year 2012
June 28, 2011
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FISCAL IMPACT:

The fiscal impact of the changes made by the City Council to the budget is in the General Fund. The net change is \$18,700, an increase of expenditures from \$5,909,783 to \$5,928,483. This will increase the transfers to the General Fund from the General Purpose Reserve from \$598,645 to \$617,345.

The General Purpose Reserve will have a projected available balance of \$897,853, approximately 15 percent of the appropriations.

There will be other fiscal changes to the Adopted Budget based on the implementation of the restructuring plan and the employee negotiations. These amounts are not known at this time, as the amounts are based on actual positions that are eliminated and the bumping process.

- Attachment 1: Previously provided 2012 Recommended Budget
- Attachment 2: FY 2012 Recommended Budget: Proposed Reductions and Additions to City Workforce (recommended by Bryce Consulting)
- Attachment 3: City Resolution No. 11-3293
- Attachment 4: Fillmore Redevelopment Agency Resolution No. 11-251

